

ASBURY PARK BOARD OF EDUCATION ASBURY PARK, NEW JERSEY

MINUTES

April 28, 2015

A. PRELIMINARY

1. Statement by Board President:

This meeting was called in accordance with the provisions of the "Open Public Meetings Law," C.231, PL. 1975, and notices were forwarded to Asbury Park Press, to Board Members and were posted as required.

2. Roll Call

Present:

Rev. Smallwood, President
Mr. Hall, Vice President
Ms. Breech
Ms. Harris
Ms. Lesinski
Ms. Simmons
Mr. Williams (arrived at 7:20pm)

Absent:

Ms. Jones
Ms. Lowell

Also Present:

Dr. Lamont Repollet, Superintendent
Mr. Geoffrey Hastings, Business Administrator/Board Secretary
Ms. Ivy Brown, Assistant Business Administrator/Assistant Board Secretary
Ms. Roberta Beauford, Director of Special Projects/Human Resources Manager
Ms. Sancha Gray, Director of Curriculum & Instruction
Mr. Alan Schnirman, Board Counsel
Ms. Carole Morris, State Monitor

3. Flag Salute

The group was led in the flag salute.

4. Public Budget Hearing

5. Presentations

No presentations.

6. Superintendent's Report

a. **Data Dashboard** (Attachment A.6a)

7. Public Participation in Accordance with Board Policy 0167

Members of the community came up to address the following items:

- District moving forward, Central Office location
- Great job of Superintendent

- Adult literacy great idea and needs more awareness
- Project Prom

8. Monthly HIB Reports (Attachment A.8)

9. 2015-2016 School Calendar (Attachment A.9)

10. State Monitor's Report

11. Acceptance of Minutes

- a. That the Board approve the minutes of **Closed Executive** held **February 24, 2015**.
- b. That the Board approve the minutes of the **Special Meeting** held **March 16, 2015**.
(Attachment A.11b)
- c. That the Board approve the minutes of the **Regular Meeting** held **March 24, 2015**.
(Attachment A.11c)

Item A.9

Motion to approve: Ms. Lesinski

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Item A.11a

Motion to approve: Mr. Hall

Second: Ms. Lesinski

Aye: 5 **Nay:** 0 **Abs:** 2 Upon roll call the motion was adopted with Ms. Breech and Rev. Smallwood abstaining.

Item A.11b

Motion to approve: Mr. Hall

Second: Ms. Lesinski

Aye: 5 **Nay:** 0 **Abs:** 2 Upon roll call the motion was adopted with Ms. Harris and Mr. Hall abstaining.

Item A.11c

Motion to approve: Mr. Hall

Second: Ms. Lesinski

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Board Agenda

1. Reappointments

a. Reappointment List for 2015-2016

Upon the recommendation of the Superintendent, that the board approve the attached list of staff to receive contracts for the 2015-2016 school year, effective July 1, 2015-June 30, 2016. A.P.A.S.A. and Non-Union Salaries subject to revision based upon contractual agreement (attachment B.1).

b. All District Teachers will be appointed to serve as **Home Instruction Teachers** on an as needed/on -call basis to be paid \$35 per hour, based upon the contractual agreement, not to exceed 10 hours per student per week unless authorized to exceed that limit by the Director of Student Services or Supervisor of CST, effective for the 2015-2016 school year on an as needed basis using account number 11-150-100-101-72-71 (NJAC 6A:16).

c. Reappointment of Substitute Custodians, to be paid \$9.00 per hour, to be used on an as needed/on call basis only effective July 1, 2015 through June 30, 2016, using account number 11-000-262-100-90-12.

Terry Johnson

Erica Hayes

d. **Reappointment of Part-Time Energy Educator Coordinator**, to be paid a stipend of \$20,000 effective July 1, 2015 through June 30, 2016, using account number 11-000-261-100-90-17.

Walter Sosa

e. **Reappointment of Substitute Security Officers**, to be paid \$20 per hour, to be used on an as needed/on-call basis effective July 1, 2015 through June 30, 2016, using various account numbers depending on the location of assignment.

