

# ASBURY PARK BOARD OF EDUCATION ASBURY PARK, NEW JERSEY

## WORKSHOP MINUTES

February 21, 2019

### A. PRELIMINARY

#### 1. Statement by Board President:

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Asbury Park Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Asbury Park Press and The New Coaster on January 4, 2019 via email. Copies of this notice have also been placed at the Administration Building bulletin board, District Schools, Asbury Park Municipal Building, Asbury Park Police Department and filed with the City Clerk on January 4, 2019.

#### 2. Mission Statement by Board President:

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

#### 3. Roll Call

##### Present:

Ms. Ahbez-Anderson, President  
Ms. Etienne, Vice President  
Ms. Breech (Arrived 6:30pm)  
Ms. Jones  
Mr. Latorraca  
Ms. Lesinski  
Mr. Pinckney

##### Absent:

Mr. Grillo  
Mr. Saunders Jr.

##### Also Present:

Mrs. Sancha Gray, Superintendent  
Mr. Geoffrey Hastings, Business Administrator/Board Secretary  
Ms. Ivy Brown, Assistant Business Administrator/Assistant Board Secretary  
Ms. Roberta Beauford, Director of Operations  
Dr. Kristie Howard, Director of Student Services  
Ms. Deborah Sylvia, Director of School Counseling Services  
Ms. Carole Morris, State Fiscal Monitor  
Mr. Adam Weiss, Board Attorney

#### 4. Flag Salute

The group was led in the flag salute.

#### 5. Report of Committee Chairs

#### 6. Public Participation in Accordance with Board Policy 0167

No public comment.

**7. Review of Regular Meeting Agenda Items**

**8. Adjournment**

**Motion to adjourn meeting at 6:45pm**

**Motion to approve:** Mr. Latorraca **Second:** Ms. Etienne

**Aye:** 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings  
Business Administrator/Board Secretary

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**Present:**

Ms. Ahbez-Anderson, President  
Ms. Etienne, Vice President  
Ms. Breech  
Ms. Jones  
Mr. Latorraca  
Ms. Lesinski  
Mr. Pinckney  
Mr. Saunders Jr.

**Absent:**

Mr. Grillo

**Also Present:**

Mrs. Sancha Gray, Superintendent  
Mr. Geoffrey Hastings, Business Administrator/Board Secretary  
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Dr. Kristie Howard, Director of Student Services  
Ms. Deborah Sylvia, Director of School Counseling Services  
Ms. Carole Morris, State Fiscal Monitor  
Mr. Adam Weiss, Board Attorney

#### 4. Flag Salute

The group was led in the flag salute.

**5. Presentations**

- 2017-2018 Audit Review by Kevin Frenia of Holman Frenia Allison, PC
- Jersey Shore Women in Technology Coding Camp Scholarships

**6. Superintendent’s Report**

- a. **Data Dashboard** (Attachment A.6a)

**7. Public Participation in Accordance with Board Policy 0167**

Members of the public came up to address the following items:

- Several members of the community expressed their support for re-hire of non-renewed employee.

**8. Monthly HIB Report** (Attachment A.8)

**9. State Monitor’s Report**

**10. Acceptance of Minutes**

- a. That the Board approve the minutes of the **Organization Meeting** held January 3, **2019**. (Attachment A.10a)
- b. That the Board approve the minutes of the **Closed Session** held January 3, 2019.
- c. That the Board approve the minutes of the **Regular Meeting** held **January 24, 2019**. (Attachment A.10c)

**11. Draft 2019-2020 School Calendar** (Attachment A.11)

**Items A.10a & A.10b**

**Motion to approve:** Ms. Lesinski

**Second:** Mr. Pinckney

**Aye:** 6 **Nay:** 0 **Abs:** 2 Upon roll call the motion was adopted with Ms. Lesinski and Ms. Etienne abstaining.

**Item A.10c**

**Motion to approve:** Ms. Lesinski

**Second:** Mr. Pinckney

**Aye:** 5 **Nay:** 0 **Abs:** 3 Upon roll call the motion was adopted with Ms. Etienne, Ms. Breech and Mr. Latorraca abstaining.

**Item A.11**

**Motion to approve:** Ms. Lesinski

**Second:** Mr. Pinckney

**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Agenda**

**1. Staff Appointments**

Upon the recommendation of the Superintendent, that the Board approves the staff appointments listed below, pending budget funding and sufficient student participation.

