

# ASBURY PARK BOARD OF EDUCATION ASBURY PARK, NEW JERSEY

## WORKSHOP MINUTES

September 26, 2019

### A. PRELIMINARY

#### 1. Statement by Board President:

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Asbury Park Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Asbury Park Press and The New Coaster on January 4, 2019 via email. Copies of this notice have also been placed at the Administration Building bulletin board, District Schools, Asbury Park Municipal Building, Asbury Park Police Department and filed with the City Clerk on January 4, 2019.

#### 2. Mission Statement by Board President:

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

#### 3. Roll Call

##### **Present:**

Ms. Ahbez-Anderson, President  
Ms. Breech  
Mr. Grillo  
Mr. Latorraca  
Ms. Lesinski  
Mr. Pinckney (Arrived at 6:45pm)

##### **Absent:**

Ms. Etienne, Vice President  
Ms. Jones  
Mr. Saunders Jr.

##### **Also Present:**

Mrs. Sancha Gray, Superintendent  
Mr. Geoffrey Hastings, Business Administrator/Board Secretary  
Mrs. Ivelisse Brown, Assistant Business Administrator  
Mr. Edwin Ruiz, Director of Curriculum & Instruction  
Mr. Clement Bramley, Interim Director of Special Services  
Ms. Deborah Sylvia, Director of School Counseling Services  
Ms. Carole Morris, State Fiscal Monitor  
Mr. Adam Weiss, Board Attorney

#### 4. Flag Salute

The group was led in the flag salute.

#### 5. Report of Committee Chairs

The committee chairs reported on the following committees:  
-Athletics

- Buildings & Grounds
- Curriculum & Instruction
- Finance
- Policy

**6. Public Participation in Accordance with Board Policy 0167**

Members of the public came up to address the following items:

- School reconsolidation; shared services; lost funding

**7. Review of Regular Meeting Agenda Items**

**Adjournment**

**Motion to adjourn meeting at 6:55pm**

**Motion to approve:** Ms. Lesinski

**Second:** Ms. Breech

**Aye:** 6 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings  
Business Administrator/Board Secretary

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#### 2. Mission Statement by Board President:

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

#### 3. Roll Call

##### **Present:**

Ms. Ahbez-Anderson, President  
Ms. Breech  
Mr. Grillo  
Mr. Latorraca  
Ms. Lesinski  
Mr. Pinckney

##### **Absent:**

Ms. Etienne, Vice President  
Ms. Jones  
Mr. Saunders Jr.

##### **Also Present:**

Mrs. Sancha Gray, Superintendent  
Mr. Geoffrey Hastings, Business Administrator/Board Secretary  
Mrs. Ivelisse Brown, Assistant Business Administrator  
Ms. Roberta Beauford, Director of Operations  
Mr. Edwin Ruiz, Director of Curriculum & Instruction  
Mr. Clement Bramley, Interim Director of Special Services  
Ms. Deborah Sylvia, Director of School Counseling Services  
Ms. Carole Morris, State Fiscal Monitor  
Mr. Adam Weiss, Board Attorney  
Sanai Covin, Student Representative

#### 4. Flag Salute

The group was led in the flag salute.

**5. Presentations**

- School Self-Assessment for Determining HIB Grades (Collaborative Communication) by Ms. Deborah Sylvia
- Student Safety Data System (SSDS) (Collaborative Communication) by Ms. Deborah Sylvia

**6. Superintendent's Presentations**

- Golden Bucket Award Presentation (Academic Excellence & Collaborative Communication)
- Retiree Awards

**7. Superintendent's Report**

**8. Public Participation in Accordance with Board Policy 0167**

Members of the public came up to address the following items:  
-State indicators; prior performance; data matters

**9. State Monitor's Report**

**10. Acceptance of Minutes**

- a. That the Board approve the minutes of the **Special Meeting** held **August 21, 2019**. (Attachment A.10a)
- b. That the Board approve the minutes of the **Workshop Meeting** held **August 22, 2019**. (Attachment A.10b)
- c. That the Board approve the minutes of the **Closed Session** held **August 22, 2019**.
- d. That the Board approve the minutes of the **Regular Meeting** held **August 22, 2019**. (Attachment A.10d)
- e. That the Board approve the minutes of the **Special Meeting** held **September 5, 2019**. (Attachment A.10e)

**11. Revised 2019-2020 School Calendar** (Attachment A.11)

**12. Motion to approve the 2019-2020 Superintendent's Merit Goals** (Attachment A.12)

**Item A.10a**

**Motion to approve:** Ms. Lesinski

**Second:** Mr. Grillo

**Aye:** 5 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Breech abstaining.

**Items A.10b through A.10e**

**Motion to approve:** Ms. Lesinski

**Second:** Mr. Grillo

**Aye:** 6 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

**Items A.11 and A.12**

**Motion to approve:** Ms. Breech

**Second:** Ms. Lesinski

**Aye:** 6 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

## Agenda

### 1. **Staff Appointments**

Upon the recommendation of the Superintendent, that the Board approves the staff appointments listed below, pending budget funding and sufficient student participation.

#### **a. Stephanie Guiler**

PCR#: 3206-400-027-00003  
Assignment: Guidance Counselor  
Location: Asbury Park High School  
Salary: \$68,675, Step 7MA+30 of the 2019-20 Teacher's Salary Guide  
Effective: September 1, 2019 through June 30, 2020  
Account: 15-000-218-104-010-10  
Replacing: Kimberly Spinelli, Non-Renewal  
Contingency: Satisfactory Criminal History Review

#### **b. Eva Ponce**

PCR#: 4003-500-050-00001  
Assignment: Bilingual Office Aide  
Location: MLK Middle School  
Salary: \$33,577, Step 2 of 2019-20 Teacher Aide Salary Guide  
Effective: September 9, 2019 through June 30, 2020  
Account: 15-000-240-105-070-10  
Replacing: Jasmin Samol, Appointed as Teacher

