

# **ASBURY PARK BOARD OF EDUCATION ASBURY PARK, NEW JERSEY**

## **PUBLIC AGENDA**

April 20, 2023

### **A. PRELIMINARY**

#### **1. Statement by Board President:**

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Asbury Park Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Asbury Park Press and The New Coaster on January 27, 2023 via email. Copies of this notice have also been placed at the Administration Building bulletin board, District Schools, Asbury Park Municipal Building, Asbury Park Police Department and filed with the City Clerk on January 27, 2023.

#### **2. Mission Statement by Board President:**

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

#### **3. Roll Call**

#### **4. Flag Salute**

#### **5. Presentations**

-Review of 2022 Annual Comprehensive Financial Report by Holman/Frenia/Allison  
-Seal of Biliteracy Presentation by Mrs. Tracee Cobbs

#### **6. Report of Committee Chairs**

#### **7. Review of Regular Meeting Agenda Items**

#### **8. Public Participation in Accordance with Board Policy 0167**

In accordance with Board Policy 0167, the Asbury Park Board of Education recognizes the value of public comment on educational issues and other matters of importance, and provides members of the public with the opportunity to express themselves on school matters of community interest. The public comment portion of the meeting is not a question and answer session and all public comments shall be directed to the Board President or the presiding officer of the meeting.

Members of the public who wish to make public comments must be recognized by the presiding officer and provide his/her name, municipality of residence, and group affiliation, if applicable. All public comments shall be directed to the presiding officer and are limited to three minutes in duration. Members of the public who do not follow the foregoing rules and/or interfere with the orderly operation of the Board meeting may be removed from the meeting.

9. **Monthly HIB Report** (Attachment A.9)
10. **Superintendent's Report**
11. **State Monitor's Report**
12. **Child Abuse Prevention and Awareness Month**

WHEREAS, there are about two million youth aged 17 and younger, living in New Jersey; and

WHEREAS, it is estimated that one in 100 children experiences abuse; and

WHEREAS, childhood maltreatment and abuse are traumatic events that increase an individual's adverse childhood experiences, which, without intervention, can result in life-long negative emotional, physical, financial, educational and social health outcomes; and

WHEREAS, child abuse is a public health crisis; and

WHEREAS, all children deserve to be nurtured, protected and free from physical or emotional harm; and

WHEREAS, the State of New Jersey and the New Jersey Department of Children and Families believes that healthy families raise healthy children; and

WHEREAS, the State of New Jersey offers a robust continuum of community-based child abuse prevention and intervention programs that are culturally competent, strength-based and family-centered; and

WHEREAS, as noted by the United States Administration for Children and Families' 2020 review of child protective services across the nation, the rate at which children are maltreated in New Jersey is lower than the national average; and

WHEREAS, in New Jersey, the rate at which children continue to be maltreated following an initial child welfare intervention is significantly lower than the national average; and

WHEREAS, all sectors of the community, including law enforcement, medical professionals, schools, courts and media outlets, as well as numerous public and private agencies, have joined forces to promote public awareness and community involvement in keeping children and their families safe, healthy and connected during the month of April and throughout the year;

NOW, THEREFORE, I, Philip D. Murphy, Governor of the State of New Jersey, do hereby proclaim: APRIL 2023 AS CHILD ABUSE PREVENTION AND AWARENESS MONTH in New Jersey.

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

**13. Acceptance of Minutes**

- a. That the Board approve the minutes of the **Special Meeting** held **March 16, 2023**.  
(Attachment A.13a)

**Approved:** \_\_\_\_\_ **Tabled:** \_\_\_\_\_ **Rejected:** \_\_\_\_\_

- b. That the Board approve the minutes of the **Regular Meeting** held **March 23, 2023**.  
(Attachment A.13b)

**Approved:** \_\_\_\_\_ **Tabled:** \_\_\_\_\_ **Rejected:** \_\_\_\_\_

- c. That the Board approve the minutes of the **Closed Session Meeting** held **March 23, 2023**.