**a. Edwin Ruiz**

PCR#:	1620-010-003-00001
Assignment:	Director of Curriculum & Instruction
Location:	Central Office
Salary:	\$150,000 (Pro-Rated)

Effective: March 1, 2019 through June 30, 2019  
Account: 11-000-221-102-074-10  
Replacing: Sancha K. Gray

**b. Lauren Jackson**

PCR#: 1710-010-010-00003  
Assignment: Supervisor of Curriculum & Instruction  
Location: Central Office/District-wide  
Salary: \$93,316, Step 1 (Pro-Rated) of 2018-2019 of Supervisor's Salary Guide  
Effective: March 1, 2019 through June 30, 2019  
Account: 20-218-200-102-040-10  
Replacing: Nancy Ziobro, Resignation  
Contingency: Criminal History Review

**c. Dana Aurichio**

PCR#: 3049-100-048-00001  
Assignment: Instructional Coach  
Location: Barack Obama Elementary School  
Salary: \$78,735, Step 15MA (Pro-Rated) of the 2018-19 Teacher's Salary Guide  
Effective: On or about May 1, 2019 through June 30, 2019  
Account: 11-000-221-176-100-10  
Replacing: Veronica Patterson  
Contingency: Start date based on the start date of replacement teacher

**d. Irene Chambers**

PCR#: 3049-800-048-00001  
Assignment: Instructional Coach  
Location: Bradley School  
Salary: \$59,235, Step 5BA (Pro-Rated) of the 2018-19 Teacher's Salary Guide  
Effective: On or about May 1, 2019 through June 30, 2019  
Account: 11-000-221-176-100-10  
Replacing: Rosemary Penta  
Contingency: Start date based on the start date of replacement teacher

**e. Mitzy Troche**

PCR#: 4101-800-050-00006  
Assignment: Teacher Aide  
Location: Bradley Elementary School  
Salary: \$32,407, Step 1(Pro-Rated) of the 2018-19 Teacher's Aide Salary Guide  
Effective: March 11, 2019 through June 30, 2019  
Account: 11-216-100-106-073-10  
Replacing: New  
Contingency: Satisfactory Criminal History Review

**f. Elaine Loroesh**

PCR#: 4101-800-050-00021  
Assignment: Teacher Aide  
Location: Bradley Elementary School  
Salary: \$32,407, Step 1(Pro-Rated) of the 2018-19 Teacher's Aide Salary Guide  
Effective: March 11, 2019 through June 30, 2019  
Account: 15-204-100-106-040-10  
Replacing: New  
Contingency: Satisfactory Criminal History Review

**g. 2018-2019 Spring Athletic Recommendations**, these appointments are effective the 2018-2019 school year using account numbers 15-402-100-100-010-14 and 15-402-100-100-070-14. All appointments are contingent upon sufficient student participation and satisfactory criminal history review.

COACHING TITLE	COACHES	STEP	STIPEND
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Assistant Outdoor Track Coach-HS	<b>Leroy Hayes</b>	4L	\$7,200
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- h. **STEAM After School Program Substitute (PreK)**, effective February 22, 2019 through June 11, 2019, staff listed below will be shared with all locations that offer the STEAM After School program, to be paid at the rates listed below according to the negotiated agreement using account numbers 20-218-100-101-040-10 and 20-218-100-106-040-10.

Name	Position	Hourly Rates & Not To Exceed Amounts
<b>Kristyn Foster</b>	Substitute Teacher	On Call/As Needed; \$39/HR; 3hrs/day
<b>Bertha Spraulding</b>	Substitute Teacher	On Call/As Needed; \$39/HR; 3hrs/day
<b>Lucy Cecere</b>	Substitute Teacher	On Call/As Needed; \$39/HR; 3hrs/day
<b>Pedro Trivella</b>	Substitute Teacher	On Call/As Needed; \$39/HR; 3hrs/day
<b>Lauren Zampelle</b>	Substitute Teacher	On Call/As Needed; \$39/HR; 3hrs/day

- i. **High School Co-curricular Advisors**, effective February 22, 2019 through June 7, 2019, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-010-33.

Name	Advisor Position	Stipend/Rate
<b>Lisa Vojnyk</b>	Credit Recovery Teacher	\$39/hr (1.25 hrs/day, 5 days/wk)

- j. **2018-2019 PARCC Extended Day Program** effective February 22, 2019 through June 7, 2019, to be paid at the rates listed below according to the negotiated agreement using account number 15-421-100-101-010-15.

Name	Position	Rate/Not To Exceed Amounts
<b>Jessica Daniels</b>	ELA Teacher	\$39/hr (1.25 hrs/day, 5 days/wk)
<b>Francis Nunez</b>	Math Teacher	\$39/hr (1.25 hrs/day, 5 days/wk)

- k. **Twilight Program** at the High School, effective 2018 – 2019 school year, to be paid at the rates listed below according to the negotiated agreement using account number 15-140-100-101-010-10. Program Substitute Teachers must be available between 2:45 p.m. – 6:45 p.m., Monday – Friday for the entire duration of the program. Schedules will vary depending upon student participation.

Name	Advisor Position	Stipend/Rate
<b>Karma Williams-Davis</b>	Substitute Teacher	\$39/hr (on call, as needed)
<b>Christine Demarsico</b>	Substitute Teacher	\$39/hr (on call, as needed)

- l. **Community Outreach Preschool & Kindergarten Registration**, effective March 16, 2019 through March 30, 2019, to be paid at the rates listed below according to the negotiated agreement using account number 20-218-100-800-040-29. Staff must be available to work 9:30 a.m. to 1:30 p.m. on the following Saturdays; March 16, 2019/TMES, March 23, 2019/BES and March 30, 2019/BOES.