#### **c. Aleksey Kretov, MD**

PCR#: 3209-998-070-00001  
Assignment: School Physician/Medical Examiner  
Location: District  
Salary: \$12,000 (12-Month Salary)  
Effective: September 5, 2019 through June 30, 2020  
Account: 11-000-213-100-072-10  
Replacing: Donald Micallef MD, Non-Renewal  
Contingency: Satisfactory Criminal History Review

#### **d. Amanda Brower**

PCR#: 3206-400-027-00002  
Assignment: Long Term Leave Replacement Guidance Counselor  
Location: High School  
Salary: \$59,775, Step 1MA of the 2019-20 Teacher's Salary Guide  
Effective: September 19, 2019 through June 30, 2020  
Account: 15-000-218-104-010-10  
Replacing: Barbara Paskin, Leave of Absence  
Contingency: Satisfactory Criminal History Review

#### **e. Scott Cammerano**

PCR#: 4208-600-061-00001  
Assignment: HVAC-R Maintenance Mechanic  
Location: Maintenance Department  
Salary: \$63,862, Step 4 of the 2019-20 Specialist's Salary Guide  
Effective: October 15, 2019 through June 30, 2019  
Account: 11-000-261-100-090-10  
Replacing: John Kostecki, Retirement  
Contingency: Satisfactory Criminal History Review

**f. High School Co-Curricular Advisors**, effective September 1, 2019 through June 30, 2020, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-010-13.

| Name | Advisor Position | Stipend/Rate |
|------|------------------|--------------|
|------|------------------|--------------|

|                              |                                  |                               |
|------------------------------|----------------------------------|-------------------------------|
| <b>Margaret Stone</b>        | Rainbow Club Advisor             | \$822                         |
| <b>Samar Armanious</b>       | Afterschool Detention Substitute | \$41/hr (on call / as needed) |
| <b>*Karma Williams-Davis</b> | Saturday Detention               | \$41/hr (on call / as needed) |

\*Saturday Detention Advisor only reports if students are scheduled to attend. If no students report after one hour, the teacher is dismissed and will be paid for one hour.

- g. **MLK Middle School Co-Curricular Advisors**, effective September 1, 2019 through June 30, 2020, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-070-13.

| <b>Name</b>                  | <b>Advisor Position</b>    | <b>Stipend/Rate</b>                     |
|------------------------------|----------------------------|---|
| <b>David Wronko</b>          | Afterschool Detention      | \$41/hr (1hr/day, 5 days/wk for 36 wks) |
| <b>Rebecca Band</b>          | Project Venture            | \$41/hr (3 hrs/day, 2x/month)           |
| <b>Bryan Hackett</b>         | Project Venture Substitute | \$41/hr (on call / as needed)           |
| <b>Casey Miles</b>           | Yearbook                   | \$1,356                                 |
| <b>Joanne Major-Phillips</b> | Student Council            | \$1,154                                 |

- h. **Thurgood Marshall Elementary School After School Co-Curricular Advisors**, effective September 1, 2019 through June 30, 2020, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-100-13.

| <b>Name</b>            | <b>Advisor Position</b>          | <b>Stipend/Rate</b>           |
|------------------------|----------------------------------|-------------------------------|
| <b>Lauren Zampelle</b> | Afterschool Detention Substitute | \$41/hr (on call / as needed) |

- i. **STEAM After School Program (PreK)**, effective September 30, 2019 through June 12, 2020, to be paid at the rates listed below according to the negotiated agreement using account numbers 20-218-100-101-040-10, 20-218-100-106-040-10 and 15-401-100-100-043-13. Teachers and Teacher Aides hours are 2:45 p.m. – 5:45 p.m., Monday through Friday. Clerical Aides must be available to work 4 p.m. – 6 p.m., Monday through Friday. Substitute Teachers and Substitute Teacher Aides will work on call/as needed in whichever building is needed. STEAM After School Program Advisors must attend training on September 30, 2019.

| <b>Name</b>                  | <b>Advisor Position/Location</b> | <b>Hourly Rates &amp; Not To Exceed Amounts</b> |
|------------------------------|----------------------------------|---|
| <b>Domenica Ficarra</b>      | Teacher/BES                      | \$41/hr; 3 hrs/day, 5 days/wk                   |
| <b>Hope Walk</b>             | Teacher/BES                      | \$41/hr; 3 hrs/day, 5 days/wk                   |
| <b>Jamie Clark</b>           | Teacher/BES                      | \$41/hr; 3 hrs/day, 5 days/wk                   |
| <b>Michelle Rossi</b>        | Teacher/BOES                     | \$41/hr; 3 hrs/day, 5 days/wk                   |
| <b>Jessica Peters</b>        | Teacher/BOES                     | \$41/hr; 3 hrs/day, 5 days/wk                   |
| <b>Lisa Bruno</b>            | Teacher/TMES                     | \$41/hr; 3 hrs/day, 5 days/wk                   |
| <b>Stephanie Giardino</b>    | Teacher/TMES                     | \$41/hr; 3 hrs/day, 5 days/wk                   |
| <b>Kristyn Foster</b>        | Teacher Substitute/District-wide | \$41/hr; (on call / as needed)                  |
| <b>Sandra Burns</b>          | Teacher Substitute/District-wide | \$41/hr; (on call / as needed)                  |
| <b>Ana Santiago-Gonzalez</b> | Teacher Aide/BES                 | \$29/hr; 3 hrs/day, 5 days/wk                   |
| <b>Kim Evans</b>             | Teacher Aide/BES                 | \$29/hr; 3 hrs/day, 5 days/wk                   |
| <b>Lisa Della Monica</b>     | Teacher Aide/BES                 | \$29/hr; 3 hrs/day, 5 days/wk                   |
| <b>Kathleen McCue</b>        | Teacher Aide/BOES                | \$29/hr; 3 hrs/day, 5 days/wk                   |
| <b>Michele James</b>         | Teacher Aide/BOES                | \$29/hr; 3 hrs/day, 5 days/wk                   |
| <b>Nydia Fontaine</b>        | Teacher Aide/TMES                | \$29/hr; 3 hrs/day, 5 days/wk                   |

|                        |                                       |                                |
|------------------------|---------------------------------------|--------------------------------|
| <b>Christina Welch</b> | Teacher Aide/TMES                     | \$29/hr; 3 hrs/day, 5 days/wk  |
| <b>Karen Davis</b>     | Teacher Aide Substitute/District-wide | \$29/hr; (on call / as needed) |
| <b>Elaine Loroesh</b>  | Teacher Aide Substitute/District-wide | \$29/hr; (on call / as needed) |
| <b>Melanie Pelosi</b>  | Clerical Aide/Pre-K                   | \$29/hr; 2 hrs/day, 5 days/wk  |

