

# ASBURY PARK BOARD OF EDUCATION ASBURY PARK, NEW JERSEY

## WORKSHOP MINUTES

March 28, 2018

### A. PRELIMINARY

#### 1. Statement by Board President:

This meeting was called in accordance with the provisions of the "Open Public Meetings Law," C.231, PL. 1975, and notices were forwarded to Asbury Park Press, to Board Members and were posted as required.

#### 2. Mission Statement by Board President:

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

#### 3. Roll Call

##### Present:

Ms. Ahbez-Anderson, President  
Ms. Breech (Arrived at 6:10pm)  
Mr. Grillo  
Ms. Jones  
Mr. Latorraca  
Ms. Lesinski  
Mr. Pinckney

##### Absent:

Ms. Etienne, Vice President  
Mr. Saunders Jr.

##### Also Present:

Ms. Sancha Gray, Acting Superintendent  
Mr. Geoffrey Hastings, Business Administrator/Board Secretary  
Ms. Carole Morris, State Fiscal Monitor  
Mr. Adam Weiss, Board Attorney

#### 4. Flag Salute

The group was led in the flag salute.

#### 5. Report of Committee Chairs

#### 6. Public Participation in Accordance with Board Policy 0167

No public comment.

#### 7. Review of Regular Meeting Agenda Items

#### 8. Adjournment

**Adjourn Meeting at 6:55pm**

**Motion to approve:** Mr. Grillo

**Second:** Ms. Jones

**Aye:** 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings  
Business Administrator/Board Secretary

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#### 2. Mission Statement by Board President:

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

#### 3. Roll Call

##### Present:

Ms. Ahbez-Anderson, President  
Ms. Breech  
Mr. Grillo  
Ms. Jones  
Mr. Latorraca  
Ms. Lesinski  
Mr. Pinckney  
Mr. Saunders Jr.

##### Absent:

Ms. Etienne, Vice President

##### ALSO PRESENT:

Ms. Sancha Gray, Acting Superintendent  
Mr. Geoffrey Hastings, Business Administrator/Board Secretary  
Ms. Roberta Beauford, Director of Operations  
Dr. Kristie Howard, Director of Student Services  
Ms. Carole Morris, State Fiscal Monitor  
Mr. Adam Weiss, Board Attorney

#### 4. Flag Salute

The group was led in the flag salute.

#### 5. Presentations

#### 6. Superintendent's Report

a. **Data Dashboard** (Attachment A.6a)

#### 7. Public Participation in Accordance with Board Policy 0167

No public comment.

**8. State Monitor's Report**

**9. Acceptance of Minutes**

- a. That the Board approve the minutes of the **Workshop Meeting** held **February 22, 2018**. (Attachment A.9a)
- b. That the Board approve the minutes of the **Regular Meeting** held **February 22, 2018**. (Attachment A.9b)

**10. Revised 2017-2018 School Calendar** (Attachment A.10)

**Items A.9a and A.9b**

**Motion to approve:** Mr. Grillo

**Second:** Ms. Jones

**Aye:** 6 **Nay:** 0 **Abs:** 2 Upon roll call the motion was adopted with Ms. Lesinski and Mr. Saunders Jr. abstaining.

**Item A.10**

**Motion to approve:** Ms. Lesinski

**Second:** Ms. Ahbez-Anderson

**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Agenda**

**1. Staff Appointments**

Upon the recommendation of the Acting Superintendent, that the Board approves the staff appointments listed below, pending budget funding and sufficient student participation.

**a. Deborah Sylvia**

PCR#: 1636-400-003-00001  
 Assignment: Director of School Counselling Services  
 Location: Districtwide  
 Salary: \$135,000 (12 months Pro-rated)  
 Effective: March 23, 2018 through June 30, 2018  
 Account: 11-000-218-110-072-10  
 Replacing: New Position

**b. Lauren Jackson**

PCR#: 1864-800-051-00001  
 Assignment: Early Childhood Coordinator PreK - Grade 3  
 Location: Districtwide  
 Salary: \$68,706, Step 3 of the 2017-2018 Teacher's Salary Guide (12 months Pro-rated)  
 Effective: Start date contingent upon replacement being hired  
 Account: 15-110-100-101-040-10  
 Replacing: New Position

**c. MLK Middle School Co-curricular Advisors**, effective March 8, 2018 through June 30, 2018, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-070-13.