Name	Position	Stipend/Rate
<b>Pedro Trivella</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Jessica Peters</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Christina Koleniak</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Archeland Belfort</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Domenica Ficarra</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Sandra Burns</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)

<b>Shannon Antonelli-Boyle</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Kristyn Foster</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Janette Moen</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Kristina Marrone</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Stephanie Giardino</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Stephanie Kelly</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Tiffany Sorto</b>	Teacher	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Joann Moore</b>	Clerical Staff	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Victory Durden</b>	Clerical Staff	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Ana Santiago-Gonzalez</b>	Clerical Staff	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Chanta Jackson</b>	Clerical Staff	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Nydia Fontaine</b>	Clerical Staff	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Melanie Pelosi</b>	Clerical Staff	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Deborah Burns</b>	Security Officer	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Yassanah Farrakhan</b>	Security Officer	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Cassandre Marshall</b>	Translator	\$39/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Ivonne Zuniga-Hernandez</b>	Translator	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Gabriela Garcia</b>	Translator	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Nohemi Santiago</b>	Translator	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)
<b>Ermite Etienne</b>	Translator	\$26/hr (3 Saturdays at 4 hours each; not to exceed 12 hours total)

**2. 2018-2019 School Year Staff Reassignments and Transfers**

Upon the recommendation of the Superintendent, that the Board approves the staff reassignments/transfers listed below.

- a. **Adonia Snyder**, Paraprofessional/Dream 9 at the High School will be transferred to Paraprofessional at Bradley Elementary School, effective January 7, 2019.

**3. Student Teachers/Internships/Field Observations**

Upon the recommendation of the Superintendent, that the Board approves the following for Student Teaching/Internships/Field Observations/Clinical Observations.

<b>Student Name</b>	<b>Institution</b>	<b>Assignment</b>	<b>Timeframe</b>	<b>Cooperating Staff Member</b>
<b>Robin Lynch*</b>	Georgian Court University	Administration	Spring 2019 & Fall 2019	Thea Jackson; Thurgood Marshall School

<b>Sean Moore</b>	Kean University	Math	April 5, 2019 & April 12, 2019	Casey Miles; MS
<b>Vanessa James</b>	Kean University	Science	April 5, 2019 & April 12, 2019	Christina Durando; MS
<b>Carlos Tapia</b>	Kean University	History	April 5, 2019 & April 12, 2019	Jason Hague; MS
<b>Kimberly Macerino</b>	Kean University	English	April 5, 2019 & April 12, 2019	Sean O'Scanlon; MS
<b>Kaitlyn Brandenburg</b>	Kean University	English	April 5, 2019 & April 12, 2019	Jessica Daniels; HS
<b>Jamie Ciancitto</b>	Kean University	English	April 5, 2019 & April 12, 2019	Jessica Daniels; HS
<b>Corey Germano</b>	Kean University	English	April 5, 2019 & April 12, 2019	Christine Demarsico; HS
<b>Lindsay Jarboe</b>	Kean University	English	April 5, 2019 & April 12, 2019	Christine Demarsico; HS
<b>Vincent Calandrucchio</b>	Kean University	History	April 5, 2019 & April 12, 2019	John Grasso; HS
<b>Mia Cippola</b>	Kean University	History	April 5, 2019 & April 12, 2019	John Grasso; HS
<b>Peter Evertz</b>	Kean University	History	April 5, 2019 & April 12, 2019	Jean Dortissant; HS
<b>Marielle Napoletano</b>	Kean University	History	April 5, 2019 & April 12, 2019	Jean Dortissant; HS
<b>Sonia Garcia</b>	Kean University	Science	April 9, 2019 & April 16, 2019	Christina Durando; MS
<b>Emily Schiabor</b>	Kean University	History	April 9, 2019 & April 16, 2019	Jason Hague; MS
<b>Jessia Beicht</b>	Kean University	Elementary Special Education	April 9, 2019 & April 16, 2019	Kristina Marrone; Bradley School
<b>Brielle Carabetta</b>	Kean University	Elementary Special Education	April 9, 2019 & April 16, 2019	Lisa Spiegel; Bradley School
<b>Makaela Gevaras</b>	Kean University	Elementary Special Education	April 9, 2019 & April 16, 2019	Deborahlee Wehner; Thurgood Marshall School
<b>Krissandra Schrama</b>	Kean University	Elementary Special Education	April 9, 2019 & April 16, 2019	Deborahlee Wehner; Thurgood Marshall School

\*Full-time staff may only complete internship requirements during lunch breaks, prep periods and after school. Time off from regular job duties is not permitted unless a Personal Day or unpaid leave of absence is requested. Substitutes cannot be used while any internship requirements are being completed.