Racquel Mattis

Sylvia Clarke

Alexis Lattimer

f. **Reappointment of I.T.C. Substitute**, to be paid \$80 per day, to be used on an as needed/on-call basis effective July 1, 2015 through June 30, 2016, using account number 65-990-320-100-75-10.

Barbara Shafer

g. Upon the recommendation of the Superintendent, that the Board approves the reappointment listed below effective July 1, 2015 through June 30, 2016:

Kim Walsh, Volunteer Surrogate Parent

h. **Reappointment of Spanish/French/Creole Translators**, effective July 1, 2015 through June 30, 2016, translators will be paid based on the APEA Negotiated Agreement - \$30 per hour for all certificated teachers and \$20 per hour for all non-certificated translators, to be used on call/as needed using account number 11-000219-320-72-41.

**Nydia Fontaine
Sonia Velasquez
Barbara Blanc***

**Esther Murphy
Jean Dortissant*
Paola Lauterwasser***

**Carina Kimmel*
Pedro Trivella*
Gabiella Garcia**

*Certified Teachers

i. **Reappointment of Substitute Secretaries**, to be paid \$80 per day, to be used on an as needed/on-call basis effective July 1, 2015 through June 30, 2016, using various account numbers depending on the location of assignment.

**Arlene Bielen
Sandra McLeod**

**Lesly Sims
Wanda Smith**

**Racquel Mattis
Daneria Taylor**

~~2. Withholding of Salary Increment-REMOVED FROM AGENDA~~

~~Upon the recommendation of the Superintendent that the board approves the following employees to be frozen on their current steps for the 2015-2016 school year:~~

~~a. **Employee ID# 21798** to be held at Step MAX of the 2014-2015 Custodians Salary Guide effective July 1, 2015 through June 30, 2016.~~

3. Staff Appointments

Upon the recommendation of the Superintendent, that the Board approves the staff appointments listed below for 2015-2016 school year, pending budget funding and sufficient student participation.

a. Kristie Howard

PCR#: 1613-400-003-00001

Assignment: Director of Student Services

Location: High School

Salary: \$127,000

Effective: July 1, 2015 through June 30, 2016

Account: 11-000-218-110-72-10

Replacing: New position

Contingency: Receipt of satisfactory criminal history review

b. Brian Stokes

PCR#: 1702-400-010-00001
Assignment: District College and Career Supervisor
Location: High School
Salary: \$130,000
Effective: July 1, 2015 through June 30, 2016
Account: 15-000-218-104-50-10/20-231-200-100-74-10
Replacing: New position
Contingency: Receipt of satisfactory criminal history review

c. Keisha Smith-Carrington

PCR#: 1703-010-010-00001
Assignment: Supervisor of Data Assessment and Staff Professional Development
Location: Central Office
Salary: \$120,437
Effective: July 1, 2015 through June 30, 2016
Account: 11-000-221-102-74-10/20-270-200-100-74-10
Replacing: New position
Contingency: Receipt of satisfactory criminal history review

d. Jean Dortissant

PCR#: 3002-400-040-00004
Assignment: Social Studies Teacher
Location: High School
Salary: \$64,440, Step 10 of the Teachers Salary Guide
Effective: September 1, 2015 through June 30, 2016
Account: 15-140-100-101-50-10
Replacing: Douglas Wiggs

e. Middle School After School Co-curricular Advisors, effective April 29, 2015 through June 30, 2015, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-40-13.

Name	Advisor Position	Rate	Not to Exceed
Michael Garcia	Archery Club Sub	\$35/hr	On call as needed
Nick Ciambrone	Archery Club Sub	\$35/hr	On call as needed

f. Second Chance Academy, effective April 29, 2015 through June 30, 2015, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-50-13.

Name	Advisor Position	Rate	Not to Exceed
Anna Maria Graf	Lab Monitor	\$35/hr	16 hours/week
Mia Jones	Lab Monitor Substitute	\$35/hr	On Call/As Needed
Wilbur Mallory	Security Guard	\$20/hr	16 hrs/week
Gwen Millions	Security Guard	\$20/hr	16 hrs/week

g. Upon the recommendation of the Superintendent that the Board approves the appointment of all certified and non- certified staff members to be used on an as needed/on call basis for the 2015 Summer Child Study Team & Extended School Year Positions. The positions will be paid at the following rates according to the negotiated agreement using the account number 11-000-219-104-72-16.

