

ASBURY PARK BOARD OF EDUCATION ASBURY PARK, NEW JERSEY

WORKSHOP MINUTES

July 26, 2018

A. PRELIMINARY

1. Statement by Board President:

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Asbury Park Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Asbury Park Press and The New Coaster on December 15, 2017 via email. Copies of this notice have also been placed at the Administration Building bulletin board, District Schools, Asbury Park Municipal Building, Asbury Park Police Department and filed with the City Clerk on December 15, 2017.

2. Mission Statement by Board President:

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

3. Roll Call

Present:

Ms. Ahbez-Anderson, President
Ms. Etienne, Vice President
Ms. Breech (Arrived at 6:10pm)
Mr. Grillo (Arrived at 6:30pm)
Ms. Jones
Mr. Latorraca
Ms. Lesinski
Mr. Pinckney (Arrived at 6:05pm)

Absent:

Mr. Saunders Jr.

Also Present:

Ms. Sancha Gray, Superintendent
Mr. Geoffrey Hastings, Business Administrator/Board Secretary
Ms. Ivy Brown, Assistant Business Administrator/Assistant Board Secretary
Ms. Roberta Beauford, Director of Operations
Mr. Clement Bramley, Interim Director of Special Services
Dr. Kristie Howard, Director of Student Services
Dr. Deborah Sylvia, Director of School Counseling Services
Ms. Carole Morris, State Fiscal Monitor
Mr. Adam Weiss, Board Attorney

4. Flag Salute

The group was led in the flag salute.

5. Report of Committee Chairs

6. Public Participation in Accordance with Board Policy 0167

Thankful for handicapped space created at Barack H. Obama Elementary School

7. Goal Setting by Kathy Winecoff of New Jersey School Boards Association

8. Review of Regular Meeting Agenda Items

9. Adjournment

Adjourn Meeting at 6:55pm

Motion to approve: Mr. Latorraca

Second: Mr. Grillo

Aye: 8 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings
Business Administrator/Board Secretary

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3. Roll Call

Present:

Ms. Ahbez-Anderson, President

Ms. Etienne, Vice President

Ms. Breech

Mr. Grillo

Ms. Jones

Mr. Latorraca

Ms. Lesinski

Mr. Pinckney

Mr. Saunders Jr.

Also Present:

Ms. Sancha Gray, Superintendent

Mr. Geoffrey Hastings, Business Administrator/Board Secretary

Ms. Ivy Brown, Assistant Business Administrator/Assistant Board Secretary

Ms. Roberta Beauford, Director of Operations

Mr. Clement Bramley, Interim Director of Special Services

Dr. Kristie Howard, Director of Student Services

Dr. Deborah Sylvia, Director of School Counseling Services

Ms. Carole Morris, State Fiscal Monitor

Mr. Adam Weiss, Board Attorney

4. Flag Salute

The group was led in the flag salute.

5. Moment of Silence for Mr. James Famularo

6. Presentations

- Teacher of the Year by Mrs. Sancha Gray
- Power of Ten by Ms. Deborah Sylvia

7. Superintendent’s Report

8. Public Participation in Accordance with Board Policy 0167

No public comment.

9. State Monitor’s Report

The State Monitor spoke briefly on QSAC and her Mid-Year review that was emailed to the Board (Attached at end of minutes).

Motion to Go Into Executive Caucus

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting of certain matters as outlined below, and

WHEREAS, the Asbury Park Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE BE IT RESOLVED that the Asbury Park Board of Education will hold a closed executive session on this date, July 26, 2018 at Asbury Park, New Jersey, for the purpose(s) as outlined and described below. Upon return action may be taken.

- 1. Confidential Matters per Statute on Court Order _____
- 2. Impact Rights to Receive Federal Funds _____
- 3. Unwarranted Invasion of Individual Privacy _____
- 4. Collective Bargaining _____
- 5. Acquisition of Real Property or Investment of Funds _____
- 6. Public Safety Procedures _____
- 7. Litigation or Contract Matters or Att./Client Privilege _____
- 8. Personnel Matters _____
- 9. Imposition of Penalties Upon an Individual _____

Executive Caucus at 7:35pm

Motion to approve: Ms. Etienne

Second: Mr. Latorraca

Aye: 9 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

10. Acceptance of Minutes

- a. That the Board approve the minutes of the **Workshop Meeting held June 28, 2018.**
(Attachment A.10a)

- b. That the Board approve the minutes of the **Regular Meeting** held **June 28, 2018**.
(Attachment A.10b)