- j. **STEAM After School Program for Grades K-2**, effective September 30, 2019 through June 12, 2020, to be paid at the rates listed below according to the negotiated agreement using account numbers 15-401-100-100-020-13, 15-401-100-100-100-13, 15-401-100-100-040-13, 15-401-100-100-043-13 and 20-218-100-106-040-10. Teachers and Teacher Aides hours are 2:45 p.m. – 5:45 p.m., Monday through Friday. Clerical Aides must be available to work 4 p.m. – 6 p.m., Monday through Friday. Substitute Teachers and Substitute Teacher Aides will work on call/as needed in whichever building is needed. STEAM After School Program Advisors must attend training on September 30, 2019.

| <b>Name</b>              | <b>Advisor Position/Location</b>      | <b>Hourly Rate (Not To Exceed)</b> |
|--------------------------|---------------------------------------|------------------------------------|
| <b>Kristina Marrone</b>  | Teacher/BES                           | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Carol Wisniewski</b>  | Teacher/BES                           | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Pamela Rouse</b>      | Teacher/BES                           | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Nadine Morris</b>     | Teacher/BOES                          | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Joan Ottolaine</b>    | Teacher/BOES                          | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Jan McLaren</b>       | Teacher/BOES                          | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Kaline Videau</b>     | Teacher/TMES                          | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Jean Johnson</b>      | Teacher/TMES                          | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Asneath Pinnock</b>   | Teacher/TMES                          | \$41/hr; 3 hrs/day, 5 days/wk      |
| <b>Abigail Barker</b>    | Substitute Teacher/District-wide      | \$41/hr; (on call / as needed)     |
| <b>Donna Floreen</b>     | Substitute Teacher/District-wide      | \$41/hr; (on call / as needed)     |
| <b>Diana Russo</b>       | Substitute Teacher/District-wide      | \$41/hr; (on call / as needed)     |
| <b>Dana Breckenridge</b> | Substitute Teacher District-wide      | \$41/hr; (on call / as needed)     |
| <b>Theresa Flanagan</b>  | Teacher Aide/TMES                     | \$29/hr; 3 hrs/day, 5 days/wk      |
| <b>Ermite Etienne</b>    | Teacher Aide/BOES                     | \$29/hr; 3 hrs/day, 5 days/wk      |
| <b>Camita Napoleon</b>   | Teacher Aide/BES                      | \$29/hr; 3 hrs/day, 5 days/wk      |
| <b>LaToya Turner</b>     | Teacher Aide/BES                      | \$29/hr; 3 hrs/day, 5 days/wk      |
| <b>Nohemi Santiago</b>   | Teacher Aide/BES                      | \$29/hr; 3 hrs/day, 5 days/wk      |
| <b>Mitzzy Troche</b>     | Substitute Teacher Aide/District-wide | \$29/hr; (on call / as needed)     |
| <b>Elizabeth Homer</b>   | Substitute Teacher Aide/District-wide | \$29/hr; (on call / as needed)     |
| <b>Ebony Pounce</b>      | Substitute Teacher Aide/District-wide | \$29/hr; (on call / as needed)     |
| <b>Patricia Mitchell</b> | Clerical Aide/K-2                     | \$29/hr; 2 hrs/day, 5 days/wk      |

- k. **STEAM After School Program Coordinators**, effective September 27, 2019 through June 12, 2020, to be paid at the rates listed below according to the negotiated agreement using account numbers 20-421-200-174-075-10, 15-401-100-100-020-13, 15-401-100-100-100-13, 15-401-100-100-040-13 and 20-218-100-106-040-10. Coordinators must work 2:45 p.m. – 6:30 p.m., Monday through Friday. Coordinators must attend training on September 27, 2019.

| <b>Name</b>                    | <b>Advisor Position/Location</b>  | <b>Hourly Rate (Not To Exceed)</b> |
|--------------------------------|-----------------------------------|------------------------------------|
| <b>Amanda Napolitani</b>       | Central Coordinator/District-wide | \$41/hr; 3.75 hrs/day, 5 days/wk   |
| <b>Shannon Antonelli-Boyle</b> | Site Coordinator/BES              | \$41/hr; 3.75 hrs/day, 5 days/wk   |
| <b>Belinda Hughes</b>          | Site Coordinator/TMES             | \$41/hr; 3.75 hrs/day, 5 days/wk   |
| <b>Tia Ramseur</b>             | Site Coordinator/BOES             | \$41/hr; 3.75 hrs/day, 5 days/wk   |

- l. **After School Program Security**, effective September 30, 2019 through June 12, 2020, to be paid at the rates listed below according to the negotiated agreement using account numbers 20-421-200-174-075-10, 15-401-100-100-020-13, 15-401-100-100-100-13, 15-401-100-100-043-13 and 20-218-100-106-040-10.