Name	Advisor Position	Stipend/Rate
Stephen Marhevka	After School Detention	\$37/hr (1hr/day, 4 days/wk for 15 wks)

**d. Mary Piccicacco, After School Program Nurse**, effective March 23, 2018 through June 20, 2018. After School Program Nurse will be located district-wide. She will be paid \$37 per hour, 3 hours per day, 5 days per week using account numbers 15-401-100-101-020-13, 15-401-100-101-040-13, 15-401-100-101-100-13, 20-421-200-174-075-10, 20-218-100-106-040-10.

- e. **Jean Johnson, Part-Time Fashion CTE Coordinator**, effective March 23, 2018 through June 30, 2018, to be paid \$37 per hour; not to exceed \$2,000 using account number 15-401-100-100-010-13. Part-Time Fashion CTE Coordinator must be available for the entire program and be able to chaperone possible trips.

**2. Student Teachers/Internships/Field Observations**

Upon the recommendation of the Acting Superintendent, that the Board approves the following for Student Teaching/Internships/Field Observations/Clinical Observations.

Student Name	Institution	Assignment	Timeframe	Cooperating Staff Member
Shelby Ferber	Georgian Court University	Observation of an Inclusion Class	Spring 2018 (one class)	Deborahlee Wehner; TMES

**3. 2017-2018 School Year Staff Reassignments and Transfers**

Upon the recommendation of the Acting Superintendent, that the Board approves the staff reassignments/transfers listed below.

- a. **Karen Davis**, Teacher Aide/SP ED, will be temporarily transferred from the High School to Bradley Elementary School, effective March 8, 2018 through March 15, 2018. She will return to the High School effective March 16, 2018.

**4. Salary Adjustment & Corrections**

Upon the recommendation of the Acting Superintendent that the Board approves the following salary adjustments and corrections:

- a. **Nancy Estrada**, Data Coach-RAC will be moved from \$86,150, Step 17MA to \$89,050, Step 17MA+30 effective January 22, 2018 through June 30, 2018 using account number 15-000-221-176-020-10.
- b. **Kimmy Taylor**, Supervisor of Curriculum and Instruction previously approved February 22, 2018, to reflect the correct PCR# 1710-010-010-00002.
- c. **2018 ESY Program** effective July 9, 2018 through August 9, 2018, previously approved on February 22, 2018 to reflect correct hours and rate of pay, effective July 9, 2018 through August 9, 2018. ESY Program Special Education Teachers and Paraprofessionals must be available Monday – Thursday; 7:30 a.m. – 12:30 p.m. All other staff must be available Monday – Thursday; 8:30 a.m. – 12:30 p.m.

Name	Position/Location	Stipend/Rate	Not to exceed amounts
<b>Christopher Lanni</b>	Physical Therapist	\$37/hr, 4 hrs/day	\$2,960 (\$148/day x 20 days)
<b>Linda Tenant</b>	Occupational Therapist	\$37/hr, 4 hrs/day	\$2,960 (\$148/day x 20 days)
<b>Edly Victorin</b>	Speech Therapist	\$37/hr, 4 hrs/day	\$2,960 (\$148/day x 20 days)

- d. **Community Outreach Preschool & Kindergarten Registration**, previously approved on February 22, 2018, to reflect the correct dates and locations. Staff must be available to work 10 a.m. to 1 p.m. on the following Saturdays; March 10, 2018 at Thurgood Marshall Elementary School, March 24, 2018 at Bradley Elementary School and April 14, 2018 at Barack Obama Elementary School.

**5. Resignation**

Upon the recommendation of the Acting Superintendent that the Board approves the resignation of the following employees:

- a. **Rodney Foy**, Teacher Aide/SP ED at the High School, effective March 30, 2018 (PCR#4104-400-050-00007)

**6. Leave of Absences**

Upon the recommendation of the Acting Superintendent, that the Board approves the attached list of staff leave of absences (see attachment B.6).