Items A.10a and A.10b

Motion to approve: Ms. Etienne

Second: Mr. Latorraca

Aye: 9 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Agenda

1. Job Creation:

Upon the recommendation of the Superintendent, that the Board approves the creation of the position listed below:

- a. **(1) Part-Time Courier** (PCR#4204-010-069-00001)

2. Reappointments:

a. **Revised Reappointment List for 2018-2019**

Upon the recommendation of the Superintendent, that the Board approves the attached revised list of staff, previously approved on the June 28, 2018 agenda, to receive contracts for the 2018-2019 school year, effective July 1, 2018 – June 30, 2019. (Attachment B.2)

3. Staff Appointments

Upon the recommendation of the Superintendent, that the Board approves the staff appointments listed below, pending budget funding and sufficient student participation.

a. Daniel Hippe

PCR#: 3029-400-048-00001
 Assignment: Teacher of Law Enforcement
 Location: High School
 Salary: \$58,335, Step 4BA of 2018-19 Teacher's Salary Guide
 Effective: September 1, 2018-June 30, 2019
 Account: 15-140-100-101-010-10
 Replacing: Steve Middleton
 Contingency: Criminal History Review

- b. **2018-2019 Fall Athletic Coach Recommendations**, these appointments are effective July 1, 2018 through on or about December 15, 2018 using account number 15-402-100-100-010-14. All appointments are contingent upon sufficient student participation.

Name	Sport/Coach Position	Stipend
Barry Baity	MS Assistant Football Coach	\$11,150, Step OG2L
Kyle Weedon	MS Assistant Football Coach	\$7,900, Step 2
Christina Miller	HS Head Cross Country Coach	\$8,000, Step 4
Marieline Boston-Lizaire	MS Assistant Cross Country Coach	\$6,200, Step 4L
Denise Williams	HS Head Cheerleader Coach	\$8,300, Step 4L

- c. The Speech Language Specialists will be paid \$39 per hour, not to exceed 10 hours maximum, effective July 27, 2018-August 10, 2018 and on an as needed basis to be assigned to be approved by the Director of Special Services for purposes of seeking SEMI reimbursement.

- d. Upon the recommendation of the Superintendent, that the Board approves the appointment of all certified members to be used on an as needed/on call basis for the 2018 Summer Child Study Team, Related Services and IEP Team General and Special Education Teacher Positions. The positions will be paid \$39 per hour, per the APEA negotiated agreement, not to exceed 40 hours per position using account number 11-422-100-101-73-10.

**General Education Teachers
Speech Language Specialist s
Physical Therapists**

**Special Education Teachers
Occupational Therapists
*Translator (\$26/hour if non-certified)**

Appointing all certified and non-certified staff members would ensure adequate staffing when needed and will be done in a fair and equitable manner. The Special Services Department will oversee this process.

e. Summer School Nurses, effective July 9, 2018 – August 9, 2018 using account number 11-422-100-101-73-16. Summer School Nurses will be paid at the rate of \$39 per hour, based upon the contractual agreement.

Name	Location	Hourly Rate
Mary Piccicacco	Thurgood Marshall School	\$39/hr, 4 hrs/day, 4 days/wk
*Lori Ramos	High School	\$39/hr, 5 hrs/day, 5 days/wk

* Lori Ramos will work effective July 9, 2018 – August 16, 2018.

f. Upon the recommendation of the Superintendent, the Board will approve the following District staff members to serve as **2018-2019 Athletic Ancillary Personnel**:

**Deborah Burns
LeRoya Hayes
Sonia Barnes**

**Michael McCloud
Esther Vincent
Ana Santiago-Gonzalez**

**Lanae Brown-Foster
Regina Jagoo
Margo Wright**

These appointments are effective August 1, 2018 through June 30, 2019, using account numbers 15-402-100-100-010-14 & 15-402-100-100-070-40. Each candidate will be utilized for the positions listed below on an as needed/on call basis in the absence of the regularly appointed Athletic Ancillary staff. The Vice Principal/Athletic Liaison is responsible for assigning jobs for each athletic event. Only one person is allowed to serve in one position for each athletic event.

Position	Rate
Score Keeper	\$50/game
Ticket Taker/Seller	\$42/game
Clock Operator	\$50/game
Announcer	\$50/game
HS Site Manager	\$60/game
MS Site Manager	\$60/game
Videographer	\$60/game
Videographer-Football	\$150/game

4. 2018-2019 School Year Staff Reassignments and Transfers

Upon the recommendation of the Superintendent, that the Board approves the staff reassignments/transfers listed below.