**Approved:** \_\_\_\_\_ **Tabled:** \_\_\_\_\_ **Rejected:** \_\_\_\_\_

**14. Motion to approve the Revised 2022-2023 School Calendar (Attachment A.14)**

**Approved:** \_\_\_\_\_ **Tabled:** \_\_\_\_\_ **Rejected:** \_\_\_\_\_

## Agenda

### 1. Reduction in Force:

Upon the recommendation of the Superintendent, that the Board approves the reduction of the positions in the following categories effective July 1, 2023:

- a. Certificated Staff due to economic reasons which includes the following seniority categories and instruct the Superintendent to adhere to the Seniority List of certificated staff members affected:
  1. One (1) Director of Student Services
  2. One (1) Security Manager
  3. One (1) Special Education Coach (satisfied through attrition)
  4. One (1) Health and Social Services Coordinator
  5. Two (2) Library Media Specialists
  6. One (1) Social Studies Teacher at the Secondary Level (satisfied through attrition)
  7. One (1) Elementary Instructional Coach (Grades 7 & 8) (satisfied through attrition)
- b. Non-Certificated positions below will be abolished:
  1. Two (2) Security Officers (satisfied through attrition)
  2. One (1) Telecommunication System Specialist
  3. One (1) Custodian
- c. Upon the recommendation of the Superintendent that the Board may terminate staff in non-abolished positions as a result of the bumping of positions of other seniority categories effective July 1, 2023.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

### 2. Preferred Eligibility List

- a. Upon the recommendation of the Superintendent that the Board approves the termination of employment effective June 30, 2023 of Employee ID# 43201805, Social Worker, due to the Reduction in Force, in accordance with the applicable NJ Statutes and rules. Employee ID# 43201805 will be placed on a Preferred Eligibility List effective July 1, 2023 in the Social Worker seniority categories.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

- b. Upon the recommendation of the Superintendent that the Board approves the termination of employment effective June 30, 2023 of Employee ID# 19187921, Library Media Specialist, due to the Reduction in Force, in accordance with the applicable NJ Statutes and rules. Employee ID# 19187921 will be placed on a Preferred Eligibility List effective July 1, 2023 in the School Library Media Specialist seniority categories.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

- c. Upon the recommendation of the Superintendent that the Board approves the termination of employment effective June 30, 2023 of Employee ID# 80176993, Library Media Specialist, due to the Reduction in Force, in accordance with the applicable NJ Statutes and rules. Employee ID# 80176993 will be placed on a Preferred Eligibility List effective July 1, 2023 in the Associate School Library Media Specialist seniority categories.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

### 3. Staff Appointments

Upon the recommendation of the Superintendent, that the Board approves the staff appointments listed below, pending budget funding, sufficient student participation and contingent upon state mandated COVID-19 guidelines.

#### a. **Nicole Quinn**

PCR#:	3201-900-029-00001
Assignment:	LDTC
Location:	CST-TBD
Salary:	\$92,935, Step 16-17 MA of the 2023-2024 Teacher's Salary Guide
Effective:	9/1/2023 through 6/30/2024

Account: 11-000-219-104-072-10  
 Replacing: Laura Brower; Retirement  
 Contingency: Satisfactory Criminal History Review

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

- b. 2023 ESY Program** effective July 5, 2023 through August 15, 2023, to be paid at the rates listed below according to the negotiated agreement using account number 20-484-100-101-074-13. Certified staff will be paid \$41/hr. and non-certified staff will be paid \$29/hr., Monday through Friday for six full weeks. All staff hours are Monday- Friday, 7:30 a.m. – 12:30 p.m. Staff must attend a mandatory 2-day PD June 20 – 21, 2023 from 1:00 p.m. – 2:30 p.m. All employment is contingent upon need and enrollment of students and subjected to be terminated throughout the duration of the program based on enrollment counts per grade. Staff must be able to work the entirety of the program.