Security Officers must attend training on September 30, 2019 and be willing to travel between and among buildings as needed.

| Name                      | Advisor Position        | Hourly Rate (Not To Exceed)     |
|---------------------------|-------------------------|---------------------------------|
| <b>Yasannah Farrakhan</b> | Security Officer/TMES   | \$29/HR; 3 hrs/day, 5days/wk    |
| <b>Ruben Bray</b>         | Security Officer/BES    | \$29/hr; 3.75 hrs/day, 5days/wk |
| <b>Maria Jefferson</b>    | Security Officer/BES    | \$29/hr; 3.75 hrs/day, 5days/wk |
| <b>Lorne Pierce</b>       | Security Officer/MLK MS | \$29/hr; 3.75 hrs/day, 5days/wk |
| <b>Lynn Bulluck</b>       | Security Officer/BOES   | \$29/hr; 3.75 hrs/day, 5days/wk |

- m. **After School Program Nurses**, effective September 30, 2019 through June 12, 2020, to be paid at the rates listed below according to the negotiated agreement using account numbers 20-421-200-174-075-10, 15-401-100-100-020-13, 15-401-100-100-100-13, 15-401-100-100-043-13 and 20-218-100-106-040-10. Nurses are required to travel to all schools as needed and must attend training on September 30, 2019.

| Name                   | Location      | Hourly Rate (Not To Exceed)     |
|------------------------|---------------|---------------------------------|
| <b>Irene Mullin</b>    | District-wide | \$41/hr; 3.75 hrs/day, 5days/wk |
| <b>Mary Piccicacco</b> | District-wide | \$41/hr; 3.75 hrs/day, 5days/wk |
| <b>Lori Ramos</b>      | District-wide | \$41/hr; 3.75 hrs/day, 5days/wk |

- n. **2019-2020 Thought Leaders After-School Academy** using account numbers 20-421-200-174-075-10, 15-401-100-100-020-13, 15-401-100-100-100-13, 15-401-100-100-043-13. Certified Staff will be paid \$41/hr and non-Certified Staff will be paid \$29/hr. Coordinators must be available 2:45 p.m. – 6:30 p.m. Monday – Friday, effective September 27, 2019 through June 12, 2020. Instructors and Paraprofessionals schedule is 2:45 p.m. – 5:45 p.m., Monday – Friday, effective September 30, 2019 through June 12, 2020. Community Engagement Specialist schedule is 4 p.m. – 6:30 p.m., Monday – Friday and some weekends, not to exceed 20 hours per week, effective September 30, 2019 through June 12, 2020. Clerical Aide schedule is 4:30 p.m. – 6:30 p.m., Monday – Friday and some weekends, not to exceed 2 hours per day, effective September 30, 2019 through June 12, 2020.

| Name                          | Position/Location                         | Hourly Rate (Not To Exceed)                                       |
|-------------------------------|---|---|
| <b>Irene Chambers</b>         | Site Coordinator/BES                      | \$41/hr; 3.75 hrs/day, 5days/wk                                   |
| <b>Tiffeny Andrews</b>        | Site Coordinator/TMES                     | \$41/hr; 3.75 hrs/day, 5days/wk                                   |
| <b>Shelly Sanders</b>         | Site Coordinator/MLK MS                   | \$41/hr; 3.75 hrs/day, 5days/wk                                   |
| <b>Ophelia Hughley</b>        | Instructor/BES                            | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Stephanie Terry</b>        | Instructor/BES                            | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Alfreda Clancy</b>         | Instructor/BES                            | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Bertha Spraulding</b>      | Instructor/TMES                           | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Jacqueline Visiko-Knox</b> | Instructor/TMES                           | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Karma Williams-Davis</b>   | Instructor/TMES                           | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Isamar Correa</b>          | Instructor/MLK MS                         | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Ebony Bryant</b>           | Instructor/ MLK MS                        | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Dorothy Bowles</b>         | Instructor/ MLK MS                        | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Deborah Falcone</b>        | Instructor/ MLK MS                        | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Dina Apostolakos</b>       | Instructor/ MLK MS                        | \$41/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Amy Fisher</b>             | Paraprofessional/MLK MS                   | \$29/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Rosalyn Cope</b>           | Paraprofessional/MLK MS                   | \$29/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Gabriela Garcia</b>        | Paraprofessional/MLK MS                   | \$29/hr; 3 hrs/day, 5 days/wk                                     |
| <b>Christine Underwood</b>    | Substitute/MLK MS                         | \$41/hr (on call / as needed)                                     |
| <b>Alexander Provenza</b>     | Substitute/MLK MS                         | \$41/hr (on call / as needed)                                     |
| <b>Sonia Irizarry</b>         | Community Engagement Spec./ District-wide | \$29/hr; 2.5 hrs/day, 5 days/wk and some weekends, NTE: 20 hrs/wk |
| <b>Delmalis Roman</b>         | Clerical Aide                             | \$29/hr; 2 hrs/day, 5 days/wk and some weekends, NTE: 2 hrs/day   |



- o. **Disney Musicals in Schools After School Program** effective October 7, 2019 through April 30, 2020, to be paid at the rates listed below according to the negotiated agreement using account number 15-401-100-100-020-13, 15-401-100-100-100-13 and 15-401-100-100-040-13. Program Teachers must attend a mandatory training on Monday, September 30, 2019 at NJPAC Center for Arts Education from 4:30 p.m. – 7:30 p.m. They must be available for the entire duration of the program.

| Name                      | Position/Location       | Hourly Rate (Not To Exceed)     |
|---------------------------|-------------------------|---------------------------------|
| <b>Cornelia Nicholson</b> | Disney Team Member/TMES | \$41/hr; 1.5 hrs/day, 2 days/wk |
| <b>Kristyn Foster</b>     | Disney Team Member/TMES | \$41/hr; 1.5 hrs/day, 2 days/wk |
| <b>Laura Dalton</b>       | Disney Team Member/TMES | \$41/hr; 1.5 hrs/day, 2 days/wk |
| <b>Abigail Barker</b>     | Disney Team Member/TMES | \$41/hr; 1.5 hrs/day, 2 days/wk |
| <b>Elizabeth Homer</b>    | Disney Team Member/TMES | \$29/hr; 1.5 hrs/day, 2 days/wk |

- p. Upon the recommendation of the Superintendent, that the Board will approve the following District staff members to serve as **2019-2020 Athletic Ancillary Personnel**:

**Sheila Batson    Torren Jordan    Edwin Robinson    Esther Vincent    Sheila Whitman**

These appointments are effective August 1, 2019 through June 30, 2020, using account numbers 15-402-100-100-010-14 and 15-402-100-100-070-14. Each candidate will be utilized for the positions listed below on an as needed/on call basis in the absence of the regularly appointed Athletic Ancillary staff. The Vice Principal/Athletic Liaison is responsible for assigning jobs for each athletic event. Only one person is allowed to serve in one position for each athletic event.

| Position              | Rate       |
|-----------------------|------------|
| Score Keeper          | \$50/game  |
| Ticket Taker/Seller   | \$42/game  |
| Clock Operator        | \$50/game  |
| Announcer             | \$50/game  |
| HS Site Manager       | \$60/game  |
| MS Site Manager       | \$60/game  |
| Videographer          | \$60/game  |
| Videographer-Football | \$150/game |

- q. **2019-2020 District Recruiters**, to be paid \$41 per hour for certified staff\* and \$29 per hour for non-certified staff on call / as needed; not to exceed 3 hours per event using account number 11-000-211-100-071-17. District Recruiters will inform the community about opportunities and advantages of attending the Asbury Park School System. A maximum of 4 recruiters can work per event.