**7. Suspension**

Upon the recommendation of the Acting Superintendent, that the Board approves the suspension of the following employee:

- a. **Employee ID number 85624** effective March 2, 2018, ten days without pay.

**8. Rescind of Appointment**

Upon the recommendation of the Acting Superintendent that the Board approves to rescind the appointment of the following:

- a. **Tracie Ashe**, Substitute Security Officer, previously approved on February 22, 2018.

**9. Revised Policy (First Reading)**

Upon the recommendation of the Superintendent that the board approve the following revised policy (see attachment B.9):

- a. **9191 Booster Clubs (Revised)**

**10. Revised Policies (Second Reading)**

Upon the recommendation of the Superintendent that the board approve the following policies (see attachment B.10a-10c):

- a. **3437 Military Leave-TEACHING STAFF MEMBERS (Revised)**
- b. **4437 Military Leave-SUPPORT STAFF MEMBERS (Revised)**
- c. **7425 Lead Testing of Water in Schools (New)**

- 11. Recommend Board approval for Shante James and two board members to attend the "School to Prison Pipeline: Understanding the Relationship between School Discipline, Dropout and Incarceration Workshop," in Piscataway, NJ on May 18, 2018. Registration cost pp \$129  
Total Cost \$387.00 Account # 20-270-200-500-074-20

- 12. Recommend Board approval for Tiffany Crespo to attend the "New Jersey Special Education Law Conference" in Princeton, NJ on May 2, 2018. Registration Cost: \$349 per person  
Total Cost: \$349 Account # 20-270-200-500-074-20

- 13. Recommend Board approval for Acting Superintendent to attend the Educating Mindful Minds: To Improve Resilience Behavior and Achievement at the Sheraton New York Times Square Hotel, New York, NY. April 20 - 21, 2018. Registration cost \$189.00 pp. Hotel \$279.00 a night, \$74.00 for meal as per the GSA approved rate, and travel.  
Total Estimated Cost, 1,100.00 Account#11-000-221-580-074-41

- 14. Recommend Board Approval for PHE Entertainment to host a short film camp for Asbury Park students to learn how to produce an independent short film. The students will have the chance to debut their short films at the Asbury Park Film Festival on April 28<sup>th</sup> 2018.  
Total Cost: Not to exceed \$1,900 Account #11-000-100-320-074-41

- 15. Recommend Board approval to develop and submit an application for the 21st Century Community Learning Centers Program (21st CCLC) Continuation Grant. This grant will continue to fund 21<sup>st</sup> CCLC after /before-school and summer academic programs coupled with cultural, artistic, positive youth development, health and parental involvement activities. The project period of the third year of this five-year program is September 1, 2018 through August 31, 2019 in the amount of \$500,000. There are matching fund requirements for this grant.

- 16. Recommend Board approval to develop and submit an amendment to the Perkins 2018 grant application. The purpose of the amendment is to re-allocate funds for the CTE approved Fashion Program. The grant is in the amount of \$6,606 and the grant period is July 1, 2017 to June 30, 2018.