#### **4. Salary Adjustment & Corrections**

Upon the recommendation of the Superintendent, that the Board approves the following salary adjustments and corrections:



- a. **Kristyn Foster**, STEAAM After School Program (PreK) Teacher, to reflect corrected hours. Your hours will be reduced to 2.5 hours/day, effective February 7, 2019 through March 20, 2019.
- b. **Shannon Antonelli-Boyle**, STEAAM After School Program for Grades K-2 Site Coordinator, to reflect corrected hours. Your hours will be reduced to 2.5 hours/day, effective February 7, 2019 through March 20, 2019.
- c. **Sandra Burns**, STEAAM After School Program (PreK) Substitute, to reflect corrected hours. Your hours will be reduced to 2.5 hours/day, effective February 7, 2019 through March 20, 2019.

**5. Resignations**

Upon the recommendation of the Superintendent, that the Board approves the resignation of the following employees:

- a. **Dalbir Kaur**, Math Teacher at the High School, effective April 9, 2019. (PCR# 3002-400-030-00004)
- b. **Kristyn Foster**, STEAAM After School Program (PREK) Teacher at Thurgood Marshall Elementary School, effective February 2, 2019.
- c. **Dina Apostolakos**, TLAAs Substitute Instructor at Bradley Elementary School and MLK Middle School, effective January 25, 2019.

**6. Retirement**

Upon the recommendation of the Superintendent, that the Board approves the retirement of the following employees:

- a. **Benjamin A. Evans Sr.**, Part-Time Mail Courier, effective May 1, 2019. Mr. Evans will have been with this district for 21 years. (PCR#4204-010-069-00001)

**7. Leave of Absences**

Upon the recommendation of the Superintendent, that the Board approves the attached list of staff leave of absences (See Attachment B.7).

**8. Suspensions**

Upon the recommendation of the Superintendent, that the Board approves the suspension without pay of the following employee effective January 24, 2019:

- a. **Employee ID number 52167**

- 9. Recommend Board approval for Food and transportation to be provided for the Disney student Broadway trip to see Aladdin Lunch will be provided at Dallas BBQ restaurant and a charter bus being obtained through district transportation. Cost to be split three ways \$1,300.00 per account.  
Total Cost: Not to exceed \$3,900 Account Number(s): 15-190-100-800-100-20, 15-190-100-800-020-20, and 15-190-100-640-040-20.
- 10. Recommend Board approval for the development and submission of an application for the PSEG Foundation Sustainable Jersey for Schools Grants Program. Funding supports efforts to implement projects that help schools gain points needed for Sustainable Jersey for Schools certification and make progress toward a sustainable future. The 18 month grant period will be May 15th, 2019 to November 15th, 2020. The amount of the grant is \$10,000 and the grant has no matching funds
- 11. Recommend Board approval for the development and submission of an application for an OceanFirst Foundation major grant in the area of Youth Development and Education for the Asbury Park High School. The focus of the grant is to support programs that enrich and improve life options for young people including those that provide education, work skills development, mentoring, and those that provide safe, affordable and supportive places to grow and learn. The grant period will be September 1st, 2019 to June 30th, 2020. The amount of the grant is \$10,000 and the grant has no matching funds
- 12. Recommend Board approval for the Dr. Martin Luther King Middle School to participate in the Monmouth University "Write on Sports Summer Program". The program provides a 2-week college experience where students have the opportunity to meet professional players, and journalist. This program is free and provides lunch and transportation to and from the university. Program runs from July 29 –August 9 2019 or July 8-19 if the enrollment is high. Monmouth University will also train two of our teachers to work the program at no cost to the district.