- a. Marieline Lizaire-Boston**, MLK Middle School Summer Program Paraprofessional will be reassigned to the High School Summer Program.
- b. Brian Wildeman**, MLK Middle School Summer Program Elective Teacher will be reassigned to Bradley School Summer Program.
- c. Penny Dees**, Assistant Cook at MLK Middle School will be transferred to Thurgood Marshall School.
- d. Edwin Diemer**, Media Specialist at Thurgood Marshall School will be transferred to Media Specialist shared between Barack Obama School and Thurgood Marshall School.
- e. Amy DePaul**, Media Specialist at Bradley School will be transferred to Media Specialist shared between Barack Obama School and Bradley School.
- f. Jean Johnson**, Art Teacher at the High School will be transferred to Art Teacher at Barack Obama School.

5. Salary Adjustment & Corrections

Upon the recommendation of the Superintendent that the Board approves the following salary adjustments and corrections:

- a. **Justin Artenant**, Summer Program Director for the 21st CCLC TLAA Summer enrichment program 2018, to reflect the correct work schedule and payment. The pre-approved 21st CCLC grant specifies that the director of the summer program is to work 30 hours per week for 6 weeks at \$35 per hour. The Summer Program Director is to begin July 2, 2018. The total amount is not to exceed \$6,300 using account number 20-421-200-174-075-10.
- b. **Delmalis Roman**, 21st Century Grant Thought Leaders After-School Academy Clerical Aide, to reflect the correct timeframe; October 2, 2017 through June 30, 2018.
- c. **Sonia Velazquez**, 21st Century Grant Thought Leaders After-School Academy Community Engagement Specialist, to reflect the correct timeframe; October 2, 2017 through June 30, 2018.
- d. **District Student Recruiters**, to reflect the correct work hours. District Student Recruiters will work Saturdays, April 28, 2018 through August 25, 2018; not to exceed 6 hours per day.

6. Return from Suspension

Upon the recommendation of the Superintendent, that the Board approves the return from suspension of the following employees effective September 5, 2018:

- a. **Employee ID# 07921**
- b. **Employee ID# 45502**

7. Resignation

Upon the recommendation of the Superintendent that the Board approves the resignations of the following employees:

- a. **Letitia Dortch**, Media Specialist at Barack Obama Elementary School, effective June 30, 2018. (PCR#3021-100-031-00002)
- b. **Randi Goetke**, SP ED TCHR/PREK at Bradley Elementary School, effective June 30, 2018. (PCR#3003-815-046-00001)
- c. **Ivetliz Marquez**, Pre K Paraprofessional for Thurgood Marshall Elementary School Summer Program effective June 4, 2018.

8. Leave of Absences

Upon the recommendation of the Superintendent, that the Board approves the attached list of staff leave of absences (Attachment B.8).

9. Job Description

Upon the recommendation of the Superintendent that the Board approves the new job description listed below (Attachment B.9):

- a. **4204 Part-Time Mail Courier** (new)

10. Revised Policies (Second Reading)

Upon the recommendation of the Superintendent that the board approve the following revised policies (Attachment B.10a-10b):

- a. **5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) Revised**
- b. **8561 Procurement Procedures for School Nutrition Programs**

11. Recommend Board approval for the consultation services proposal between Carbone Clinic and Asbury Park School District. A Carbone Clinic Board Certified consultant will provide on-going classroom consultation for up to 15 days between September 2018 and June 2019.

12. Recommend Board approval for revision made to item number 19 previously approved at the June 28, 2018 Board meeting. Alisha DeLorenzo will not receive additional compensation for the month of August as she is now a 12-month employee.

13. Recommend Board approval for the revision made to item number 24 previously approved at the June 28, 2018 Board meeting, below are the names of the coaches approved to work a maximum of 30 hours during the summer to support program setup.

LAST NAME	FIRST NAME	JOB TITLE	LOC
ANDREWS	TIFFENY R.	LANGUAGE ARTS LIT COACH	TMS
ARDIZZONE	CYNTHIA	SPECIAL EDUCATION COACH	BRAD
ERRICO	PATRICK	TECHNOLOGY COACH	TMS
FLETCHER	CHRISTOPHER	TECHNOLOGY COACH	BO
HENNESSY-WILSON	KERI R.	TECHNOLOGY COACH	BRAD
PHILHOWER	JACQUELINE S	ELEM INSTRUCT. COACH	MLK
NAPOLATNI	AMANDA	READING SPECIALIST	TMS
PETERSON	VERONICA T.	READING SPECIALIST	MS
WALK	HOPE	READING SPECIALIST	BRAD