The following positions will be paid at an hourly rate based on their per diem rate, not to exceed 120 hours maximum per position:

- LDTC**
- School Social Worker**
- School Psychologist**
- HS Child Study Team Member**

**Occupational Therapist
Speech Language Therapist**

The following positions will be paid \$30/hour, not to exceed 40 hours per position:

**General Education Teachers
Special Education Teachers**

The following position to be paid \$250 per completed evaluation, not to exceed 10 evaluations per person:

**Speech Language Therapist
Occupational Therapist**

Appointing all certified and non-certified staff members would ensure adequate staffing when needed and will be done in a fair and equitable manner. The Child Study Team Department will oversee this process.

- h. All District Security Officers will be appointed to serve as **2015 Summer Security Officers** on an as needed/on call basis to be paid \$20 per hour, based upon contractual agreement, not to exceed 20 hours per week, effective for the summer months of July and August 2015. Provide Security for district buildings and athletic fields during regular work hours of 8:00 am until 4:00 pm, 4 days per week, Monday through Thursday until August 20, 2015, thereafter; provide Security 5 days per week, Monday through Friday until August 31, 2015. Security Officers will be called for work on a rotating basis, monitored by the Security Manager. Total hours for all summer assignments will not exceed 20 hours per week for any Security Officer using various account numbers depending on the location of assignment.

4. Salary Adjustment & Corrections

Upon the recommendation of the Superintendent that the Board approves the following salary adjustment and corrections:

- a. **Sabrina Grasso**, Math Teacher will be moved from \$63,710, Step 11BA to \$66,610, Step 11MA for receiving her Master's Degree, effective May 1, 2015 through June 30, 2015 using account number 15-140-100-101-50-10.

5. 2014-2015 School Year Staff Reassignments/Relocations

Upon the recommendation of the Superintendent, that the Board approves the staff reassignments/relocations listed below:

- a. **Christopher Smith**, custodian, transfer from High School to Thurgood Marshall Elementary, effective April 29, 2015.
- b. **Daryl Newman**, custodian, transfer from Thurgood Marshall Elementary to High School, effective April 29, 2015.

6. Student Teachers/Internships/Field Observations

Upon the recommendation of the Superintendent that the Board approve the following for Student Teaching/Internships/Field Observations/Clinical Observations for the 2015-2016 school year:

Student Name	Institution	Assignment	Cooperating Staff Member
Ebony Kaya Bennett	Kean University	Elementary Inclusion	TBD; Thurgood Marshall

7. Revised Job Descriptions:

Upon the recommendation of the Superintendent that the Board approves the job description listed below (attachment B.7a-7l):

- a. **#1613 Director of Student Services (Revised)**
- b. **#1820 Central Registrar and Communications Coordinator (Revised)**
- c. **#1702 District College and Career Supervisor (Revised)**
- d. **#3051 Dean of Students (Revised)**
- e. **#3204 Speech Language Specialist (Revised)**
- f. **#4104 Attendance Officer (Revised)**
- g. **#4125 Security Manager (Revised)**

- h. **#1503 Vice Principal High School (Revised)**
- i. **#1508 Vice Principal Elementary School (Revised)**
- j. **#1512 Vice Principal Middle School (Revised)**
- k. **#1519 Vice Principal/Athletic Liaison (Revised)**
- l. **#1612 Director of Special Services (Revised)**

8. Revised Policy & Procedure (Second Reading)

Upon the recommendation of the Superintendent that the board approve the following policies (attachment B.8a-8k):

- a. **#0134 Board Self Evaluation (Revised)**
- b. **#0152 Board Officers (Revised)**
- c. **#2622 Student Assessment (M) (Revised)**
- d. **#3212 Attendance (Revised)**
- e. **#4212 Attendance (Revised)**
- f. **#3218 Substance Abuse (M) (Revised)**
- g. **#4218 Substance Abuse (M) (Revised)**
- h. **#5200 Attendance (M) (Revised)**
- i. **#5460 High School Graduation (M) (Revised)**
- j. **#5465 Early Graduation (M) (Revised)**
- k. **#8630 Bus Driver/Bus Aide Responsibility (M) (Revised)**