**Pedro Trivella\*                      Nydia Fontaine                      Tiffany Sorto\*                      Archeland Belfort\***  
**Chanta Jackson                      Danielle Petrucci\*                      Ermete Etienne                      JoAnn Moore**  
**Bryan Hackett\***

- r. **Nalani Balaguer-Velasquez**, Athletic Volunteer (Girls Soccer Team) for the 2019-2020 school year. There will be no monetary compensation or seniority accrual for this position provided by the district.

**2. 2019-2020 School Year Staff Reassignments and Transfers**

Upon the recommendation of the Superintendent, that the Board approves the staff reassignments/transfers listed below.

- a. **Shannan Grayson**, Elementary Teacher, will be transferred from Barack Obama Elementary School to Bradley Elementary School effective September 1, 2019.
- b. **Diana Russo**, ESL Teacher, will be transferred from Thurgood Marshall Elementary School to Social Studies Teacher at Asbury Park High School effective September 1, 2019.
- c. **Rachel Vassilatou**, Elementary Teacher, will be transferred from MLK Middle School to Barack Obama Elementary School effective September 1, 2019.
- d. **Anna Thomas**, Paraprofessional at Thurgood Marshall Elementary School will be transferred to Paraprofessional at Barack Obama Elementary School effective September 1, 2019.
- e. **Karen Schwarz**, Music Teacher will resume her position at Barack Obama Elementary School effective September 10, 2019.

- f. **Dorothy Bowles**, Elementary Teacher will be transferred from MLK Middle School to Thurgood Marshall Elementary School effective September 1, 2019.

### 3. **Salary Adjustment & Corrections**

Upon the recommendation of the Superintendent, that the Board approves the following salary adjustments and corrections:

- a. **John Grasso**, to reflect the correct assignment, Acting Principal at MLK Middle School effective September 1, 2019 through June 30, 2020.
- b. **Sarah Anderson**, to reflect the correct location, Preschool Teacher Aide at Thurgood Marshall Elementary School effective September 1, 2019 through June 30, 2020.
- c. **Francis Nunez**, Math Teacher at the High School, will be paid \$86.73 per block including days out of work for professional development and school meetings for teaching an extra block, effective April 29, 2019 through June 21, 2019 using account number 15-140-100-101-010-10.
- d. **Sabrina Grasso**, Math Teacher at the High School, will be paid \$104.03 per block including days out of work for professional development and school meetings for teaching an extra block, effective September 5, 2019 through October 25, 2019 using account number 15-140-100-101-010-10.
- e. **Alexander Provenza**, Math Teacher at the High School, will be paid \$81.22 per block including days out of work for professional development and school meetings for teaching an extra block effective September 5, 2019 through October 25, 2019 using account number 15-140-100-101-010-10.
- f. **Katie Olsen**, Student Intern of Monmouth University, to reflect new cooperating staff member, Elizabeth Kendall for Fall 2019.
- g. **Genise Hughes**, Coordinator of College and Career Readiness, to reflect increased summer hours due to unforeseen transportation and programming concerns that required her to exceed her previously approved hours. Ms. Hughes will be paid \$41.00 per hour, not to exceed 120 hours (\$4,920) effective July 1, 2019 through August 31, 2019.
- h. **Irene Chambers**, Elementary Instructional Coach, will be moved from \$61,075, Step 6BA to \$63,975 Step 6MA effective September 1, 2019 through June 30, 2020 using account number 15-120-100-101-040-10.
- i. **Bryan Hackett**, to reflect new Fall 2019 student intern, Emma Stark of Monmouth University for School Counseling; Practicum 100 hours.

### 4. **Leave of Absences**

Upon the recommendation of the Superintendent, that the Board approves the attached list of staff leave of absences (attachment B.4).

### 5. **Resignation**

Upon the recommendation of the Superintendent, that the Board approves the resignation of the following employee:

- a. **Bryan Hackett**, Saturday Detention Advisor at MLK Middle School, effective September 11, 2019.

### 6. **Suspensions**

Upon the recommendation of the Superintendent, that the Board approves the suspension of the following employee:

- a. **Employee ID number 67707** effective August 27, 2019 with pay until further notice.

### 7. **Revised Policies (First Reading)**

Upon the recommendation of the Superintendent that the board approve the following revised policies (attachment B.7a-7I).

- a. **0143.2 STUDENT REPRESENTATIVE FOR THE BOARD OF EDUCATION**
- b. **3159 TEACHING STAFF MEMBER/SCHOOL DISTRICT REPORTING RESPONSIBILITIES (M)**
- c. **3218 USE, POSSESSION, OR DISTRIBUTION OF SUBSTANCES (M)**
- d. **4218 USE, POSSESSION, OR DISTRIBUTION OF SUBSTANCES (M)**
- e. **5517 SCHOOL DISTRICT ISSUES STUDENT IDENTIFICATION CARDS**
- f. **6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)**
- g. **7440 SCHOOL DISTRICT SECURITY (M)**
- h. **8600 STUDENT TRANSPORTATION (M)**

- i. 8630 BUS DRIVER/BUS AIDE RESPONSIBILITY (M)
- j. 8670 TRANSPORTATION OF SPECIAL NEEDS STUDENTS (M)
- k. 9210 PARENT ORGANIZATIONS
- l. 9400 MEDIA RELATIONS

**8. Revised Regulations (Second Reading)**

Upon the recommendation of the Superintendent that the board approve the following revised regulations.