Name	District-wide Positions	Stipend/Rate	Not to exceed amounts
<b>Cynthia Ardizzone</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Alfreda Clancy</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Tracy Gatti</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Belinda Hughes</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Donna Kelly</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Joan Ottolaine</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Catherine Palmer</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Adonia Snyder</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Hope Walk</b>	Spec. Ed. Teacher	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Bryan Aguilar Vasquez</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Lanae Brown-Foster</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Rosalyn Cope</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Karen Davis</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Bellerive Dejoie</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Lisa Della Monica</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Angela DelPezzo</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Ermite Etienne</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Kim Evans</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Amy Fisher</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Theresa Flanagan</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Sheryl Lounsbury</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Camita Napoleon</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Christopher O'Donnell</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Catherine Perez</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>A`nna Thomas</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>LaToya Turner</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Ivonne Zuniga</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Elaine Loroesh</b>	Teacher Aide	\$29/hr, 5 hrs/day, 5 days/wk.	\$4,350 (\$145/day x 30 days)
<b>Christopher Lanni</b>	Physical Therapist	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)
<b>Elizabeth Fendler</b>	School Nurse	\$41/hr, 5 hrs/day, 5 days/wk.	\$6,150 (\$205/day x 30 days)

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

- c. 2023 Summer Enrichment Program**, effective July 5, 2023 through August 8, 2023, to be paid at the rates listed below according to the negotiated agreement using account numbers 20-484-100-101-074-13, 20-218-100-101-040-13 (for PK & K), 20-218-100-106-040-13 (for PK & K). Certified staff will be paid \$41/hr. and non-certified staff will be paid \$29/hr. Summer School hours are Monday through Thursday. Staff must

attend a mandatory Professional Development in June (date TBD). Site Coordinator and Teachers hours are Monday-Thursday, 8:00 a.m. – 1:00 p.m. Paraprofessional hours are Monday – Thursday, 8:30 a.m. – 12:30 p.m. All employment is contingent upon need and enrollment of students and subjected to be terminated throughout the duration of the program based on enrollment counts per grade. Staff must be able to work the entirety of the program.

Name	Position/Location	Payment	Not to exceed amounts
<b>Irene Chambers</b>	Site Coordinator	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Kristyn Foster</b>	Pre K Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Michelle Rossi</b>	Pre K Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Domenica Ficarra</b>	Pre K Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Tierra Hamilton</b>	Kindergarten Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Pedro Trivella</b>	First Grade Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Cornelia Nicholson</b>	Second Grade Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Jacqueline Philhower</b>	Third Grade Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Lisa Chiarello-Mills</b>	Fourth Grade Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Dorothy Bowles</b>	Fifth Grade Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>Christina Hayes-Schneider</b>	Sixth Grade Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	\$4,100 (\$205/day x 20 days)
<b>LeRoya Hayes</b>	Pre K Paraprofessional	\$29/hr, 4 hrs/day, 4 days/wk.	\$2,320 (\$116/day x 20 days)
<b>Michele Stanziola</b>	Pre K Paraprofessional	\$29/hr, 4 hrs/day, 4 days/wk.	\$2,320 (\$116/day x 20 days)
<b>Ana Santiago-Gonzalez</b>	Pre K Paraprofessional	\$29/hr, 4 hrs/day, 4 days/wk.	\$2,320 (\$116/day x 20 days)
<b>Tia Ramseur</b>	Substitute Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	On Call/ As Needed
<b>Kim Myrick</b>	Substitute Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	On Call/ As Needed
<b>Karma Williams-Davis</b>	Substitute Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	On Call/ As Needed
<b>Stanley Barber</b>	Substitute Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	On Call/ As Needed
<b>Donna Floreen</b>	Substitute Teacher	\$41/hr, 5 hrs/day, 4 days/wk.	On Call/ As Needed

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

#### 4. 2022-2023 School Year Staff Reassignments and Transfers

Upon the recommendation of the Superintendent, that the Board approves the staff reassignments/transfers listed below.