- 13.** Recommend Board Approval for Dr. Kristie M. Howard, Director of Student Services, Sierra Thomas, SAC, Jory Artis, SAC, Sheldon Sanders, Health & Social Services Coordinator, Alisha De Lorenzo, SEL Coordinator to attend a professional learning event titled “Adverse Childhood Experiences” on March 26 - 27, 2019, April 9 – 10, 2019 & May 7 – 8, 2019 at Essex Regional Services Commission Office, Fairfield, NJ. Adverse childhood experiences (ACEs) is the single most unaddressed threat of the nation today that is not only impacting our school systems but also society. This workshop is a three-part series that provides a trauma informed program created for educators and other professionals that deal with infants to adults. Registration Cost: \$ 450.00 per person  
Total Cost: \$2, 250.00 Account: 20-270-200-500-074-20
- 14.** Recommend Board Approval for Ms. Sheldon Sanders, Health & Social Services Coordinator to attend a professional learning event titled “NJ Association of School Social Workers Spring Institute” on March 25, 2019 in Edison, NJ. This is the annual conference for NJ school social workers featuring a keynote speaker (Maurice Elias, Social Emotional Learning) and various workshops on topics pertinent to school social work. Registration Cost is \$95.00  
Total Cost: \$95.00 Account: 20-270-200-500-074-20
- 15.** Recommend Board Approval for Dr. Kristie Howard, Zakiya DeOrbe, Kelly Gayle, Melissa Lopusznick, Perry Medina, Sondra Minuskin, James Parham, Angela Thomas and Michael Zajac to attend a professional learning event titled “Code of Conduct Investigations – Getting to the Truth” on February 26, 2019 at the FEA Center, Monroe NJ. The Code of Conduct Series will lead participants through hands-on strategies for conducting investigations of various forms of student misconduct. Participants will leave with a clear game plan for how to conduct a wide array of student investigations and ultimately get to the underlying truth. Registration Cost: \$150.00 per person  
Total Cost: \$1,350.00 Account: Howard & Medina - 11-000-219-580-077-41, DeOrbe & Lopusznick - 15-190-100-500-070-20, Gayle - 15-190-100-500-020-20, Minuskin - 15-190-100-500-100-20, Parham, Thomas & Zajac - 15-190-100-500-010-20
- 16.** Recommend Board approval for the Asbury Park High School to partner with the Thurgood Marshall Elementary School in the Project Passion Mentoring Program. In this program, a group of 20 high school students (10<sup>th</sup> and 11<sup>th</sup> graders) would visit TMES two times monthly, during the school day, to mentor students in grades one through five who are in need of Tier 2 supports. The HS and elementary students will begin meeting in March 2019 and continue through the end of the school year. TMES Administration will select the students to be mentored. High school students will be selected based on teacher recommendation, grades (a minimum of C+ in all classes), behavior and parental permission. Ms. Sheldon Sanders, Health and Social Services Coordinator will act as liaison between the high school and TMES. Ms. Sanders will also provide a 2-hour initial training to the peer mentors. The training will take place over the course of two days in March 2019 (dates to be determined) from 2:30 to 3:30 each day. As part of this training, students will be given suggested activities to do with their mentees. Ms. Sanders, along with TMES staff, will monitor the mentoring relationship and provide support to the peer mentors.  
Total Cost: \$0.00
- 17.** Recommend Board approval for 6 nurses to complete the Basic Life Support, AED, and Narcan Renewal Certification Course. The course is being offered through CentraState Healthcare at a cost of \$65.00 per person.  
Total Cost: \$390.00 Account:20-270-500-074-20
- 18.** Recommend Board Approval for Nancy Saphow, Athletic Trainer, to attend the National Athletic Trainer’s Association 70<sup>th</sup> Annual Meeting and Clinical Sumposia to be held in Las Vegas from June 24, 2019 through June 27, 2019. Registration Fee: \$250.00, Hotel for 2 Nights: \$437.64, Flight: \$456.60,  
Total Cost \$1144.24 Account: 15-402-100-800-010-33
- 19.** Recommend Board approval for a basketball game between the Dr. Martin Luther King, Jr. Middle School boys’ basketball team and the Asbury Park Police. The event will take place on February 27, 2019 in the Middle School gym. The purpose of the event is to promote unity between the police and the youth in Asbury Park. The event is sponsored by the Dr. Martin Luther King, Jr. Middle School Student Council

20. Recommend Board approval for the Community Outreach Preschool and Kindergarten Registration Kickoff events to take place on March 16th at Thurgood Marshall, March 23rd at Bradley, and March 30th at Barack Obama. Staff hours will be from 9:30 AM to 1:30 PM with the event taking place from 10:00 AM to 1:00 PM. Not to Exceed \$12,000 Account Number: 20-218-100-800-040-29
21. Recommend board approval for the Supervisor of Curriculum & Instruction (Shanté Middleton) to attend LRP's National Institute on Legal Issues of Educating Individuals with Disabilities to be held at Gaylord Palms Resort & Convention Center in Orlando, Florida May 5-8, 2019. The cost for the full 4-day conference is the following: Registration \$1370 and room accommodation \$249/night (5 nights) + airfare + meal rate of \$64/day. Total cost not to exceed \$3000 Account: 20-270-200-580-074-20
22. Recommend Board approval for Dina Apostolakos 6<sup>th</sup> Grade Teacher to attend the professional learning event, Positive Discipline in the Classroom. The workshop will be held in Denville, NJ on April 8<sup>th</sup> and 9<sup>th</sup> 2019. Positive Discipline in the Classroom is designed for teachers who want an effective discipline approach that integrates social and emotional learning while reducing challenging student behaviors. Registration cost \$481.00pp  
Total Cost \$481.00 Account 15-190-100-610-070-20
23. Recommend Board Approval for Thurgood Elementary to partner with Microsoft on their professional development initiative. Microsoft will provide free professional development twice a month from March-June 2019. The professional development will focus on how to integrate Microsoft products into the classrooms.
24. Recommend Board Approval for School trips (Attachment B.24)

### **Addenda**

#### **1. New/Revised Policies (First Reading)**

Upon the recommendation of the Superintendent that the board approve the following revised policies (Attachment B.1a –B.1q Addenda)