17. Recommend Board approval for the MOU between Big Brothers Big Sisters of Monmouth & Middlesex Counties, Jersey Shore University Medical Center and Asbury Park High School. Big Brother Big Sister will assign Mentors to Asbury Park High School student to assist them with the Jersey Shore Medical Center Mentoring Program. Program will start September 1, 2018 through August 31, 2021 at \$10,000 a year.  
Total Estimated Cost: \$30,000 Account: 15-190-100-500-30-20
18. Recommend Board approval for the MOU between Big Brothers Big Sisters of Monmouth & Middlesex Counties, Asbury Park High School, and Asbury Park Middle School for the HIGH SCHOOL Mentoring Program. The program will match each APMS with an APHS based on academics, goals, life experiences, interests, hobbies, personalities, etc. Program Period September 1, 2018 through September 1<sup>st</sup> 2020 at \$8,750.00 per year each payment will be due on September 1<sup>st</sup> of each year.  
Total Estimated Cost: \$17,504.00 Account: 15-190-100-500-40-20 & 15-190-100-500-50-20
19. Recommend Board approval for the MOU between Big Brothers Big Sisters of Monmouth & Middlesex Counties, Allied Academy of Health & Science, Communication High School and Thurgood Marshall Elementary for the HIGH SCHOOL BIGS Tutoring Program. The program will match each TMES student with an AAHS/CHS student mentor based on academics, goals, life experiences, interests, and hobbies. Program Period September 1, 2018 through August 31, 2021 at \$8,750 per year.  
Total Estimated Cost: \$26,250.00 Account: 15-190-100-500-30-20
20. Recommend Board approval for the MOU between Big Brothers Big Sisters of Monmouth & Middlesex Counties, New Jersey Natural Gas and Asbury Park Middle School for the Project Venture Beyond School Walls Mentoring Program. Program Period September 1, 2018 through September 1, 2020 at 8,750.00 per year  
Total Estimated Cost: \$8,750.00 Account: 15-190-100-500-40-20
21. Recommend Board approval for the MOU between Big Brothers Big Sisters of Monmouth & Middlesex Counties, Monmouth University and Asbury Park High School for the Project Bam Beyond School Walls Mentoring Program. The program will provide one-to-one mentoring that enriches the lives of at – risk students for the period of September 1, 2018 through August 31, 2021 at \$8,750.00 a year.  
Total Estimated Cost: \$8,750.00 Account: 15-190-100-500-50-20
22. Recommend Board Approval for Acting Superintendent, Mrs. Sancha Gray and a district team of eight to attend and present at the 26<sup>th</sup> Annual Model Schools Conference held in, Orlando, Florida from June 24<sup>th</sup> through June 27<sup>th</sup>, 2018. The team will consist of three board members, one principal, one vice principal and three other staff members. Total Estimated Cost is \$17,200 this includes hotel \$732.00 per person for 7 people and \$976.00 for the 2 presenters, Air fare \$450.00 per person, meals/incidentals \$153.00 per person at the GSA approved rate of \$51.00 per diem and registration at \$670.00 per person (two registrations are free).  
Total Not to Exceed \$17,200.00
23. Recommend Board Approval for Target Media Group to provide promotional items needed for the April 5<sup>th</sup> 2018 Town Hall Meeting.  
Total Cost: Not to exceed \$500.00 Account #11-000-221-600-074-41
24. Recommend Revised Board Approval for item previously approved on February 22<sup>nd</sup> 2018, to reflect the correct number of buildings and dates that summer school will offer. Asbury Park School District will conduct summer school in four buildings. Summer school for students will begin July 9<sup>th</sup> 2018 - August 9<sup>th</sup> 2018.  
Total Estimated Cost: TBD
25. Recommend Revised Board Approval for item previously approved on February 22<sup>nd</sup> 2018, to reflect the correct dates and time that the 21<sup>st</sup> Century Thought Leaders After-School Academy will run. The summer program will run from July 9<sup>th</sup>- August 9<sup>th</sup> 2018, 8am until 2:30pm.
26. Recommend Board approval for school trips (see attachment B.26).

### **Addenda**

**1. Job Creation:**

Upon the recommendation of the Acting Superintendent, that the Board approves the creation of the position listed below:

**a.(1) Secondary Instructional Coach (PCR#3053-400-076-00001)**

**2. Staff Appointments**

Upon the recommendation of the Acting Superintendent, that the Board approves the staff appointments listed below, pending budget funding and sufficient student participation.