- 14.** Recommend Board approval for EmPower Somerset, a 501(c)3 non-profit corporation, and Dr. Martin Luther King Jr. Middle School to enter into an agreement to implement Year 1 activities for the Whole School, Whole Community, Whole Child (WSCC) School Health NJ Project: Building and Sustaining Healthy Schools for All Students Pilot. This pilot has up to a four-year project period with year to year budget periods. An annually renewed MOA is required between the NJDOH regional agency (EmPower Somerset) and the school. The NJDOH will provide up to \$15,000 in funding with additional support for youth and parent engagement. The stipend compensates the WSCC H&W Team Leader for approximately 100 hours per school year. Year 1 Funding is \$6,000 with \$4,000 designated for a full Team Leader Stipend.
Total Cost: \$0.00 Account Number: N/A
- 15.** Recommend Board approval for the Martin Luther King Jr. Middle School to partner with the Community YMCA to provide the Junior Achievers Program for up to 20 8th grade students from September 1, 2018 to May 30, 2019. The goal of the Junior Achievers program is to provide youth and teens with the knowledge and skills to prepare for options that lie before them; and with the knowledge and skills to develop career awareness and planning, employable skills and foundational knowledge necessary for success in the work place.
Total Cost: Not to exceed \$ 1000.00 Account Number: 15-190-100-500-070-20
- 16.** Recommend Board approval for the Martin Luther King Jr. Middle School to partner with the Community YMCA to provide the Youth Boys Council Program for up to 10 boys in grades 6-8 from Sept. 1, 2018 to May 30, 2019. The Council is a strengths-based group approach to promote boys safe passage through pre-teen and adolescent years. This group will be co-facilitated by Mr. Kevin Williams, Barack Obama Elementary School teacher, at no additional cost to the district.
Total Cost: Not to exceed \$2,250.00 Account Number: 15-190-100-500-070-20
- 17.** Recommend Board approval for Lake House Music Academy to conduct an enrichment music program for Pre-K and ESY summer school students from July 23, 2018 –August 8, 2018.
Total Cost: \$4,000.00 Account Number: 15-190-100-500-070-20
- 18.** Recommend Board approval for the renewal of the Teaching Strategies Gold and Gold+ online assessment portfolios for all preschool classrooms during SY 18-19. Gold and Gold+ are a requirement of the preschool implemented Creative Curriculum as both platforms serve as the program’s data collection tool and teacher planning instrument.
Total Cost: \$13,940.00 Account Number: 20-218-200-600-040-29
- 19.** Recommend board approval Asbury Park Board of Education enter into a one year agreement with Houghton Mifflin Harcourt to provide Tech Advise & Integrated Services in the amount of \$57,000.
Total Cost: \$57,000.00 Account Number: 11-190-100-320-074-41

20. Recommend Board approval to contract with Solution Prep for a pilot SAT/ACT preparation program. Solution Prep has been in business since 2007 and is owned and operated by Asbury Park residents Eric and Laura Ginsberg. Solution Prep will provide three, 12-week SAT/ACT courses for up to 15 eligible juniors and seniors per course. The instructor hours, administrative resources, and any required student materials will be funded by

Solution Prep at no cost to the Asbury Park Board of Education. These services are valued at \$975 per student. In addition, Solution Prep will facilitate a 3-hour workshop designed to explain and prepare students for the college application and essay writing process.