9. Recommend Board approval for 12 Asbury Park Bilingual/ESL teachers to attend the NJTESOL Conference at the Hyatt Regency Hotel, New Brunswick, NJ. The date/time of the conference is Thursday 5/28/15 from 7:30AM-3:30PM. The cost per staff member is \$214.00. Each staff member attending the conference will be able to select from one hundred workshops and presentations, investigate a variety of topics covering theory and application for bilingual/ESL classrooms, and obtain the latest information on state and national initiative. Total cost: \$2,568.00 Account #: 20-241-200-300-74-20 Title III PD

10. Recommend Board approval for Middle School's 8th grade dance at the Renaissance/Falcos Catering, Ocean Township, on June 12, 2015, 5-9pm.
 Cost: \$2805.00 Acct#:15-401-100-500-40-32
 Police officer one cost: \$350.00 Acct#: 15-401-100-500-40-32
 Security guards (two) cost: \$20/hr. Acct#: 11-000-266-100-90-11

11. Recommend Board approval for the Asbury Park High School Fashion students to conduct a fashion show at the Berkley Carteret Hotel on May 20, 2015 at 7 PM. The Fashion students will participate in the full experience of putting on a professional fashion show. Costs include location, sound and lighting and photography. Total Cost: \$2,140.00 Account#: 20-361-100-600-50-20

12. Recommend Board approval for the adoption of the Creative Curriculum for Pre-K. Creative curriculum is a comprehensive, research-based curriculum designed to help educators at all levels of experience plan and implement a developmentally appropriate, content-rich program for children with diverse backgrounds and skill levels. Creative Curriculum is a DOE/OECE approved curriculum aligned to both the State Pre-K and Core Curriculum Content Standards. Products/materials to launch the implementation will be provided by Teaching Strategies. Cost: \$146,474.87 Account#: 20-218-100-600-20-29

13. Recommend Board approval for the professional development sessions related to the implementation of Creative Curriculum for Pre-K. All teaching, support, and administrative staff will be included in a series of trainings to launch the new curriculum in the Pre-K program. Sessions will take place from Sept. 2015 – June 2016. Cost: \$23,632.75 Account#: 20-218-200-329-20-29

14. Recommend Board approval for the Superintendent and the Director of Curriculum to attend one day (May 14th) of the 33rd Annual Spring Conference "Leadership – Putting Vision into Action" to be held May 13 - 14, 2015 in Atlantic City, NJ. Cost: \$249/Per NJASA Member (\$498.00) Account#: 20-720-200-300-74-20

15. Recommend Board approval to develop and apply for a USA Football Equipment Grant for the Asbury Park High School. Equipment grants are awarded based on need and merit, as well as a program's commitment to coaching education and best practices. Youth football organizations who hold a 501 (c) (3) tax-exempt status, and school sponsored football programs at the elementary, middle, junior high, and senior high school levels are eligible. The grant period is September 1, 2015 to June 30, 2016 and the grant amount is \$2,500. There is no matching funds requirement for this grant.
16. Recommend Board approval for the MOU between the Community YMCA and Asbury Park School District to provide Y Character Development Initiative to Asbury Park 6th Gr. students. The intent is to nurture social-emotional, cognitive, and physical development through youth programming that uniquely provides enriching experiences and community support. Ten 4 hour sessions for five weeks/two days a week - from July 6th – August 7th at the AP Middle School.
Cost: Not to exceed \$51,488.00 Account#: 11-422-100-500-73-34
17. Recommend Board approval for the rescheduling of Parent/Teacher conferences to be conducted from May 12th through May 14th with the evening conferences on May 13th.
18. Recommend Board approval to conduct Summer School in all five building locations. Summer School for students will begin on July 6th through August 6th (Staff 8:00 – 1:00) Monday – Thursday. (Students 8:30 – 12:30).
19. Recommend Board approval for the attached field trips (Attachment B.19).