- a. 3222 EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING TEACHERS AND ADMINISTRATORS (M)
  - b. 3223 EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS, VICE PRINCIPALS AND ASSISTANT PRINCIPALS (M)
  - c. 3224 EVALUATION OF PRINCIPALS, VICE PRINCIPALS AND ASSISTANT PRINCIPALS
  - d. 4230 OUTSIDE ACTIVITIES (Revised)
  - e. 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)
  - f. 5200 ATTENDANCE (M)
  - g. 5330 ADMINISTRATION OF MEDICATION (M)
  - h. 5410 PROMOTION AND RETENTION (M)
  - i. 5513 CARE OF SCHOOL PROPERTY (M)
  - j. 5519 DATING VIOLENCE AT SCHOOL (M)
  - k. 5600 STUDENT DISCIPLINE/CODE OF CONDUCT (M)
  - l. 5610 SUSPENSION PROCEDURES (M)
  - m. 5611 REMOVAL OF STUDENTS FOR FIREARMS OFFENSES (M)
  - n. 5612 ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES (M)
  - o. 5613 REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES (M)
  - p. 5860 RULES FOR SAFETY PATROL MEMBERS (M)
  - q. 6471 SCHOOL DISTRICT TRAVEL PROCEDURES (M)
  - r. 7410.01 FACILITIES MAINTENANCE, REPAIR SCHEDULING AND ACCOUNTING (M)
  - s. 7420 HANDLING AND DISPOSAL OF BODY WASTES AND FLUIDS (M)
  - t. 7420.1 BLOODBORNE PATHOGEN EXPOSURE CONTROL PLAN (M)
  - u. 7420.2 CHEMICAL HYGIENE (M)
  - v. 7430 SCHOOL SAFETY (M)
  - w. 7650 SCHOOL VEHICLE ASSIGNMENT, USE, TRACKING, MAINTENANCE AND ACCOUNTING (M)
  - x. 8420 EMERGENCY AND NON-FIRE EVACUATION PLAN (M)
  - y. 8420.1 FIRE AND FIRE DRILLS (M)
  - z. 8420.2 BOMB THREATS (M)
  - aa. 8420.3 NATURAL DISASTERS AND MAN-MADE CATASTROPHES (M)
  - bb. 8420.4 KIDNAPPING (M)
  - cc. 8420.5 ASBESTOS RELEASE (M)
  - dd. 8420.6 ACCIDENTS TO AND FROM SCHOOL (M)
  - ee. 8420.7 LOCKDOWN PROCEDURES (M)
  - ff. 8420.10 ACTIVE SHOOTER (M)
  - gg. 8441 CARE OF INJURED AND ILL PERSONS (M)
  - hh. 8451 CONTROL OF COMMUNICABLE DISEASE (M)
  - ii. 8462 REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN (M)
9. Upon the recommendation of the Superintendent, that the Board approves the Student Safety Data System (SSDS) results. Results were submitted to the NJDOE by the August 9, 2019 deadline.
10. Upon the recommendation of the Superintendent, that the Board approves the School Self-Assessment for Determining HIB Grades. Report must be board approved and submitted to the NJDOE by October 31, 2019.
11. Recommend Board Approval for the YMCA Youth Development Program to provide College Readiness Training for the Dream Academy Students. Y Achievers Weekly classes are as followed. October 1, 2019 – May 26, 2020 Tuesdays (90 minutes) Term I - Dream 2023/9th Tuesdays 12:55 – 2:15pm October 10/1, 10/8, 10/15, 10/22, 10/29 November 11/12 December 12/3, 12/10 12/17 January 1/7, 1/14, 1/21 Term II - Dream 2022/10th Tuesdays 12:55 – 2:15pm February 2/4, 2/11, 2/18, 2/25 March 3/3, 3/10 3/24, 3/31 April 4/14, 4/21, May 5/5, 5/12, 5/19, 5/26 YMCA: Dream Academy College Readiness Course Registration fee \$50 per student 39 students = \$1,950.00  
Total Cost: 1,950.00; Account Number:11-422-100-101-73-16