- 21.** Upon the recommendation of the Superintendent, that the board approves DJ services for the 3rd Annual Asbury Park School District Parent Conference, from One Step Music on August 18, 2018 with rain date of August 25, 2018.
Total Cost: Fee not to exceed \$300.00 Account Number: 11-190-100-320-074-42
- 22.** Upon the recommendation of the Superintendent, that the board approves four guest speakers for the 3rd Annual Asbury Park School District Parent Conference, to be held on June 2, 2018.
Total Cost: Fees not to exceed \$2,000.00 Account Number 20-218-200-329-040-29
- 23.** Recommend Board approval for the Asbury Park School District to host the 4th Annual Parent Conference on August 18, 2018 with a rain date of August 25, 2018 at the MLK Middle School and at the Dorothy McNish Parent Center.
- 24.** Recommend Board approval for Dr. Rashawn Adams and 4 supervisors to be part of this year MC3, the registration covers monthly professional development, admission to the winter summit and participation in five topical breakout sessions.
Total estimated cost \$375.00 Account Number: 20-270-200-500-074-20
- 25.** Recommend Board approval for Keisha Johnson, Maida Lopez and Delmalis Roman to attend "The Administrative Assistants Conference in Edison, NJ on September 17, 2018 at the Crowne Plaza Hotel.
Registration Cost: \$199.00/pp
Total estimated cost: \$600.00 Account Number: 20-218-200-330-040-29, 20-270-200-500-074-20
- 26.** Recommend Board approval to approve the implementation of a Girls Junior Varsity Volleyball team as a part of the Asbury Park High School Fall Season sporting events. The Volleyball team will maintain a schedule inside and outside the Shore Conference and will attend Junior Varsity Tournaments throughout the season. The Volleyball season begins August 25, 2018.
- 27.** Recommend Board approval for the Athletic Open Season to be held in various district buildings on an as needed basis during the 2018-2019 school year. Open Season is to be voluntarily staffed by district coaches.
- 28.** Recommend Board approval for Superintendent, Sancha K. Gray to attend the HMH Innovation for Equity Summit from August 8, 2018 – August 13, 2018. The summit will be held at the Harborside Inn in Edgartown, MA 02539. Registration's free. Flight \$825.00 round trip, Hotel \$2,276.30 and \$74.00/per day for meals and incidentals.
Total Estimated Cost: \$3,536. 00 Account Number: 11-000-230-580-071-43
- 29.** Recommend Board approval for the STEAAM afterschool program for Pre-K and K-2 to continue for school year 2018-2019 from September 2018- June 2019. The program will run from 2:45pm-5:45pm for students and 2:24pm-6:30pm for staff. The program will be held at Bradley Elementary, Barack Obama Elementary and Thurgood Marshall Elementary.
Total Cost: (Based on enrollment) Account Number: 15-401-100-101-040-13, 15-401-100-100-020-13, 20-218-100-101-040-10, 20-218-100-106-040-10, 20-218-100-100-600-040-26, 20-218-200-110-040-10,
- 30.** Recommend Board approval for the continuation of the 21st Century Grant Thought Leader's afterschool program for school year 2018-2019 at MLK Middle School, Bradley Elementary and Thurgood Elementary Marshall.
- 31.** Recommend Board approval for the YMCA to continue to provide counseling services to at Barack H. Obama Elementary, Bradley Elementary, Thurgood Marshall Elementary and at the MLK Middle School for school year 2018-2019.
Total Cost: \$30,000 Account Number: 15-190-100-500-040-20, 15-190-100-500-070-20, 15-190-100-500-100-20, 15-190-100-500-010-20

32. Recommend board approval for Early Childhood Master Teachers and Float teachers to work a maximum of 10 hours (to be scheduled by Assistant Superintendent).
During the summer month of August 2018, to be paid at the non-student contact rate of \$39/ per hour. Account Number: 20-218-200-176-20-10
33. Recommend Board approval for the Asbury Park School District to partner with the NJPAC's Disney Musicals in Schools (DMIS) program. Program will take place from September 2018 –February 2019 grades 3rd-5th. The program will provide two 90 minutes in school support a week for the length of the program with an NJPAC teaching artist, A free performance license to a 30-minute Disney KIDS musical and Free ShowKit materials. Orientation will be held Thursday September 13,2018 from 4:30pm-7:30pm at NJPAC
Total Cost: No Cost
34. Recommend Board Approval for school trips. (Attachment B.34)

Addenda

1. Job Creations:

Upon the recommendation of the Superintendent, that the Board approves the creation of the positions listed below:

- a. **(1) Ed Innovation Coach** (PCR#3054-400-048-00001)
- b. **(1) Ed Innovation Coach** (PCR#3054-500-048-00001)

2. Staff Appointments

Upon the recommendation of the Superintendent, that the Board approves the staff appointments listed below, pending budget funding and sufficient student participation.

a.Shannon Antonelli-Boyle

PCR#: 3025-115-017-00001
 Assignment: Early Childhood Master Teacher
 Location: District
 Salary: \$64,085, Step 9BA of the Teacher's Salary Guide
 Effective: September 1, 2018 through June 30, 2019
 Account: 20-218-200-176-040-10
 Replacing: Karen Cerabone, Reassigned

b. Tiffany Sorto

PCR#: 3025-115-017-00003
 Assignment: Early Childhood Master Teacher
 Location: District
 Salary: \$61,985, Step 7BA of the Teacher's Salary Guide
 Effective: September 1, 2018 through June 30, 2019
 Account: 20-218-200-176-040-10
 Replacing: Helena Pereira, Reassigned

- c. **2018-2019 Fall Athletic Coach Recommendations**, these appointments are effective July 1, 2018 through on or about December 15, 2018 using account number 15-402-100-100-010-14. All appointments are contingent upon sufficient student participation.