Item B.1 Addenda

Motion to approve: Mr. Hall **Second:** Ms. Simmons
Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Item B.2 Removed from Agenda

Motion to Table Item B.8b

Motion to approve: Rev. Smallwood **Second:** Mr. Hall
Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Motion to Table Item B.10

Motion to approve: Ms. Lesinski **Second:** Mr. Hall
Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Items B.1a through B.19 (Except Items B.2, B.8b & B.10)

Motion to approve: Ms. Lesinski **Second:** Ms. Harris
Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

C. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR

1. Business Services

That the Board approve the following bills and claims:

- (a) Bills and Claims for April 2015 in the amount of \$3,057,312.91 (Attachment C.1a)
- (b) Payroll Report for March 2015 in the amount of \$3,550,852.81 (Attachment C.1b)
- (c) Board Secretary's Report from February 2015 (Attachment C.1c)
- (d) Report of School Monies from February 2015 (Attachment C.1d)

2. Appropriation Adjustments:

That the Board authorize the Business Administrator to make the following adjustments to the 2014-2015 school budget. (Attachment C.2)

3. Certification of No Over Expenditures

Secretary's Certification

Pursuant to N.J.A.C. 6:23-2.12(d), I, Geoffrey Hastings, Business Administrator/Board Secretary certify that as of February 2015, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1. That the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

Board Resolution

Through the adoption of this resolution, we, the Asbury Park Board of Education, pursuant to N.J.A.C. 6:23-2.12(e), certify that as of February 2015, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(B) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Donations

- a. Resolved that the Asbury Park Board of Education accept the Jersey Cares Service Contract at no cost to the district. Jersey Cares will provide volunteers to transform the outdoor area by performing general landscaping, painting educational murals, and painting track lanes at the Asbury Park Middle School on Saturday, May 2, 2015 from 7:30 a.m. to 12:00 p.m. (Attachment C.4a)
- b. RESOLVED that the Asbury Park Board of Education accepts the donation from Seresa Grillo on behalf of Starbucks Coffee Co. of Cleanup and Maintenance of the Little League Field located at the High School on April 26, 2015 as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request. The Board instructs the Superintendent of Schools to write a letter thanking Seresa Grillo (Ocean Township, NJ). Note: Superintendent approved April 2, 2015.

5. Travel and Professional Development

RESOLVED that the Asbury Park Board of Education approve the travel and professional development requests as per the attached listing. (Attachment C.5)

6. Use of Facility

- a. That the Board approve the request from Elaine Morgan-Scott on behalf of Frank Budd Annual Track Meet in accordance with Policy #7510 to use the High School (Stadium) and waive Facility Fees (Custodial Fees \$510; Room/Area Fees \$500) of \$1,010 on July 11, 2015

(Saturday) with a Rain Date of July 12, 2015 (Sunday) from the hours of 7:30 a.m. – 2:00 p.m. for the Frank Budd Annual Track Meet. Approval contingent upon receipt of Certificate of Insurance and permit from the City for grill. (Attachment C.6a)