- a. Policy 2415.06 UNSAFE SCHOOL CHOICE OPTION (M)
- b. Policy 2422 HEALTH AND PHYSICAL EDUCATION (M)
- c. Policy 2431.3 PRACTICE AND PRE-SEASON HEAT-ACCLIMATION FOR SCHOOL-SPONSORED ATHLETICS AND EXTRA-CURRICULAR ACTIVITIES
- d. Policy 2610 EDUCATIONAL PROGRAM EVALUATION (M)
- e. Policy 4219 COMMERCIAL DRIVER'S LICENSE CONTROLLED SUBSTANCE AND ALCOHOL USE TESTING (M)
- f. Policy 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)
- g. Policy 5330.04 ADMINISTERING AN OPIOID ANTIDOTE (M)
- h. Policy 5337 SERVICE ANIMALS
- i. Policy 5600 STUDENT DISCIPLINE CODE OF CONDUCT (M)
- j. Policy 5611 REMOVAL OF STUDENTS FOR FIREARMS OFFENSES (M)
- k. Policy 5612 ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES (M)
- l. Policy 5613 REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES (M)
- m. Policy 5756 TRANSGENDER STUDENTS (M)
- n. Policy 7440 SCHOOL DISTRICT SECURITY (M)
- o. Policy 8461 REPORTING VIOLENCE, VANDALISM, HARASSMENT, INTIMIDATION, BULLYING, ALCOHOL, AND OTHER DRUG OFFENSES (M)
- p. Policy 8561 PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)
- q. Policy 8860 MEMORIALS

#### **2. New/Revised Policies (Second Reading)**

Upon the recommendation of the Superintendent that the board approve the following new policies (Attachment B.2a-B.2b Addenda)

- a. Policy 6164 APPAREL AND BRANDING (New)
- b. Policy 7461 SUSTAINABILITY (New)

#### **3. Staff Appointments**

Upon the recommendation of the Superintendent, that the Board approves the staff appointments listed below, pending budget funding and sufficient student participation.

**m. Perry Medina**

PCR#: 1507-800-007-00001  
Assignment: Principal  
Location: Bradley Elementary School  
Salary: \$124,774, Step 8 of the APASA Guide (12 month Pro-rated)  
Effective: March 1, 2019 through June 30, 2019  
Account: 15-000-240-103-040-10  
Replacing: Edwin Ruiz

**n. Mary McDermott**

PCR#: 3208-100-033-00002  
Assignment: School Nurse  
Location: Barack Obama Elementary School  
Salary: \$56,085, Step 1BA of the 2018-19 Teacher's Salary Guide (10 month Pro-rated)  
Effective: March 11, 2018 through June 30, 2019  
Account: 20-218-200-104-020-10  
Replacing: Denise Davidoski, Retirement  
Contingency: Criminal History Review and issuance of Emergency Certificate

4. Recommend Board approval for the following changes to the After- School program calendar, winter session to end on March 28<sup>th</sup> 2019 instead of March 15<sup>th</sup> 2019 and spring session to begin on April 29<sup>th</sup> 2019 instead of April 1<sup>st</sup> 2019.
5. Recommend Board approval for 1 APHS Wrestling student (Quanizja Legagneur), Matthew Ardizzone, Wrestling Coach, Tim Fosque, Asst. Wrestling Coach, and one female chaperone to attend the Wrestling State Championship held at the Atlantic City Convention Center in Atlantic City, NJ from March 1 – March 3, 2019. This trip is taking place due to the student's victory in the Regionals on Sunday, February 17, 2019. Total Cost Not to Exceed \$2,200.00 Account: 15-402-100-500-010-33
6. Recommend Board approval for a 1 year contract between Asbury Park school District and Tableau data analytics. District license will be administered by Janice Kroposky. Access to Tableau program will allow the district to conduct student performance data analytics. Contract date will be from March 1, 2019-March1, 2020. Total Estimated Cost \$630.00 Account: 11-000-221-320-074-41

**Items B.1a through B.7**

**Motion to approve:** Ms. Lesinski **Second:** Ms. Jones  
**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Item B.8**

**Motion to approve:** Ms. Lesinski **Second:** Ms. Jones  
**Aye:** 7 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Breech abstaining.

**Items B.9 through B.17**

**Motion to approve:** Ms. Lesinski **Second:** Ms. Jones  
**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Item B.18**

**Motion to approve:** Ms. Lesinski **Second:** Ms. Jones  
**Aye:** 7 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Mr. Saunders Jr. abstaining.

**Item B.19**

**Motion to approve:** Ms. Lesinski **Second:** Ms. Jones  
**Aye:** 7 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Breech abstaining.

**Items B.20 through B.6 Addenda**

**Motion to approve:** Ms. Lesinski                                **Second:** Ms. Jones  
**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Item B.7 Addenda**

**Motion to approve:** Ms. Lesinski                                **Second:** Ms. Jones  
**Aye:** 7 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Lesinski abstaining.