Name	Sport/Coach Position	Stipend
Marloudiza McMillan	HS Head Volleyball Coach	\$5,000, Step 1
Lanae Brown-Foster	MS Assistant Cheerleader Coach	\$2,900, Step 1

3. 2018-2019 School Year Staff Reassignments and Transfers

Upon the recommendation of the Superintendent, that the Board approves the staff reassignments/transfers listed below.

- a.**Timothy Mason**, Science Teacher at Thurgood Marshall Elementary School will be transferred to Science Teacher/ELEM at MLK Middle School.

- b. **Bibi Bennett**, Special Education Teacher/Reading POR at the High School to Barack Obama Elementary School.
- c. **Ebony Bryant**, Elementary Teacher/ 2nd Grade at Barack Obama Elementary School will be reassigned to Special Education Teacher/PreK ICS at Barack Obama Elementary School.
- d. **Tracy Gatti**, Early Childhood Float Teacher will be reassigned to Special Education Teacher/MD at Bradley Elementary School.
- e. **Kate Thomas**, Special Education Teacher/PreK at Barack Obama Elementary School will be transferred to Special Education Teacher/PreK MD at Bradley Elementary School.
- f. **Angela Dillard**, Elementary Teacher/Systems 44 at MLK School to Elementary Teacher/Systems 44 at Barack Obama.
- g. **Tracy Caprioni**, Elementary Teacher at MLK School to Elementary Teacher at Thurgood Marshall School.
- h. **Barry Ellenwood**, Full-Time Security Officer at the High School will be reassigned to Part-Time Security Officer at Barack Obama Elementary School.
- i. **Donna Ficarra**, SP ED Teacher/PreK at Bradley Elementary School will be reassigned to Float Teacher at Bradley Elementary School.

4. **Corrections**

Upon the recommendation of the Superintendent that the Board approves the following correction from the June 28, 2018 agenda:

a. **Student Teachers/Internships/Field Observations**

Student Name	Institution	Assignment	Timeframe	Cooperating Staff Member
Adonia Snyder	Western Governors University	Elementary Special Education	Fall 2018	Marci Ferber, 3 rd Grade Teacher; TMES Belinda Hughes, SP ED Teacher; TMES

5. **Job Description**

Upon the recommendation of the Superintendent that the Board approves the new job description listed below (Attachment B.5a):

a. **3054 Ed Innovation Coach** (new)

- 6. Recommend Board approval for a letter of support to the City of Asbury Park for the Safe Routes to School 2018 Grant application. The letter will confirm our support for the “Traffic Claiming, Bike Lanes and Signal Upgrade on Third and Fourth Avenues in Asbury Park” Project.

Items B.1a and B.2a

Motion to approve: Ms. Breech

Second: Ms. Etienne

Aye: 9 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Item B.3a

Motion to approve: Ms. Breech

Second: Ms. Etienne

Aye: 8 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Breech abstaining.

Item B.3b

Motion to approve: Ms. Breech

Second: Ms. Etienne

Aye: 8 **Nay:** 0 **Abs:** 1 Upon roll call the motion was adopted with Ms. Etienne abstaining.

Items B.3c through B.6 Addenda

Motion to approve: Ms. Breech

Second: Ms. Etienne

Aye: 9 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

C. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR

1. Business Services

That the Board approve the following bills and claims:

- (a) Bills and Claims for July 2018 in the amount of \$2,672,862.60 (Attachment C.1a)
- (b) Payroll Report for June 2018 in the amount of \$3,647,238.76 (Attachment C.1b)
- (c) Board Secretary's Report for May and June 2018 (Attachment C.1c)
- (d) Report of School Monies for May and June 2018 (Attachment C.1d)

2. Appropriation Adjustments:

That the Board authorize the Business Administrator to make the following adjustments to the 2017-2018 school budget. (Attachment C.2)

3. Certification of No Over Expenditures

Secretary's Certification

Pursuant to N.J.A.C. 6:23-2.12(d), I, Geoffrey Hastings, Business Administrator/Board Secretary certify that as of May 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1. That the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

Board Resolution

Through the adoption of this resolution, we, the Asbury Park Board of Education, pursuant to N.J.A.C. 6:23-2.12(e), certify that as of May 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12(B) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Cafeteria Pricing

Resolved the Asbury Park Board of Education approve the following cafeteria pricing schedule to insure compliance with requirements of the National School Lunch Program Paid Lunch Equity.

Paid Pricing-Adult	
Breakfast	\$3.00
Lunch	\$4.00

5. Pupil Placements

- a. That the Board approve the placement of the following resident (and non-resident and Charter School) pupils at the facilities listed for the 2017-2018 and 2018-2019 school years.