- a. **Michael Byers** will be reassigned from Head Custodian at MLK Upper Elementary School to Day Custodian at MLK Upper Elementary School effective May 1, 2023 and will have his pay reduced as per the APEA Negotiated Agreement.
- b. **David Pellet**, Head Custodian, will be transferred from Thurgood Marshall School to MLK Upper Elementary School effective May 1, 2023.
- c. **Leon Hughes**, Day Custodian at Thurgood Marshall Elementary School, will be reassigned to Head Custodian at Thurgood Marshall School effective May 1, 2023 and will receive the pay difference as outlined in the APEA Negotiated Agreement.
- d. **Marcellus Washington**, Day Custodian at MLK Upper Elementary School will be reassigned to Night Custodian at MLK Upper Elementary School effective May 1, 2023.
- e. **Kenneth Puryear**, Night Custodian at MLK Upper Elementary School will be reassigned to Day Custodian at Thurgood Marshall Elementary School effective May 1, 2023.
- f. **Tishell Bellamy**, Secretary, will be transferred from High School to MLK Upper Elementary School (shared with CST) effective March 31, 2023.
- g. **Zakeema Fenter**, Long Term Substitute Secretary will be transferred from MLK Upper Elementary School to High School effective April 3, 2023 through June 30, 2023.
- h. **Torren Jordan**, Security Officer, will be transferred from High School to Parent Center effective May 1, 2023.

- i. **Bernard Morrison**, Part-Time Security Officer, will be transferred from Parent Center to High School effective May 1, 2023.
- j. **Nicole Gulley**, Secretary, will be transferred from MLK Upper Elementary School/CST to the High School effective March 31, 2023.
- k. **Elizabeth Homer**, Teacher Aide, will be transferred from MLK Upper Elementary School to Bradley Elementary School effective April 17, 2023.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

**5. Salary Adjustment & Corrections**

Upon the recommendation of the Superintendent, that the Board approves the following salary adjustments and corrections:

- a. **Jean Dortissant**, Social Studies Teacher, will be moved from \$91,485, Step 17MA to \$94,385, Step 17MA +30 effective April 1, 2023 through June 30, 2023 using account number 15-140-100-101-010-10, for earning 30 credits above his Master's Degree.
- b. **Tracy Barone**, Special Education Teacher, previously approved March 23, 2023, to reflect the new start date of April 24, 2023.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

**6. Leave of Absences**

Upon the recommendation of the Superintendent, that the Board approves the attached list of staff leave of absences (Attachment B.6).

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

**7. Termination**

Upon the recommendation of the Superintendent, that the Board approves the termination of Employee ID# 86711918 during the 90-day probationary period. Employee was given 30 days' notice on April 5, 2023; last day of employment will be May 5, 2023.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

**8. Rescind Approvals**

Upon the recommendation of the Superintendent, that the Board approves to rescind the following items:

- a. **Dr. Sondra Minuskin**, Supervisor of Curriculum & Instruction, assignment as Acting Principal of Thurgood Marshall Elementary School in addition to her current duties as Supervisor of Curriculum and Instruction effective April 3, 2023 through October 31, 2023. This assignment was previously approved March 23, 2023.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

**9. Administrative Leaves**

Upon the recommendation of the Superintendent, that the Board approves the return date of the staff on administrative leave with pay of the following employee listed below:

- a. Employee ID# 77473940 effective September 12, 2022 with a return date of March 31, 2023.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

**10. New Job Description**

Upon the recommendation of the Superintendent, that the Board approves the new job descriptions for the job creation approved on March 23, 2023 listed below (Attachment B.10):

- a. **3058 Cosmetology Teacher**

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

## 11. Revised Policies/Regulations (First Reading)

Upon the recommendation of the Superintendent that the board approve the following revised policies and regulations (Attachment B.11a-11p).