12. Recommend Board Approval for the Director of School Counseling Services and 7 counselors to attend the NJSCA Fall Conference: Fostering Grit in Students, at Pines Manor in Edison on October 4<sup>th</sup>. Registration is \$149.00 per person, with a 20% discount for group registration.  
Total Cost: \$953.60 Plus mileage; Account Number:11-000-218-500-072-41
13. Recommend Board Approval for the curriculum Introduction to Health Care and Careers to be taught in the CTE Allied Health Academy. This course has been restructured to meet the criteria set forth by Rutgers University.
14. Recommend Board Approval to collaborate with Dance NJ for one day a week for 3 hours total to instruct dance education for grades 7, 8, and 9 from October 2019 – June 2020.  
Total Cost: Not to Exceed \$11,900.00; Account Number:15-190-100-500-070-20;15-190-100-500-010-20
15. Recommend Board Approval for a 10 lesson curriculum guide on relationship building to be piloted at Barack Obama Elementary School in the third grade at no cost to the district.
16. Recommend Board Approval for implementing the L.E.A.D.S. (Law Enforcement Against Drugs) program into the 5<sup>th</sup> grade social studies curriculum for instruction one period per week for ten weeks. This program will commence on October 2019 in each of the Elementary Schools. This program is a partnership with the Asbury Park Police Department and lead by our School Resource Officer, Officer Wesley. All materials and instruction will be donated by the Asbury Park Police Department.
17. Recommend Board Approval to amend the previously approved Agenda item 18 at the August Board Meeting, to reflect the correct stipend distribution of EmPower Somerset and Dr. Martin Luther King Jr Middle School Whole School, Whole Community, Whole Child (WSCC) School Health NJ Project. Year 2 funding will be \$4,500 to be disbursed as follows: \$2,000 for school health programs and activities and \$2,500 for the team leader stipend.
18. Recommend Board Approval for Teaching Strategies proposal for New Teacher online professional development courses related to Creative Curriculum. These webinar tutorials will provide foundational training on the curricular program for newly hired staff.  
Total Cost: \$2,800.00; Account Number:20-218-200-329-040-29
19. Recommend Board Approval for the 1-year Waggle program proposal between HMH and the Asbury Park School District.  
Total Cost: 13,492.50; Account Number:11-190-100-320-074-41
20. Recommend Board Approval for Superintendent Sancha Gray and Director of Curriculum and Instruction Edwin Ruiz to attend the LEA Conference in New Orleans October 10 through October 13, 2019. Registration Cost:450pp, Hotel: \$279 a night; Round Trip Ticket \$279.00pp and \$60.00 a day for meals and incidentals  
Total Cost: Not to Exceed \$5,000.00; Account Number: 11-000-230-580-071-43,11-000-221-580-074-41
21. Recommend Board Approval for the Asbury Park-Wall Elks to sponsor their yearly Essay Contest for students in 5<sup>th</sup>-8<sup>th</sup> grade. This year's theme is "What Does Freedom of Speech Mean to Me" the contest will run from October 2019 through January 8,2020. Plaques will be awarded by the Grand Lodge for 1<sup>st</sup> ,2<sup>nd</sup> , and 3<sup>rd</sup> place.
22. Recommend Board Approval for the Asbury Park –Wall Elks to host their yearly Americanism contest. The contest is open to special needs students ages 9-14. Students will have the choice to color a poster, write a short essay, tape record themselves, or do a PowerPoint presentation on "What Freedom of Speech Means to me". Contest deadline is January 10 ,2020
23. Recommend board approval for Program Director Justin Artenant to attend the National After-school Association Annual convention in Washington D.C. The Convention Dates are March 15 through March 18,2020 Conference registration \$595.00. Hotel is \$265.00 per night for 3 nights.  
Total Cost: \$1,390.00; Account Number: 20-421-200-580-074-20



- (b) Payroll Report for August 2019 in the amount of \$1,125,374.89 (Attachment C.1b)
- (c) Board Secretary's Report for July 2019 (Attachment C.1c)
- (d) Report of School Monies for July 2019 (Attachment C.1d)

**2. Appropriation Adjustments:**

That the Board authorize the Business Administrator to make the following adjustments to the 2018-2019 school budget. (Attachment C.2)

**3. Certification of No Over Expenditures**

Secretary's Certification

Pursuant to N.J.A.C. 6:23-2.12(d), I, Geoffrey Hastings, Business Administrator/Board Secretary certify that as of July 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1. That the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

Board Resolution

Through the adoption of this resolution, we, the Asbury Park Board of Education, pursuant to N.J.A.C. 6:23-2.12(e), certify that as of July 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(B) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**4. Travel and Professional Development**

RESOLVED that the Asbury Park Board of Education approve the travel and professional development requests as per the attached listing. (Attachment C.4)

**5. Donations**

- a. RESOLVED that the Asbury Park Board of Education accepts the donation from Devin Carrick on behalf of Monmouth County Young Democrats of various school supplies (pens, pencils, folders, notebooks, backpacks, crayons, etc.) with an estimated value of \$200 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the Barack Obama Elementary School. The Board instructs the Superintendent of Schools to write a letter thanking Devin Carrick/Monmouth County Young Democrats (Tinton Falls, NJ).
- b. RESOLVED that the Asbury Park Board of Education accepts the donation from Connie Breech on behalf of Asbury Park Toy Drive of 22 Under Armour backpacks with an estimated value of \$1,508 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the

Girls Volleyball Team. The Board instructs the Superintendent of Schools to write a letter thanking Connie Breech/Asbury Park Toy Drive (Asbury Park, NJ).

- c. RESOLVED that the Asbury Park Board of Education accepts the donation from Connie Breech on behalf of Asbury Park Toy Drive, in conjunction with NJ Natural Gas, of 300 seat cushions with an estimated value of \$1,065 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to be handed out for the 2019 Homecoming Game. The Board instructs the Superintendent of Schools to write a letter thanking Connie Breech/Asbury Park Toy Drive (Asbury Park, NJ).
- d. RESOLVED that the Asbury Park Board of Education accepts the donation from Logan Firehammer on behalf of Can'd Aid of 50 bicycles and 50 helmets with an estimated value of \$8,290 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the 1<sup>st</sup> Grade students at Bradley Elementary School. The Board instructs the Superintendent of Schools to write a letter thanking Logan Firehammer/Can'd Aid (Longmont, CO).
- e. RESOLVED that the Asbury Park Board of Education accepts the donation from Patricia Lesinski on behalf of Cohn Reznick LLC of various office furniture (desk, office and conference room chairs, training tables, conference room tables, etc.) with an estimated value of \$10,470 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the Asbury Park School District. The Board instructs the Superintendent of Schools to write a letter thanking Patricia Lesinski/Cohn Reznick LLC (Holmdel, NJ).

## 6. Use of Facilities

That the Board approve the request from Toni Terry on behalf of St. Stephens Church in accordance with Policy #7510 to waive facility fees (Room/Area Rental Fees) of \$1,500 associated with the attached use of facility application. Certificate of Insurance on file in the Business Office. Note: Custodial Fees of \$1,620 and Commitment Fee of \$30 due prior to event. (Attachment C.6)

## 7. Acceptance of Grant Funds

- a. Resolution to accept the AmeriCorps Planning grant funds. The amount of the grant is \$74,873, with in-kind matching funds of \$24,000 (in-kind salary match). The purpose of the grant is to facilitate the planning and development of an AmeriCorps program that will engage AmeriCorps members in evidence-based interventions to solve community issues/problems. The grant period is September 1, 2019 to June 30, 2020.
- b. Resolution for the Board to accept \$7,200 in grant money form the McKinney-Vento Homeless Youth Funding Grant to be utilized for after-school academic tutoring at any of the 5 schools, as determined by the needs of currently displaced students. The grant will also provide funding for medical/dental/vision exams and transportation to and from the exams. The funding does not cover medical/dental/vision treatment. The grant period is July 1, 2019 to June 30, 2020.