- b. That the Board approve the request from Darryl Hammary on behalf of Charity Kings Inc. in accordance with Policy #7510 to use the High School (Back of High School) and waive Facility Fees (Custodial Fees \$180, Room/Area Fees \$150) of \$330 on November 25, 2015 (Wednesday) from the hours of 5:30 p.m. to 6:30 p.m. for Asbury Park High School Football Team & Cheerleaders' Pep Rally/Bonfire . Approval contingent upon receipt of Certificate of Insurance and Bonfire Permit from City of Asbury Park. (Attachment C.6b)
- c. That the Board approve the request from Darryl Hammary on behalf of Charity Kings Inc. in accordance with Policy #7510 to use the High School (Stadium) and waive Facility Fees (Custodial Fees \$300, Room/Area Fees \$550) of \$850 on November 25, 2015 (Wednesday) from the hours of 6:30 p.m. to 9:30 p.m. for Asbury Park Alumni vs. Neptune Alumni Flag Football Game . Approval contingent upon receipt of Certificate of Insurance. (Attachment C.6c)
- d. That the Board approve the request from Layasler Muhammad on behalf of Asbury Park Study Group and Save Our Girls in accordance with Policy #7510 to use the High School (Auditorium) and waive Facility Fees (Custodial Fees \$540, Room/Area Fees \$500) of \$1,040 on April 18, 2015 (Saturday) from the hours of 8:00 a.m. to 3:00 p.m. for A Nation Can Rise No Higher Than Its Woman Meeting. Certificate of Insurance on file in the Business Office. (Attachment C.6d) NOTE: Approved by Superintendent and Board President on April 14, 2015.
- e. That the Board approve the request from Leesha Floyd on behalf of the City of Asbury Park Recreation Department in accordance with Policy #7510 to use the High School (Gymnasium) and waive Facility Fees (Custodial Fees) of \$15,900 from April 29, 2015 through August 31, 2015 (Monday, Wednesday, Friday) from the hours of 6:00 p.m. to 9:00 p.m. for Basketball Training Program. Certificate of Insurance on file in the Business Office. (Attachment C.6e) NOTE: Excludes use during school closings: May 25, 2015; Pending availability in August due to maintenance.
- f. That the Board approve the request from Joseph Raines Jr. on behalf of the Asbury Park All Stars in accordance with Policy #7510 to use the Barack H. Obama Elementary School (Gymnasium) and waive Facility Fees (Custodial Fees \$25,560, Room/Area Fees \$22,500) of \$48,060 from May 1, 2015 through June 30, 2015 (Monday – Friday) from the hours of 4:00 p.m. to 9:00 p.m. AND from July 1, 2015 through August 17, 2015 (Monday – Friday) from the hours of 1:00 p.m. to 3:00 p.m. for Basketball Training/Practice Program. Approval contingent upon receipt of Certificate of Insurance. (Attachment C.6f) NOTE: Excludes use during school closings: May 25, 2015, Pending availability in August due to maintenance.

7. Participation Agreements

RESOLVED that the Asbury Park Board of Education approve the 2015-2016 Information Technology Center participation agreements with the following districts:

Academy Charter	Florence Township	Ocean Gate
Allenhurst Borough	Hainesport	Riverdale
Avon	Haworth	Rockleigh
Bloomingtondale	Highlands	Roosevelt
Cape May City	Keansburg	Rumson
Closter	Lafayette	Saddle River

Colts Neck	Maywood	Sea Isle City
Deal	Millstone Township	Spring Lake Borough
Demarest	Milltown	West Cape May
Edgewater	North Caldwell	Woodbridge Township
Essex Fells	North Hanover	
Fair Haven	Northvale	

8. District Auditor

Resolved that Holman Frenia Allison, P.C. of Medford, NJ, be appointed (renewed) as Auditor for the Asbury Park School District for the 2015-2016 school year at an annual fee not to exceed \$60,515 (inclusive of \$8,500 for the AP ITC SOC 2 report).

9. Charity Kings: Adopt a Spot

RESOLVED that the Asbury Park Board of Education approves Charity Kings, Inc. to adopt the Asbury Park High School and Asbury Park High School Stadium as its Adopt a Spot project area. Adopt a Spot is solely for upkeep/maintaining of the areas designated above as Charity Kings, Superintendent and Building Principal feel is appropriate during the 2015 school year at no cost to the District. (Attachment C.9)

10. Adoption of the 2015-2016 School Year Budget and Tax Levy

Recommend the Board approve the following resolution:

WHEREAS, the Asbury Park Board of Education adopted a tentative budget on March 16, 2015 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 9, 2015 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 21, 2015; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 28, 2015; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$66,278,588 of which \$6,635,736 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$12,165,609 of which \$0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$ 1,107,376 of which \$352,236 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Asbury Park Board of Education hereby adopts the 2015-2016 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds \$6,635,736 for the ensuing School Year (2015-2016) and

BE IT RESOLVED that there should be raised for Debt Service Funds \$352,236 for the ensuing

School Year (2015-2016).

11. Travel and Related Expense Reimbursement 2015-2016

WHEREAS, the Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$50,000 for all staff and board members.