### Policies

- a. 0144 Board Member Orientation and Training
- b. 2520 Instructional Supplies (M)
- c. 3217 Use of Corporal Punishment
- d. 4217 Use of Corporal Punishment-New
- e. 5305 Health Services Personnel (M)
- f. 5308 Student Health Records (M)
- g. 5310 Health Services (M)
- h. 6112 Reimbursement of Federal and Other Grant Expenditures (M)
- i. 6115.04 Federal Funds – Duplication of Benefits (M)-New
- j. 6311 Contracts for Goods or Services Funded by Federal Grants (M)
- k. 7440 School District Security (M)
- l. 9140 Citizens Advisory Committees

### Regulations

- m. 2520 Instructional Supplies (M)
- n. 5308 Student Health Records (M)
- o. 5310 Health Services (M)
- p. 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M)-New

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

## 12. Abolished Policies/Regulations

Upon the recommendation of the Superintendent that the board approve to abolish the following policies and regulations:

### Policies

- a. 9100 Public Relations

### Regulations

- b. 9140 Citizens Advisory Committee (M)

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

13. Upon the recommendation of the Superintendent, the Board approves, School Counselor On Wheels, LLC mission is achieving student lifelong success for underserved and under-resourced youth to help overcome challenges, cope with extenuating life circumstances, and reach their post-secondary goals with ongoing support. School Counselor on Wheels LLC is an education consulting company that provides student services in various organizations serving students 4<sup>th</sup> – 6<sup>th</sup> grade. Our primary goal is to empower youth to connect, communicate and collaborate with themselves and others to build, strengthen, and promote self-love within. Six-week program beginning May 1, 2023, meeting 40-60 minutes once a week. Total Estimated Cost not to exceed \$5,000.00 Account Number: 20-485-100-600-074-20 & 20-491-200-500-074-20

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

14. Upon the recommendation of the Superintendent, the Board approves the “High School Partnership Program Agreement between Stockton University and Asbury Park High School”. The Agreement affords Dream Academy students and other qualifying Asbury Park High School students with the opportunity to take college credit courses through Stockton University. Credits are \$100.00 per college credit. Total Estimated Cost not to exceed \$5,000.00 Account Number: 20-280-100-300-074-20

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_



**15.** Upon the recommendation of the Superintendent, the Board approves the 2023 COPS Office School Violence Program grant application. COPS is a competitive program that provides funding to improve security at schools. Total amount of funding TBD.

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

**16.** Upon the recommendation of the Superintendent, the Board approves School trips (Attachment B.16)

Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_ Rejected: \_\_\_\_\_

## C. RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR

### 1. Business Services

That the Board approve the following bills and claims:

- (a) Bills and Claims for April 2023 in the amount of \$6,047,231.89 (Attachment C.1a)
- (b) Payroll Report for March 2023 in the amount of \$2,987,982.00 (Attachment C.1b)
- (c) Board Secretary's Report for March 2023 (Attachment C.1c)
- (d) Report of School Monies for March 2023 (Attachment C.1d)

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

### 2. Appropriation Adjustments:

That the Board authorize the Business Administrator to make the following adjustments to the 2022-2023 school budget. (Attachment C.2)

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

### 3. Certification of No Over Expenditures

#### Secretary's Certification

I, Geoffrey Hastings School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
School Business Admin/Board Secretary

\_\_\_\_\_  
Date

#### Board Resolution

Through the adoption of this resolution, we, the Asbury Park Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of March 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

### 4. NJSBA Spring Symposium

RESOLVED that the Asbury Park Board of Education approve 3 Board Members (Giuseppe Grillo, Barbara Lesinski, Dr. Michael Penna) to attend the NJSBA Virtual Spring Symposium, on April 25, 2023 for a rate of \$297 (\$99 each); utilizing account# 11-000-230-585-071-43.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