Student ID#	D.O.B.	Classif.	Placement	Start Date	Tuition
2017-2018 School Year					
202400779	3/15/2005	GenEd	45 Day Program @ CLC-South	\$276.36 P/D; \$3,039.96 (11 Billable Days)	6/11/2018
203305545	10/23/2014	PSD	Schroth	\$288.00 P/D; \$3,168.00 (11 Billable Days)	6/5/2018
201941185	7/21/2001	OHI	Bonnie Brae	\$360.00 P/D; \$2,520.00 (7 Billable Days)	6/13/2018 - 6/21/2018
202601744	7/20/2007	OHI	Preferred Nursing Services	LPN Svcs = \$49.00 P/H; RN Svcs = \$57.00 P/H	7/1/2017 - 6/30/2018
2018-2019 School Year					
*201900540	9/26/2001	ED	Coastal South	\$291.64 P/D; \$63,285.88 Yr. (217 Billable Days)	7/2/2018 - 6/21/2019
202405368	11/1/2006	OHI	Regional Day School	\$6,270.00 (ESY)	7/2/2018 - 8/13/2018
202405368	11/1/2006	OHI	Regional Day School	\$75,590.00 Yr.	9/1/2018 - 6/19/2019
202601744	7/20/2007	OHI	Preferred Nursing Services	LPN Svcs = \$50.00 P/H; RN Svcs = \$58.00 P/H	7/1/2018 - 6/30/2019
201950575	7/12/2001	MD	Rugby	\$379.89 P/D; \$80,156.79 YR (211 Billable Days)	7/9/2018 - 6/21/2019
202190078	11/30/2003	SLD	Rugby	\$379.89 P/D; \$80,156.79 YR (211 Billable Days)	7/9/2018 - 6/21/2019
202050595	9/3/2002	SLD	Rugby	\$379.89 P/D; \$80,156.79 YR (211 Billable Days)	7/9/2018 - 6/21/2019
201900155	11/18/2000	ED	Rugby	\$379.89 P/D; \$68,760.09 YR (181 Billable Days)	9/6/2018 - 6/21/2019
202203597	10/1/2004	OHI	Rugby	\$379.89 P/D; \$68,760.09 YR (181 Billable Days)	9/6/2018 - 6/21/2019
202502108	11/28/2006	OHI	Rugby	\$379.89 P/D; \$80,156.79 YR (211 Billable Days)	9/6/2018 - 6/21/2019
202603192	8/1/2008	OHI	Rugby	\$379.89 P/D; \$68,760.09 YR (181 Billable Days)	9/6/2018 - 6/21/2019
2018-2019 School Year					
Student ID#	D.O.B.	Classif.	Placement	Start Date	Tuition
202100180	12/12/2003	OHI	Rugby	\$379.89 P/D; \$80,156.79 YR (211 Billable Days)	9/6/2018 - 6/21/2019
203305856	11/23/2014	PSD	Preferred Nursing Services	LPN Svcs - \$52.00 P/H; RN Svcs - \$57.00 P/H	7/1/2018 - 6/30/2019
201704723	9/25/1999	MD	Children's Center - Outreach Program	\$68.00 P/H	7/10/2018 - 8/24/2018
201941185	7/21/2001	OHI	Bonnie Brae	\$385.00 P/D; \$69,300 YR. (180 Billable Days)	9/4/2018 - 6/21/2019
201600016	3/29/2000	MD	CBVI	\$1,900.00 YR	9/18/2018 - 6/30/2019
202104009	3/7/2003	VI	CBVI	\$12,600.00 YR	9/18/2018 - 6/30/2019
201700260	2/16/1999	MD	CBVI	\$1,900.00 YR	9/18/2018 - 6/30/2019
202601744	7/20/2007	OHI	CBVI	\$1,900.00 YR	9/18/2018 - 6/30/2019
201704723	9/25/1999	MD	CBVI	\$1,900.00 YR	9/18/2018 - 6/30/2019
203305856	11/23/2014	PSD	Lakeview School	\$474.65 P/D; \$99,676.50 YR (210 Billable Days)	7/9/2018 - 6/20/2019

- b. The following pupils are to be dropped from their out of district placements.