**a. Janice Kroposky**

PCR#: 1710-500-010-00001  
 Assignment: Supervisor of Curriculum and Instruction  
 Location: Districtwide  
 Salary: \$96,000, Step 1 of the APASA Guide (12 month, Pro-rated)  
 Effective: Start date contingent upon replacement being hired  
 Account: 11-000-221-102-074-10  
 Replacing: Dr. Sondra Minuskin

**b. Michael Mykytok**

PCR#: 4101-800-050-00006  
 Assignment: Teacher Aide  
 Location: Bradley Elementary School  
 Salary: \$31,767, Step 1 of the Teacher's Aide Salary Guide (10 month, Pro-rated)  
 Effective: April 16, 2018 through June 30, 2018  
 Account: 15-209-100-106-070-10  
 Replacing: Kevin Ickles; Resignation  
 Contingency: Receipt of Satisfactory Criminal History Review

**c. Elizabeth Marie Homer**

PCR#: 4101-400-050-00007  
 Assignment: Teacher Aide  
 Location: High School  
 Salary: \$31,767, Step 1 of the Teacher's Aide Salary Guide (10 month, Pro-rated)  
 Effective: April 16, 2018 through June 30, 2018  
 Account: 15-209-100-106-010-10  
 Replacing: Rodney Foy; Resignation  
 Contingency: Receipt of Satisfactory Criminal History Review

**d. Kathleen McCue**

PCR#: 4101-800-050-00022  
 Assignment: Teacher Aide  
 Location: Bradley Elementary School  
 Salary: \$36,347, Step 9 of the Teacher's Aide Salary Guide (10 month, Pro-rated)  
 Effective: April 16, 2018 through June 30, 2018  
 Account: 15-209-100-106-070-10  
 Replacing: New Position  
 Contingency: Receipt of Satisfactory Criminal History Review

**e. After-School Program for Grades K-2**, effective March 23, 2018 through June 6, 2018, to be paid at the rates listed below according to the negotiated agreement using account numbers 15-401-100-101-020-13, 15-401-100-101-040-13, 15-401-100-101-100-13. Teachers and Paraprofessionals will work 3 hours per day and Site Coordinators will work 3.75 hours per day.

<b>Name</b>	<b>Advisor Position/Location</b>	<b>Hourly Rate (Not To Exceed)</b>
<b>Dana Aurichio</b>	Site Coordinator/Barack Obama School	3.75 hrs/day, 5 days/wk
<b>Stephanie Kelly</b>	Teacher/Barack Obama School	3 hrs/day, 5 days/wk

**f. 2018 ESY Program** effective July 9, 2018 through August 9, 2018, to be paid at the rates listed below according to the negotiated agreement using account number 11-422-100-101-073-16. ESY Program



Special Education Teachers and Paraprofessionals must be available Monday – Thursday; 7:30 a.m. – 12:30 p.m. All other staff must be available Monday – Thursday; 8:30 a.m. – 12:30 p.m.

Name	Position/Location	Stipend/Rate	Not to exceed amounts
Margo Wright	Paraprofessional	\$23/hr, 5hrs/day	\$2,300 (\$115/day X 20 days)
Christopher O'Donnell	Paraprofessional	\$23/hr, 5hrs/day	\$2,300 (\$115/day X 20 days)

- g. **High School Co-curricular Advisors**, effective 2017/2018 school year, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-010-13.

Name	Advisor Position	Stipend/Rate
Christine DeMarsico	Debate Team	\$1,147

**3. 2017-2018 School Year Staff Reassignments and Transfers**

Upon the recommendation of the Acting Superintendent, that the Board approves the staff reassignments/transfers listed below.

- a. **Employee ID number 68652** will be transferred back to MLK Middle School effective March 20, 2018.
- b. **Employee ID number 45502** will be transferred back to Barack Obama Elementary School March 26, 2018.

**4. Resignation**

Upon the recommendation of the Acting Superintendent that the Board approves the resignation of the following employee:

- a. **Dr. Lamont Repollet**, Superintendent effective March 28, 2018 (PCR#1200-010-001-00001).

**5. Retirements**

Upon the recommendation of the Acting Superintendent that the Board approves the retirement of the following employees:

- a. **Lynne Fowler**, Social Studies Teacher at MLK Middle School, effective June 30, 2018. Ms. Fowler will have been with this district for 17 years. (PCR#3002-500-040-00003)

**6. Job Description**

Upon the recommendation of the Acting Superintendent that the Board approves the new job description listed below (attachment B.6):

- a. **3053 Secondary Instructional Coach** (new)

**7. Revised Job Description:**

Upon the recommendation of the Acting Superintendent that the Board approves the revision of the job description listed below (attachment B.7):

- a. **1864 Early Childhood Coordinator Pre K-Grade 3**

**Items B.1a through B.7a**

**Motion to approve:** Ms. Lesinski **Second:** Mr. Grillo  
**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Item B.8a**

**Motion to approve:** Ms. Lesinski **Second:** Mr. Grillo  
**Aye:** 7 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Breech abstaining.