## 5. Fundraisers

School	Group	Fundraiser	Purpose	Date(s)	Price Charging	Cost of Items	Est. Profit
APHS	Class of 2023	Shirt Sales	Prom bids	April 21 – May 2, 2023	\$15/T-shirt; \$22/Long-sleeved; \$35/Hoodie	\$12/T-shirt; \$20/Long-sleeved; \$30/Hoodie	\$500
APHS	Debate Team	Shirt Sales	Scholarship Fund	April 21 – May 2, 2023	\$22/T-shirt; \$35 Zippered Sweatshirt	\$20/T-shirt; \$30 Zippered Sweatshirt	\$200

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

## 6. 2022-2023 Request for Supplemental Stabilization Aid

Resolved that the Asbury Park Board of Education approve the Superintendent's application for 2022-2023 Supplemental Stabilization Aid in the amount of \$5,667,589 pursuant to Senate Bill No. 3732 of 2023. The requested aid will be used to address staff salaries previously funded through expiring grant funds.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

## 7. Change Order – HVAC Projects at Multiple Schools

Resolved that the Asbury Park Board of Education approve a change order in the amount of \$54,616.02 to the contract awarded to H & S Construction & Mechanical Inc at the May 19, 2022 board meeting using account # 20-487-400-732-074-20. The change order reflects increased costs to modify the size and height of classroom louvers to match the new unit ventilators being installed.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

## 8. Acceptance of Audit and Corrective Action Plan

WHEREAS, the Asbury Park City Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's account and financial transactions; and

WHEREAS, the Asbury Park City Board of Education received the audit performed by Holman Frenia Allison P.C. and discussed said audit at its public meeting held on April 20, 2023; now

BE IT RESOLVED that the Asbury Park City Board of Education accepts the audit for the 2022 school year, fiscal year ending June 30, 2022 and approves the Corrective Action Plan (CAP) as follows:

A	B	C	D	E	F
*AMR/ACFR Finding #	*Finding (Condition)	*Recommendation	*Method of Implementation	Person Responsible for	Completion Date
2022-001	Net cash resources did exceed three months average expenditures.	That the District does not maintain cash which exceeds three	The Business Department and FSMC will review cash and	Business Administrator, Assistant Business	05/31/2023

		months' worth of average expenditures in their bank account.	expenditures monthly to monitor cash flow and adjust as needed.	Administrator	
<b>2022-002</b>	Student counts claimed on the ASSA as On-Roll and Low Income and Language English Proficient (ELL/LEP) students were not always able to be supported by the respective required documentation.	It is recommended that greater care be taken to ensure that a sufficient audit trail is provided for all entries on the application for state school aid.	The School District maintains workpapers on the prescribed state forms or their equivalent.	Business Administrator, Student Data Information Manager	05/31/2023

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

## 9. NJSBA Annual Workshop

RESOLVED that the Asbury Park Board of Education approve 25 Registrants including all Asbury Park Board Members to attend the NJSBA's Annual Workshop 2023 from October 23 – 26, 2023 for an amount estimated at \$7,000 (registration & hotel); utilizing account# 11-000-230-585-071-43.

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

## 10. Grant Funded Positions – Amended

Resolved that the Asbury Park Board of Education authorize use of grant funding for salaries of listed staff. Note: previously approved at the September 22, 2022 Board Meeting. (Attachment C.10)

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

## 11. Pupil Placements

- a. That the Board approve the placement of the following resident (and non-resident and Charter School) students at the facilities listed for the 2022-2023 school year.

Student ID#	DOB	Classif.	Placement	Tuition	Start Date
203002082	8/13/2011	GENED	Learn Well Monmouth Medical Center	\$59.50 per hour of instruction 10 hours per week	3/30/2023
202703102	3/25/2009	GENED	Monmouth Regional - MOESC	\$355.00 per day 45 Day ALT Program	3/14/2023
202804969	2/24/2010	GENED	Coastal Learning Center	\$343.53 per day 45 Day ALT Program	3/29/2023
2280176486	6/15/2006	ED	Collier School	\$16,380.00	4/17/2023
1508077363	6/26/2011	OHI	Collier School	\$16,380.00	4/17/2023

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

- b. The following pupils are to be dropped from their out of district placements.