12. Request for Proposals

Resolved that the Asbury Park Board of Education instruct the Business Administrator/Board Secretary to issue Request for Proposal (RFPs) for the following professional services:

- A: Architect
- B: Bank
- C: Board Attorney
- D: Bond Counsel
- E: Broker of Record
- F: Engineer
- G: Labor Counsel

13. Lease - 910 Fourth Avenue

WHEREAS, the Asbury Park Board of Education ("Board") is in need of property to house its administrative offices; and

WHEREAS, the GECC Family Limited Partnership is the owner of real property located at 910 Fourth Avenue, Asbury Park, New Jersey 07712 ("Property"); and

WHEREAS, the Board has determined that the Property is suitable for its needs; and

WHEREAS, the GECC Family Limited Partnership desires to lease to the Board and the Board desires to lease from the GECC Family Limited Partnership the Property for use as administrative offices; and

WHEREAS, the Board and GECC Family Limited Partnership desire to enter into a lease agreement ("Lease") from May 1, 2015 through April 30, 2020 with an option to renew to the extent permitted by law; and

WHEREAS, the Board shall pay rent in the amount of Seventeen Thousand Eighty Three Dollars (\$17,083.00) per month in the first year of the lease, Seventeen Thousand Four Hundred Twenty Five Dollars (\$17,425.00) per month in the second year of the lease, Seventeen Thousand Seven Hundred Seventy Four Dollars (\$17,774.00) per month in the third year of the lease, Eighteen Thousand One Hundred Twenty Nine Dollars (\$18,129.00) per month in the fourth year of the lease and Eighteen Thousand Four Hundred Ninety Two Dollars (\$18,492.00) per month in the fifth year of the lease.

NOW THEREFORE BE IT RESOLVED, that the Board hereby approves the Lease, for the term and amount of rent set forth above, with the GECC Family Limited Partnership for the property located at 910 Fourth Avenue, Asbury Park, NJ 07712; and

BE IT FURTHER RESOLVED, that the Lease is subject to the annual appropriations requirements mandated by N.J.A.C. 6A:26-10.10; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board Administration and the Board's Counsel to prepare, transmit, and execute all documents and perform all actions necessary to effectuate the intent and purpose of this Resolution.

Items C.1 through C.5

Motion to approve: Ms. Simmons

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Item C.6a

Motion to approve: Ms. Simmons

Second: Mr. Hall

Aye: 6 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Lesinski abstaining.

Items C.6b & C.6c

Motion to approve: Ms. Simmons

Second: Mr. Hall

Aye: 5 **Nay:** 0 **Abs:** 2 Upon roll call the motion was adopted with Ms. Lesinski and Ms. Simmons abstaining.

Ms. Simmons changed her vote on Item C.8 from the March 24, 2015 Board Meeting Agenda, from Yes to Abstain; there was no objection.

Items C.6d through C.8

Motion to approve: Ms. Simmons

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Item C.9

Motion to approve: Ms. Simmons

Second: Mr. Hall

Aye: 6 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Simmons abstaining

Items C.10 through C.12

Motion to approve: Ms. Simmons

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

14. Motion to Go Into Executive Caucus

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting of certain matters as outlined below, and

WHEREAS, the Asbury Park Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE BE IT RESOLVED that the Asbury Park Board of Education will hold a closed executive session on this date, April 28, 2015 at Asbury Park, New Jersey, for the purpose(s) as outlined and described below. Upon return action may be taken.

- 1. Confidential Matters per Statute on Court Order _____
- 2. Impact Rights to Receive Federal Funds _____
- 3. Unwarranted Invasion of Individual Privacy _____
- 4. Collective Bargaining _____
- 5. Acquisition of Real Property or Investment of Funds _____
- 6. Public Safety Procedures _____
- 7. Litigation or Contract Matters or Att./Client Privilege _____
- 8. Personnel Matters _____
- 9. Imposition of Penalties Upon an Individual _____

Executive Caucus

Motion to approve: Ms. Lesinski

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Motion to Adjourn Executive Caucus

Motion to approve: Ms. Simmons

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Item C.13

Motion to approve: Ms. Lesinski

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

15. Adjournment

Motion to adjourn meeting.

Motion to approve: Rev. Smallwood

Second: Mr. Hall

Aye: 7 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings
Business Administrator/Board Secretary