Student ID#	D.O.B.	Classif.	Placement	Exit Date	Reason
202603192	8/1/2008	OHI	Rugby	6/22/2018	Moved out of state

6. Donation

Request approval to accept the following monetary items: two checks (check# 1418-\$655 & check# 1040-\$500) and two Euros for 50 (converts to \$58.21 each in US dollars-\$116.42) in the amount of \$1,271.42 from Interwoven and Asbury Park Hotel as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to Asbury Park Athletic Department. Further, that the check be deposited in the Asbury Park Board High School Athletic Fund and disbursed from the same account in the amount stipulated above as approved by the Business Administrator in accordance with Policy # 7230. The Board instructs the Superintendent of Schools to write a letter thanking Interwoven and The Asbury Park Hotel (Asbury Park, NJ).

7. Revised 2018-2019 Budget

Whereas on April 26, 2018 the Asbury Park Board of Education adopted a budget for the 2018-2019 school year based on state aid in the amount of \$55,244,435; and

Whereas on July 13, 2018 the New Jersey Department of Education notified the District of a reduction in adjustment aid of \$2,078,191; and

Whereas the New Jersey Department of Education requires the District to adopt a plan to address the state aid reduction no later than August 1, 2018; and

Now therefore, be it resolved that the District will reduce salary and benefits appropriations and, based on an increased ESSA allocation, increase ESSA contributions to school based budgets to offset the loss of \$2,078,191 in adjustment aid.

8. Public Donor Agreement - SPOT

RESOLVED that the Asbury Park Board of Education approve the Public Donor Agreement with the Visiting Nurse Association Health Group for the school year July 1, 2018 through June 30, 2019 for the School Based Youth Services Program at Asbury Park High School pending review by the Board Attorney. There is an in-kind contribution on behalf of the school district, which is represented by the use of space at the High School, valued at approximately \$69,300. (Attachment C.8)

9. Recording of Board Meetings

Resolved that the Asbury Park Board of Education enters into agreement with NJ MediaWorks LLC for the recording and distribution of monthly Board Meetings at an estimated cost of \$300 per meeting (\$3,600) to be charged to account# 11-000-222-300-075-47.

10. Monmouth-Ocean Educational Services Commission (MOESC)

That the Board authorizes the attached agreement between Monmouth-Ocean Educational Services Commission and the Asbury Park Board of Education for Instructional Services Agreement for Chapter 192/193.

MOESC will provide auxiliary services including Compensatory Education, English as a Second Language and Home Instruction to eligible nonpublic school students and all services required for speech correction, examination/classification services and supplementary instruction to eligible nonpublic school students for the period July 1, 2018 through June 30, 2021. (see Attachment C.10)

Items C.1a through C.10

Motion to approve: Mr. Grillo

Second: Ms. Etienne

Aye: 9 Nay: 0 Abs: 0 Upon roll call the motion was unanimously adopted.

Adjournment

Motion to adjourn meeting at 8:25pm

Motion to approve: Ms. Etienne

Second: Mr. Grillo

Aye: 9 Nay: 0 Abs: 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings
Business Administrator/Board Secretary



Asbury Park Board of Education
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Sancha K. Gray, Superintendent

Geoffrey Hastings, Business Administrator/Board Secretary

Roberta S. Beauford
Director of Operations

Dr. RaShawn M. Adams
Director of Planning, Research & Assessment

Dr. Kristie M. Howard
Director of Student Services

Mr. Clement Bramley
Interim Director of Special Services

Carole Morris
State Fiscal Monitor

Ivelisse Brown
Asst. Business Administrator

Deborah A. Sylvia
Director of School Counseling Services

Mid-Year Asbury Park Monitor Report

Submitted by Ms. Carole Morris

June 28, 2018

The State Monitor appointed pursuant to N.J.S.A. 18A:7A-55 is required to provide oversight of fiscal management, expenditures, business operations, and personnel administration of a board of education. N.J.S.A. 7A-55(b)(3) requires the development of a plan that sets forth “measurable benchmarks and specific activities to address the deficiencies” in the operations of the school district.

Areas of Concern:

- Ethics concerns-cases pending and costs
- Micromanagement issues
- Test scores-show gain, but remain below acceptable numbers
- Cost per pupil-one of highest in the state. Reduced, but impacted by charter schools
- Excessive Efficiency Standards in several areas
- Budget concerns as per charter school impact
- Board of Education atmosphere of cooperation and reasonable discussion and solutions remains a problem
- High cost of Special Education

Improvements:

- Board of Education attendance-no lack of quorums
- Active committee meetings regularly
- Sustaining audit reports
- Introduction of social and emotional assistance programs
- Pre-kindergarten/after school opportunities added for students
- Stable administrative leadership
- Very successful transition from one Superintendent to the other

In all areas of improvement and/or concern, the district must demonstrate sustainability as per law.