Student ID#	D.O.B.	Classif	Placement	Exit Date	Reason	Home School
9804914854	7-29-2006	ED	Green Brook Academy	3-30-2023	Discharged	Asbury Park High School
9169877358	6-21-2010	AUT	Rugby School	4-3-2023	Discharged	Dr. MLK Jr. @ Asbury Park High School

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

## 12. Travel and Professional Development

Resolved that the Asbury Park Board of Education approve the travel and professional development requests as per the attached listing. (Attachment C.12)

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

## 13. Donation

RESOLVED that the Asbury Park Board of Education accepts the donation from Amy Lockhart on behalf of Oceans Family Success Center, of 26 backpacks with an estimated value of \$88 and as per Board Policy 7230 and on the recommendation of the Superintendent of Schools and as per the donor's request, assigns the donation to the Dorothy L. McNish Parent Center to support events for the students and parents of the Asbury Park School District. The Board instructs the Superintendent of Schools to write a letter thanking Oceans Family Success Center (Asbury Park, NJ).

**Approved:** \_\_\_\_\_

**Tabled:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

## 14. Motion to Go Into Executive Caucus

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting of certain matters as outlined below, and

WHEREAS, the Asbury Park Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE BE IT RESOLVED that the Asbury Park Board of Education will hold a closed executive session on this date April 20, 2023 at Asbury Park, New Jersey, for the purpose(s) as outlined and described below. Upon return action may be taken.

- \_\_ 1. Confidential Matters per Statute on Court Orders \_\_\_\_\_
- \_\_ 2. Impact Rights to Receive Federal Funds \_\_\_\_\_
- \_\_ 3. Unwarranted Invasion of Individual Privacy \_\_\_\_\_
- \_\_ 4. Collective Bargaining \_\_\_\_\_
- \_\_ 5. Acquisition of Real Property or Investment of Funds \_\_\_\_\_
- \_\_ 6. Public Safety Procedures \_\_\_\_\_
- \_\_ 7. Litigation or Contract Matters or Att./Client Privilege \_\_\_\_\_
- \_\_ 8. Personnel Matters \_\_\_\_\_

\_\_9. Imposition of Penalties Upon an Individual

---

## **15. Adjournment**

## Business Office Addenda

### 1. Adjustment for Health Care Costs

BE IT RESOLVED that the Asbury Park Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$514,138. The additional funds will be used to pay for the additional increases in health benefit premiums.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

### 2. Tentative Budget

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

		General Fund	Special Revenue	Debt Service	TOTAL
2023-2024 Total Expenditures		\$53,563,028	\$16,125,241	\$0	\$69,688,269
Less: Anticipated Revenues		\$31,663,581	\$16,125,241	\$0	\$47,788,822
Taxes to be Raised		<u>\$21,899,447</u>	<u>\$0</u>	<u>\$0</u>	<u>\$21,899,447</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Bradley Elementary School located at 1100 Third Avenue, Asbury Park, NJ 07712 on May 4, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

### 3. Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$250,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

**4. Travel and Related Expense Reimbursement 2023-2024**

WHEREAS, the Asbury Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-7.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Asbury Park Board of Education established \$60,000 as the maximum travel amount for the current school year (2022-2023) and has expended \$4,068 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$60,000 for all staff and board members for the 2023-2024 school year.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_

**5. Bid – Asbury Park School District Furniture Package**

On Wednesday March 1, 2023, the business office received and opened bids from the following contractors:

COFCO (Commercial Office Furniture Company)  
Dancker LLC  
W.B. Mason Co. Inc.

It is recommended that the Asbury Park Board of Education award the bid to Dancker LLC at a cost of \$225,636.38.

Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

Rejected: \_\_\_\_\_