**C. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR**

**1. Business Services**

That the Board approve the following bills and claims:

- (a) Bills and Claims for February 2019 in the amount of \$3,473,681.01 (Attachment C.1a)
- (b) Payroll Report for January 2019 in the amount of \$3,423,576.03 (Attachment C.1b)
- (c) Board Secretary's Report for December 2018 (Attachment C.1c)
- (d) Report of School Monies for December 2018 (Attachment C.1d)

**2. Appropriation Adjustments:**

That the Board authorize the Business Administrator to make the following adjustments to the 2018-2019 school budget. (Attachment C.2)

**3. Certification of No Over Expenditures**

Secretary's Certification

Pursuant to N.J.A.C. 6:23-2.12(d), I, Geoffrey Hastings, Business Administrator/Board Secretary certify that as of December 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1. That the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_

Board Secretary

Date

Board Resolution

Through the adoption of this resolution, we, the Asbury Park Board of Education, pursuant to N.J.A.C. 6:23-2.12(e), certify that as of December 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(B) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**4. Comprehensive Annual Financial Report/Annual Management Report 2017-2018**

RESOLVED that the board accept and approve the comprehensive annual financial report and management report along with the corrective action plan for the year ended June 30, 2018.

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2018-001	Review of invoices to ensure invoices are paid in the proper accounting period.	Accounts Payable will cross check all requests to pay with a valid invoice submission.	Business Admin/Asst Business Admin/Accounts Payable	Ongoing
2018-002	Reconcile payroll bank account to G/L in a timely manner	Accounts will be reviewed monthly to ensure all items are reconciled.	Business Admin/Asst Business Admin/Accountant	Updated as of Feb 2019 and Ongoing
2018-003	Regular review of outstanding checks list	Outstanding checks list will be reviewed every 6 months for potential voids.	Business Admin/Asst Business Admin/Accountant	Updated as of Feb 2019 and Ongoing

## 5. Joint Transportation Agreement

RESOLVED that the Asbury Park Board of Education authorizes a joint transportation agreement with Neptune Township at a cost of \$2,536.69 for the 2018-2019 school year.

## 6. Donations

- a. RESOLVED that the Asbury Park Board of Education accepts the donation from New Jersey Performing Arts Center and Disney of 55 tickets to Aladdin on Broadway on March 13, 2019 for participation in the Disney Musicals in Schools Program with an estimated value of \$3,000 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation as follows: 45 tickets designated to students and 10 tickets for chaperones. The Board instructs the Superintendent of Schools to write a letter thanking New Jersey Performing Arts Center and Disney. (Newark, NJ).
- b. RESOLVED that the Asbury Park Board of Education accepts the donation from Jack Sheehan of athletic clothing with an estimated value of \$150 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the Asbury Park High School Athletic Department. The Board instructs the Superintendent of Schools to write a letter thanking Jack Sheehan. (Asbury Park, NJ).
- c. RESOLVED that the Asbury Park Board of Education accepts the donation from MaryAnne Cosimann of coats with an estimated value of \$1,500 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the Asbury Park School District. The Board instructs the Superintendent of Schools to write a letter thanking MaryAnne Cosimann. (Oceanport, NJ).
- d. RESOLVED that the Asbury Park Board of Education accepts the donation from Connie Breech on behalf of Asbury Park Toy Drive of 13 bicycles, 10 bicycle locks, 10 bicycle lights and 13 helmets with an estimated value of \$2,000 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the Asbury Park School District's perfect attendance students. The Board instructs the Superintendent of Schools to write a letter thanking Connie Breech/Asbury Park Toy Drive (Asbury Park, NJ)

## 7. Acceptance of Grant Funds

- a. Resolution to accept the Hamilton Education program course study grant. 25 Asbury Park High School students will participate in a course of study on Alexander Hamilton sponsored by The Gilder Lehrman Institute of American History. Grant total is \$9,800 and there is a district cost of \$280.00 to offset ticket costs. The grant period is February 1, 2019 to June 30, 2019
- b. Resolution to accept the scholarship award from Jersey Shore Women in Tech to send four Asbury Park School District students, tuition free, to an eight-week girl's coding and robotics camp to be held once a week, for 90 minutes after school hours at Plum Crazy Robotics in Marlboro, New Jersey. Students will learn programming languages through use of Raspberry Pi's, Arduino, 3D printing, gaming, electronics and robotics. The scholarship total is \$2,000 with no matching funds. The grant period is February 1, 2019 to June 30, 2019

## 8. Evaluation Agreement

That the Board authorize Joan Bruno of Communication Technology Resources, LLC to complete Evaluations at the Asbury Park School District for the 2018-2019 school year; July 1, 2018 – June 30, 2019. Joan Bruno of Communication Technology Resources, LLC will provide services at the following rates: \$550 per evaluation and \$35 per ½ hour of travel with an estimated total of \$1,500 using account code# 11-000-219-320-072-41.

## 9. Pupil Placement

- a. That the Board approve the placement of the following resident (and non-resident and Charter School) pupils at the facilities listed for the 2018-2019 school year.