**Items B.9a through B.1a Addenda II**

**Motion to approve:** Ms. Lesinski

**Second:** Mr. Grillo

**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**C. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR**

**1. Business Services**

That the Board approve the following bills and claims:

- (a) Bills and Claims for March 2018 in the amount of \$3,648,367.21 (Attachment C.1a)
- (b) Payroll Report for February 2018 in the amount of \$1,895,293.87 (Attachment C.1b)
- (c) Board Secretary’s Report for January 2018 (Attachment C.1c)
- (d) Report of School Monies for January 2018 (Attachment C.1d)

**2. Appropriation Adjustments:**

That the Board authorize the Business Administrator to make the following adjustments to the 2017-2018 school budget. (Attachment C.2)

**3. Certification of No Over Expenditures**

Secretary's Certification

Pursuant to N.J.A.C. 6:23-2.12(d), I, Geoffrey Hastings, Business Administrator/Board Secretary certify that as of January 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1. That the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

Board Resolution

Through the adoption of this resolution, we, the Asbury Park Board of Education, pursuant to N.J.A.C. 6:23-2.12(e), certify that as of January 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(B) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**4. Obsolete Equipment/Books**

- a. That the Board declare the books listed below, which have been determined as obsolete and authorize disposal by the Business Administrator in accordance with Policy #7300:

Grade	ISBN	Book Title	Pub. Year	Subject	Quantity
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K	978-0-02-207590-3	READING 2011 GR K STUDENT ACTIVITY BOOK PACKAGE (1 EA OF 11 TITLES)	2011	ELA	10
K	978-0-02-206201-9	READING 2011 GR K PRACTICE BOOK		ELA	0
K	978-0-02-20174	Teacher's Edition	2011	ELA	5
1	978-0-02-208031-0	Teacher's Edition	2011	ELA	4
1	978-02-201725	Treasures- Macmillan/McGraw-Hill (set 6) 26,27,28,29 1548	2011	ELA	50 sets
1	978-0-02-206294-1	READING 2011 GR 1 PRACTICE BOOK	2011	ELA	30
1	978-0-02-206530-0	READING 2011 GR 1 GRAMMAR PRACTICE BOOK	2011	ELA	40
2	978-0-02-201731-6	Treasures- Macmillan/McGraw-Hill (set of 2)	2011	ELA	50 sets
2	978-0-02-208008-2	READING 2011 GR 2 PRACTICE BOOK	2011	ELA	20
2	978-0-02-206531-7	TREASURES GRAMMAR PRACTICE BOOK GRADE 2	2011	ELA	20
2	978-0-02-206278-1	TREASURES PHONICS SPELLING PRACTICE BOOK GRADE 2	2011	ELA	0
3	978-0-02-1988-1	Treasures- Macmillan/McGraw-Hill (reader)	2011	ELA	53
3	978-0-02-208014-3	TREASURES PRACTICE BOOK GRADE 3	2011	ELA	0
3	978-0-02-206532-4	TREASURES GRAMMAR PRACTICE BOOK GRADE 3	2011	ELA	30
3	978-0-02-206213-2	TREASURES PHONICS SPELLING PRACTICE BOOK GRADE 3	2011	ELA	0
4	978-0-020-0370	Teacher's Edition set	2011	ELA	5
4	978-0-02-2016753	Treasures- Macmillan/McGraw-Hill	2011	ELA	50
4	978-0-02-208015-0	TREASURES PRACTICE BOOK GRADE 4	2011	ELA	15
4	978-0-02-206533-1	TREASURES GRAMMAR PRACTICE BOOK GRADE 4	2011	ELA	21
5	978-0-02-201736-1	Treasures- Macmillan/McGraw-Hill reader	2011	ELA	39
5	978-0-02-208016-7	TREASURES PRACTICE BOOK GRADE 5	2011	ELA	42
5	978-0-02-206326-9	TREASURES GRAMMAR PRACTICE BOOK GRADE 5	2011	ELA	15
5	978-0-02-208017-4	TREASURES PHONICS SPELLING PRACTICE BOOK GRADE 5	2011	ELA	15