## 8. Pupil Placement

- a. That the Board approve the placement of the following resident (and non-resident and Charter School) pupils at the facilities listed for the 2019-2020 school year.

| Student ID# | D.O.B.     | Classif. | Placement                             | Tuition  | Start Date                |
|-------------|------------|----------|---------------------------------------|--|---------------------------|
| 202300738   | 3/4/2004   | MD       | Toms River High School East           | \$6,435.59   | 7/8/2019 - 8/8/2019 (ESY) |
| 202300738   | 3/4/2004   | MD       | Toms River High School East           | \$4,386.30 P/M; \$43,863.00 Yr.  | 9/4/2019 - 6/18/2020      |
| 202100350   | 2/28/2003  | AI       | Neptune High School                   | \$152.78 P/D; \$27,500.40 Yr. (180 Billable Days)  | 9/6/2019 - 6/30/2020      |
| 202702995   | 3/3/2009   | AI       | Neptune - Summerfield E.S.            | \$305.56 P/D; \$62,639.80 Yr. (205 Billable Days)  | 7/8/2019 - 6/30/2020      |
| 202104009   | 3/7/2003   | VI       | Neptune High School                   | \$6,806.50 P/M; \$68,065.00 Yr. (\$27,000.00 - LLD Program Tuition + \$41,065.00 MOESC Para) | 9/6/2019 - 6/30/2020      |
| 202601744   | 7/20/2007  | OHI      | Children's Center                     | \$311.42 P/D; \$64,775.36 Yr. (208 Billable Days)  | 9/18/2019 - 6/30/2020     |
| 202100047   | 7/12/03    | GEN ED   | Children Specialized Hospital Ed Svcs | \$69 P/H   | 9/11/2019                 |
| 203005266   | 11/21/11   | GEN-ED   | COLLINGSWOOD MARK NEWBIE ELEM         | \$14,232   | 9/4/2019                  |
| 202004825   | 4/26/2005  | GEN ED   | Coastal Learning Center               | \$291.64.00 P/D; 16 Billable Days = \$ 4,666.24  | 5/31/2019                 |
| 202401334   | 11/19/2005 | GEN ED   | Coastal Learning Center               | \$291.64.00 P/D; 71 Billable Days = \$ 20,706.44   | 3/7/2019                  |
| 202400779   | 3/15/2005  | GEN ED   | Coastal Learning Center               | \$291.64.00 P/D; 19 Billable Days = \$ 5,541.16  | 5/28/2019                 |
| 202402750   | 4/18/2006  | GEN ED   | Coastal Learning Center               | \$291.64.00 P/D; 58 Billable Days = \$ 17,089.12   | 3/26/2019                 |
| 201950592   | 9/6/2001   | GEN ED   | Coastal Learning Center               | \$287.41 P/D; 187 Billable Days = \$ 53,745.67   | 9/5/2019                  |

- b. The following pupils are to be dropped from their out of district placements.

| Student ID# | D.O.B.     | Classif. | Placement       | Exit Date | Reason                                    |
|-------------|------------|----------|-----------------|-----------|---|
| 202404945   | 8/17/2005  | SLD      | COLLIER         | 7/16/2019 | Not attending ESY Program                 |
| 202106161   | 12/20/2002 | OHI      | COASTAL - SOUTH | 8/6/2019  | Student will be attending another program |

## 9. Obsolete Equipment

- a. That the Board declare the wrestling mat located at the Dr. Martin Luther King Jr. Elementary School, which has been determined as obsolete and authorize disposal by the Business Administrator in accordance with Policy #7300.
- b. That the Board declare the equipment listed on the attached spreadsheet which has been determined as obsolete and authorize disposal by the Business Administrator in accordance with Policy #7300. (Attachment C.9b)

## 10. Grant Funded Positions

Resolved that the Asbury Park Board of Education authorize use of grant funding for salaries of listed staff (Attachment C.10)



## 11. Asbury Park High School - Career & Technical Education

Resolved that the Asbury Park Board of Education renew the agreement with Educational Alternatives LLC to continue the development of Career & Technical Education (CTE) programs at the Asbury Park High School in the amount of \$50,000 charged to 11-190-100-500-075-46.

## 12. Appointment of Energy Services Company

**WHEREAS** the Board of Education of the City of Asbury Park in the County of Monmouth, New Jersey (the "Board") has issued a request for proposals (the "RFP") in accordance with N.J.S.A. 18A:4.1 et seq. for a qualified Energy Service Company ("ESCO") in connection with the Board's proposed implementation of an Energy Saving Improvement Project ("ESIP") in accordance with P.L 2012, c.55 (P.L.2009, c.4); and

**WHEREAS**, a selection committee has been established to review the responses to such RFP in accordance with the specific evaluation criteria as outlined in the RFP and to interview such proposers; and

**WHEREAS**, the selection committee has reviewed the proposals and conducted interviews of the proposers on August 27, 2019; and

**WHEREAS**, the selection committee has determined that Energy Systems Group, LLC ("Energy Systems Group") is the most qualified ESCO in accordance with the evaluation criteria; and

**WHEREAS**, selection committee has provided to the Board all required evaluation documentation of the RFP's and the interviews; and

**WHEREAS**, Energy Systems Group will provide an Energy Savings Plan (the "ESP"), including engineering, construction, project management as part of their proposal and that the total cost of services will be a predetermined amount and paid for out of the energy savings as calculated in accordance with P.L. 2012, c.55,

**WHEREAS**, the BOE will have an option to continue the process to full implementation of the ESIP project once the ESP has been reviewed and approved by an independent 3<sup>rd</sup> party in accordance with P.L.2012, c.55, and adopted by the Board; and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. Based upon the recommendations of the selection committee, the Board hereby designates Energy Systems Group to be the ESCO to implement the School District's ESIP.
2. The Board authorizes Energy Systems Group, to prepare the Investment Grade Audit and ESP in accordance with the RFP.
3. This resolution shall take effect immediately.

## 13. Environmental Analysis