Student ID#	D.O.B.	Classif.	Placement	Tuition	Start Date
202504591	7/29/2006	ED	Rugby	\$379.89 P/D; \$38,748.78 YR. (102 Billable Days)	1/16/2019 - 6/30/2019
202401138	6/8/2006	OHI	Oakwood	\$299.55 P/D; \$27,858.15 YR. (93 Billable Days)	1/22/2019 - 6/17/2019
202601744	7/20/2007	OHI	Children's Center (Outreach Program)	\$68.00 P/H (Home Instruction 6.5 Hours per week)	1/30/2019 - 4/30/2019
202601744	7/20/2007	OHI	Children's Center (Outreach Program)	\$100.00 P/H (Speech 1.5 Hours per week)	1/30/2019 - 4/30/2019
202601744	7/20/2007	OHI	Children's Center (Outreach Program)	\$100.00 P/H (OT 1 Hour per week)	1/30/2019 - 4/30/2019
201700260	2/16/1999	MD	Children's Center (Outreach Program)	\$68.00 P/H (Home Instruction 8 Hours per week)	2/11/2019 - 4/30/2019
202002035	5/5/2001	MD	Children's Center	\$306.36 P/D; \$26,959.68 YR ( 88 Billable Days)	1/29/2019 - 6/30/2019
*202041053	10/8/2001	ED	Harbor School	\$311.15 P/D; \$30,181.55 YR (97 Billable Days)	1/22/2019 - 6/30/2019
201704723	9/25/1999	MD	Hawkwood (1-1 Aide)	\$185.00 P/D; \$25,715.00 YR. (139 Billable Days)	11/5/2018 - 6/30/2019
202301499	4/26/2005	GEN ED	Coastal	\$291.64 P/D 45 Billable Days = \$13,123.80	01/23/2019 - 03/29/2019
202001125	3/4/2003	GEN ED	Coastal	\$291.64 P/D 45 Billable Days = \$13,123.80	01/23/2019 - 04/02/2019

\*ACHS Student

b. The following pupils are to be dropped from their out of district placements.

Student ID#	D.O.B.	Classif.	Placement	Exit Date	Reason
*202041053	10/8/2001	ED	CPC High Point	12/7/2018	Accepted into new program
202101229	8/30/2003	ED	Collier	2/4/2019	Behavior

\*ACHS Student

### 10. Fundraiser

School	Group	Fundraiser	Purpose	Date(s)	Price Charging	Cost of Items	Est. Profit
District-wide	Autism Awareness Committee	"Accessorize for Autism"-Life Skills Store	To raise awareness & acceptance; to raise money for Monmouth Cnty Sheriff's Office	March 1-April 12, 2019	\$2/Car Magnet; \$1/Autism Key Chain	\$1/Car Magnet; \$.66/Autism Key Chain	\$100
District-wide	Autism Awareness Committee	"Accessorize for Autism"-Life Skills Store	To raise awareness & acceptance; to raise money for Monmouth Cnty Sheriff's Office	March 1-April 12, 2019	\$1/Autism Awesome Pencils; \$1/Autism Awesome Pens	\$.29/Autism Awesome Pencils; \$.50/Autism Awesome Pens	\$100
District-wide	Autism Awareness Committee	"Accessorize for Autism"-Life Skills Store	To raise awareness & acceptance; to raise money for Monmouth Cnty Sheriff's Office	March 1-April 12, 2019	\$1/Autism Awesome Ribbons; \$1/Autism Awesome Buttons	\$.49/Autism Awesome Ribbons; \$.62/Autism Awesome Buttons	\$100
District-wide	Autism Awareness Committee	"Infinite Love"-Autism Acceptance Mural	To raise awareness & acceptance; to raise money for Monmouth Cnty Sheriff's Office	March 1-April 12, 2019	\$2/Puzzle Piece (Teacher Made)	\$0	\$100
District-wide	Autism Awareness Committee	"Accessorize for Autism"-Life Skills Store	To raise awareness & increase acceptance; to raise money for Faces 4 Autism	March 1-April 12, 2019	\$15/Adult Jerseys; \$10/Child Jersey; \$17/3XL & up Jerseys	\$11-\$15/Adult Jerseys; \$8.50/Child Jersey	\$2,000

### 11. Travel and Professional Development

RESOLVED that the Asbury Park Board of Education approve the travel and professional development requests as per the attached listing. (Attachment C.11)

#### Item C.1a (Except Pg. 1 ANGELA AHBEZ-ANDERSON)

Motion to approve: Ms. Etienne

Second: Mr. Saunders Jr.

Aye: 8 Nay: 0 Abs: 0 Upon roll call the motion was unanimously adopted.

#### Item C.1a Pg. 1 ANGELA AHBEZ-ANDERSON

Motion to approve: Ms. Etienne

Second: Mr. Saunders Jr.

Aye: 7 Nay: 0 Abs: 1 Upon roll call the motion was adopted with Ms. Ahbez-Anderson abstaining.



**Items C.1b through C.6c**

**Motion to approve:** Ms. Etienne

**Second:** Mr. Saunders Jr.

**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Item C.6d**

**Motion to approve:** Ms. Etienne

**Second:** Mr. Saunders Jr.

**Aye:** 7 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Breech abstaining.

**Items C.7a through C.11**

**Motion to approve:** Ms. Etienne

**Second:** Mr. Saunders Jr.

**Aye:** 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Adjournment**

**Meeting adjourned at 8:05pm.**

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings  
Business Administrator/Board Secretary