- b. That the Board declare the attached listed equipment, which have been determined as obsolete by the Chief Information Technology Officer and authorize disposal by the Business Administrator in accordance with Policy #7300. (Attachment C.4b)

**5. Transportation Jointure**

RESOLVED that the Asbury Park Board of Education authorizes a joint transportation agreement with Salem County Special Services School District at a cost of \$10,201.28 for the 2017-2018 school year.

**6. Assessments**

That the Board authorize Mr. Marc Seidenstein to complete Bi-lingual Education Assessments at the Asbury Park School District for the 2017-2018 school year. Mr. Seidenstein will provide services at \$525 per Bi-lingual Assessment with an estimated total not to exceed \$15,000 using account code# 11-000-219- 320-077-41. (Attachment C.6)

**7. Donations**

- a. RESOLVED that the Asbury Park Board of Education accepts the donation from Mr. Robert Taft, 1969 Asbury Park School District Alumni, of the cost of two buses at an amount of \$7,117.98 and the donation of \$3,500 to be used for food and t-shirts and as per Board Policy 7230 and on the recommendation of the Acting Superintendent of Schools and as per the donor's request, assigns the donation to be used for the trip to the March Against Violence in Washington, D.C. on March 24, 2018. The Board instructs the Acting Superintendent of Schools to write a letter thanking Mr. Taft (New York, NY).
- b. RESOLVED that the Asbury Park Board of Education accepts the donation from Vin Gopal and the Vin Gopal Civic Association of six (6) tickets to the Garden State Film Festival (March 22-25, 2018) with an estimated value of \$300 and as per Board Policy 7230 and on the recommendation of the Acting Superintendent of Schools and as per the donor's request, assigns the donation to the Asbury Park School District. The Board instructs the Acting Superintendent of Schools to write a letter thanking Vin Gopal and the in Gopal Civic Association (Long Branch, NJ ).

**8. Pupil Placements**

- a. That the Board approve the placement of the following resident (and non-resident and Charter School) pupils at the facilities listed for the 2017-2018 school years.

Student ID#	D.O.B.	Classif.	Placement	Start Date	Tuition
203004710	5/1/2012	ED	CPC	2/14/2018	\$359.50 P/D; \$29,119.50 YR. (81 BILLABLE DAYS)
202401487	10/14/2005	ED	CPC	2/9/2018	\$359.50 P/D; \$30,198.00 YR. (84 BILLABLE DAYS)
202300806	7/19/2004	GEN ED	45 DAY @ CLC-S	2/8/2018	\$276.36 P/D; \$12,436.20 (45 BILLABLE DAYS)
201800698	5/5/2000	CI/MILD	MOESC (AIP)	2/21/2018 - 3/12/2018	\$280.00 P/D; \$5,600.00 (20 BILLABLE DAYS)
202804560	9/7/2010	OHI	CPC	3/2/2018	\$359.50 P/D; \$25,524.50 YR. (71 BILLABLE DAYS)
202100344	11/1/2002	OHI	COASTAL - S	2/26/2018	\$276.36 P/D; \$21,556.08 YR. (78 BILLABLE DAYS)

- b. The following pupils are to be dropped from their out of district placements.

Student ID#	D.O.B.	Classif.	Placement	Exit Date	Reason
201941185	7/21/2001	OHI	RUGBY	2/14/2018	BEHAVIOR
201950581	12/30/2000	GEN ED	BANKBRIDGE REGIONAL HS (DELSEA REG.)	2/20/2018	PENDING NEW PLACEMENT
201900168	12/27/2000	OHI	COASTAL - SOUTH	2/14/2018	ATTENDANCE

## 9. Travel and Professional Development

RESOLVED that the Asbury Park Board of Education approve the travel and professional development requests as per the attached listing. (Attachment C.9)

## 10. 2018-2019 Tuition Rates

RESOLVED that the Asbury Park Board of Education approve the following tuition rates for the 2018-2019 school year to be charged for receiving regular and special education students in accordance with Board Policy 6150:

	<u>2018-2019</u>
Preschool/Kindergarten	\$28,598
Grades 1-5	28,618
Grades 6-8	29,615
Grades 9-12	30,344
Cognitive-Mild	32,550
Learning and/or Language Disabled	33,147
Audio Impairment	18,402
Behavioral Disabilities	91,664
Multiple Disability	18,409
Pre-School Disabled	37,113

## 11. Request for Proposals/EUS

On Wednesday, January 10, 2018 at 2:00 pm, the Business Office inspected Request for Proposals/EUS submissions and recommends the following action:

### Insurance/Broker of Record

Acrisure (Reliance Insurance Group)  
Atlantic Associates Insurance  
Brown & Brown Metro  
CBIZ Insurance Services  
Centric Benefits Consulting  
Corporate Employee Benefits  
Stark Associates Insurance  
Treadstone Risk Management  
Willis of New Jersey

And awards the Request for Proposals/EUS to Acrisure (Reliance Insurance Group):

Property/Casualty  
School Board Legal Liability  
Workers Compensation  
Dental  
Health/Medical/Prescription  
Student Accident

Award is for the period April 1, 2018 to June 30, 2019. (Attachment C.11)

### Business Office Addenda

#### 1. Adoption of Tentative Budget

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Bradley Elementary School located at 1100 Third Avenue, Asbury Park, New Jersey on April 26, 2018 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for 2018-2019 School Year.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2018-2019 Total Expenditures</b>	68,824,012	13,359,247	0	82,183,259
<b>Less: Anticipated Revenues</b>	<u>61,424,565</u>	<u>13,359,247</u>	<u>0</u>	<u>74,783,812</u>
<b>Taxes to be Raised</b>	<u>7,399,447</u>	<u>0</u>	<u>0</u>	<u>7,399,447</u>

#### 2. Use of Facility

That the Board approve the request from Roberta Beauford on behalf of Delta Sigma Theta Sorority in accordance with Policy #7510 to waive fees (Custodial Charges: \$1,080; Room/Area Fees \$1,500; Equipment Rental Fee: \$300) of \$2,880 associated with the attached use of facility application. Approval contingent upon receipt of updated Certificate of Insurance and Commitment Fee of \$30. (Attachment C.2 Addenda)

#### 3. Grant Award

Resolution to accept the 2018 US Lacrosse First Stick Equipment grant. The grant award is valued at \$1,300 and includes the following; 30 field player sticks, 2 dozen soft "practice" balls, 2 goals (3'x3'), complimentary US Lacrosse student memberships for up to 30 new players, and complimentary US Lacrosse coach level memberships for up to 2 adult coaches. The grant period is April 1, 2018 to June 30, 2018 and there are no matching funds.

#### 4. Website Development

Resolved that the Asbury Park Board of Education approve SchoolMessenger Solutions to provide website development services in the creation of a new district website at an estimated cost of \$13,735. Siteimprove Inc. will provide services to assure ADA compliance of the website at an estimated cost of \$6,575. Both will utilize account: 11-000-222-500-075-47.

**Items C.1a through C.10**

**Motion to approve:** Mr. Grillo

**Second:** Ms. Lesinski

**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Item C.11**

**Motion to approve:** Mr. Grillo

**Second:** Ms. Lesinski

**Aye:** 5 **Nay:** 3 **Abs:** 0 Upon roll call the motion was adopted with Ms. Breech, Mr. Latorraca and Ms. Lesinski voting nay.

**Items C.1 Addenda through C.4 Addenda**

**Motion to approve:** Mr. Grillo

**Second:** Ms. Lesinski

**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Adjournment**

**Motion to Adjourn meeting**

**Motion to approve:** Mr. Latorraca

**Second:** Mr. Pinckney

**Aye:** 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings  
Business Administrator/Board Secretary